



Executive Committee Handbook

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SECTION 1: Roster

ELATE Executive Committee 2023–2024

CHAIR

Nadia Behizadeh (appointed August 2020–2023)

Vice Chair (2021–2022)

Chair (2022–2024)

Past Chair (2024–2025)

Email: nbehizadeh@gsu.edu

Institution: Georgia State University, Atlanta

VICE CHAIR

TBD

Vice Chair (2023–2024)

Chair (2024–2026)

Past Chair (2026–2027)

RECORDING SECRETARY

Luke Rodesiler

Recording Secretary (2022–2024)

Elected (2019–2023)

Email: rodesilerl@gmail.com

Institution: Purdue University Fort Wayne, IN

MEMBERS

Keisha McIntosh Allen (2020–2024)

Email: kallen@umbc.edu

Institution: University of Maryland, Baltimore County

Anthony Celaya (2023–2027)

Email: celayaa@wwu.edu

Institution: Western Washington University, Bellingham

Cati V. de los Ríos (2021–2025)

Email: cvdelosrios@gmail.com

Institution: University of California, Berkeley

Maria Hernandez Goff (2021–2025)

Email: mariagoff11@gmail.com

Institution: California State University, Fresno

Keisha L. Green (2022–2026)

Email: klgreen@umass.edu

Institution: University of Massachusetts, Amherst

Davena Jackson (2022–2026)

Email: davena.jackson@gmail.com

Institution: Boston University, MA

Lindy L. Johnson (2020–2024)

Email: ljohnson@wm.edu

Institution: William & Mary, Williamsburg, VA

Jung Kim (2020–2024)

Email: jungkim.phd@gmail.com

Institution: Lewis University, Romeoville, IL

David E. Low (2023–2027)

Email: dlow@csufresno.edu

Institution: California State University, Fresno

Joanne E. Marciano (2022–2026)

Email: marcian2@msu.edu

Institution: Michigan State University, East Lansing

Keisha McIntyre-McCullough (2021–2025)

Email: kemcinty@fiu.edu

Institution: Florida International University, Miami

Grace D. Player (2023–2027)

Email: grace.player@uconn.edu

Institution: University of Connecticut, Hartford

EX-OFFICIO MEMBERS

Katie Caster (Term Ends 06-30-2025)

ELATE Graduate Student Association Representative

Email: katiercaster@gmail.com

Institution: Teachers College, Columbia University, NY

Rubén A. González (Term Ends June 30, 2025)

ELATE Graduate Student Association Representative

Email: rugonzal@stanford.edu

Institution: Stanford University, CA

Emily Kirkpatrick

Secretary-Treasurer

NCTE Executive Director

Email: ekirkpatrick@ncte.org

T. Philip Nichols (July 1, 2021–June 30, 2024)

CITE Journal Editor

Email: phil_nichols@baylor.edu

Institution: Baylor University, Waco, TX

Melanie Shoffner (2020–2025)

Editor, *English Education*

Email: shoffnme@jmu.edu

Institution: James Madison University, Harrisonburg, VA

NCTE STAFF

Kristen Ritchie

ELATE Liaison / NCTE Director of Affiliated Groups

Email: kritchie@ncte.org

ELATE Executive Committee 2022–2023

CHAIR

Nadia Behizadeh (appointed August 2020–2023)

Vice Chair (2021–2022)

Chair (2022–2024)

Past Chair (2024–2025)

Email: nbehizadeh@gsu.edu

Institution: Georgia State University, Atlanta

PAST CHAIR

Latrise P. Johnson (2018–2022)

Vice Chair (2019–2020)

Chair (2020–2022)

Past Chair (2022–2023)

Email: lpjohnson5@ua.edu

Institution: University of Alabama, Tuscaloosa

RECORDING SECRETARY

Luke Rodesiler

Recording Secretary (2022–2024)

Elected (2019–2023)

Email: rodesilerl@gmail.com

Institution: Purdue University Fort Wayne, IN

MEMBERS

Keisha McIntosh Allen (2020–2024)

Email: kallen@umbc.edu

Institution: University of Maryland, Baltimore County

Tamara T. Butler (2019–2023)

Email: butlertt@cofc.edu

Institution: College of Charleston, SC

Cati V. de los Ríos (2021–2025)

Email: cvdelosrios@gmail.com

Institution: University of California, Berkeley

Maria Hernandez Goff (2021–2025)

Email: mariagoff11@gmail.com

Institution: California State University, Fresno

Keisha L. Green (2022–2026)

Email: klgreen@umass.edu

Institution: University of Massachusetts, Amherst

Davena Jackson (2022–2026)

Email: davena.jackson@gmail.com

Institution: Boston University, MA

Lindy L. Johnson (2020–2024)

Email: lljohnson@wm.edu

Institution: William & Mary, Williamsburg, VA

Jung Kim (2020–2024)

Email: jungkim.phd@gmail.com

Institution: Lewis University, Romeoville, IL

Joanne E. Marciano (2022–2026)

Email: marcian2@msu.edu

Institution: Michigan State University, East Lansing

Keisha McIntyre-McCullough (2021–2025)

Email: kemcinty@fiu.edu

Institution: Florida International University, Miami

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ELATE Graduate Student Association Representative

Email: katiercaster@gmail.com

Institution: Teachers College, Columbia University, NY

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Secretary-Treasurer

NCTE Executive Director

Email: ekirkpatrick@ncte.org

T. Philip Nichols (July 1, 2021–June 30, 2024)

CITE Journal Editor

Email: phil_nichols@baylor.edu

Institution: Baylor University, Waco, TX

Darius Phelps (Term Ends June 30, 2023)

ELATE Graduate Student Association Representative

Email: dphelps1113@gmail.com

Institution: Teachers College, Columbia University, New York

Stephanie Robillard (Term Ends June 30, 2023)

ELATE Graduate Student Association Representative

Email: srobillard@stanford.edu

Institution: Stanford University, CA

Melanie Shoffner (2020–2025)

Editor, *English Education*

Email: shoffnme@jmu.edu

Institution: James Madison University, Harrisonburg, VA

NCTE STAFF

Kristen Ritchie

ELATE Liaison / NCTE Director of Affiliated Groups

Email: kritchie@ncte.org

SECTION 2: Constitution and Bylaws

**CONSTITUTION
OF THE
ENGLISH LANGUAGE ARTS TEACHER EDUCATORS
OF THE
NATIONAL COUNCIL OF TEACHERS OF ENGLISH**

**ARTICLE I
NAME AND OBJECT**

- Section 1.** The name of this organization shall be English Language Arts Teacher Educators, hereafter referred to as the ELATE.
- Section 2.** The broad object of the ELATE is to unite all interested persons in an organization which considers important matters relating to English language arts teacher education and which seeks to influence the future of English language arts teacher education.
- Section 3.** The specific objects are (1) to provide an opportunity to discuss the field of English language arts education, both preservice and inservice, (2) to encourage studies and research in the field, (3) to publish reports and articles of interest to the membership, and (4) to take an active role in matters relating to the education and certification of teachers of English language arts.

**ARTICLE II
MEMBERSHIP**

- Section 1.** Membership shall be open to any member of the National Council of Teachers of English, including student members, interested in any phase or area of the preservice and continuing education of teachers of English on all levels.

**ARTICLE III
AFFILIATION**

- Section 1.** Any organization, whether state or interstate, that has as one of its primary objectives the improvement of the preservice and continuing education of teachers of English on any academic level, may request affiliation with the ELATE.
- Section 2.** Approval or disapproval of each request for affiliation shall be determined by simple majority vote of the Executive Committee of the ELATE.
- Section 3.** Each approved affiliate shall (1) be invited, at such time and in such manner as the ELATE Executive Committee shall deem appropriate to undertake special committee assignments, studies, or research on behalf of the ELATE and the affiliate, and (2) be entitled to such service of the ELATE as the Executive Committee deems possible and appropriate.

ARTICLE IV OFFICERS

- Section 1.** The officers shall be a Chair, a Vice Chair, a Recording Secretary, a Secretary-Treasurer, and an Immediate Past Chair in alternating years.
- Section 2.** The Executive Director of the National Council of Teachers of English shall be the Secretary-Treasurer.

ARTICLE V COMMITTEES

- Section 1.** The Executive Committee
- a. There shall be an Executive Committee consisting of twelve elected members; the Secretary-Treasurer; and the Immediate Past Chair if his or her term on the Executive Committee has expired; and officers with extended terms as noted in Bylaw 2A.
 - b. The membership of the Executive Committee shall reflect the commitment of English Language Arts Teacher Educators to support active inclusive participation of diverse peoples (e.g., including but not limited to race, gender, geography, ethnicity, sexual orientation, job assignments) in all ELATE meetings and events; nominating committees shall therefore select candidates who ensure that the membership of the ELATE Executive Committee has balanced racial, gender, geographic, ethnic, and job-assignment representation.
 - c. Members shall hold office for four years. Each year the three retiring members shall be replaced by election as specified in Section 2b of Article V.
 - d. No member of the committee shall be eligible to reelection to the committee in the year in which s/he retires.
 - e. The term of a member of the committee shall begin at the close of the ELATE Executive Committee meeting held at the NCTE Annual Convention.
 - f. Nominations, election, and filling of vacancies shall be as specified in Section 2 of Article V and in Article VIII.
 - g. A majority of the elected Executive Committee shall constitute a quorum. Only elected members may vote.
 - h. The duties of the Executive Committee shall be as follows:
 1. Promote the activities of the ELATE.
 2. Elect one of its members as Chair, another as Vice Chair, and a third as Recording Secretary.
 3. Provide for the publication of an official ELATE journal.
 4. Designate the time and place of any meeting convened by the ELATE.

5. Make such appointments as it deems necessary to conduct the affairs of the ELATE.
6. Review and react to the work of each appointed committee and commission.

Section 2. Nominating Committee

- a. The Nominating Committee shall consist of five members who are elected by ballot of the entire membership. Current members of the Executive Committee or the Nominating Committee are not eligible to be candidates for election to the Nominating Committee or the Executive Committee.
- b. The Nominating Committee's Duties
 1. The Nominating Committee shall meet in open session during the NCTE annual meeting to solicit names for nominees for the Executive Committee and for the future Nominating Committee.
 2. The Nominating Committee shall prepare a slate of at least six names for positions on the Executive Committee.
 3. The Nominating Committee shall support active inclusive participation of diverse peoples (e.g., including but not limited to race, gender, geography, ethnicity, sexual orientation, job assignments) in all ELATE meetings and events.
 4. The Nominating Committee has the additional responsibility of preparing a slate of at least eight candidates for the next Nominating Committee.
 5. The Nominating Committee has the additional responsibility of preparing a slate of at least eight candidates for the next Nominating Committee.
- c. The Nominating Committee shall be elected as follows:
 1. This slate of nominees for Nominating Committee members shall be submitted to the membership by February 15. The complete slate will be submitted to the membership for voting as soon as practicable after the NCTE annual convention.
 2. Ballots shall allow for write-in candidates and, to be counted, shall be returned within 30 days of submission to the membership.
 3. The five nominees who received the greatest number of votes will become the new Nominating Committee.
 4. The nominee who receives the greatest number of votes will become Chair of the Nominating Committee.
 5. In the event of a tie vote for a nominee or chair, members of the Executive Committee shall vote to break the tie.

Section 3. Appointed Committees and Commissions

- a. In appointing ELATE commissions and committees, the ELATE Chair shall actively seek the involvement of people of color.

- b. Committees may be appointed by the Chair when s/he considers them to be necessary or desirable, or when authorized by the vote of the Executive Committee or of the members.
- c. Appointed committees shall follow the procedures established or approved by the Executive Committee.
- d. Appointed committees shall make an annual report to the Executive Committee.

ARTICLE VI MEETINGS

- Section 1.** The ELATE membership will gather at least once a year.
- Section 2.** A business meeting shall be held at the NCTE annual convention, with date, site, and time announced by the Executive Committee to the membership not less than sixty days prior to that meeting.
- Section 3.** Special business meetings of ELATE may be held in conjunction with other conferences convened by ELATE, with sixty days advance notice to the membership.
- Section 4.** The ELATE leadership shall support active inclusive participation of diverse peoples (e.g., including but not limited to race, gender, geography, ethnicity, sexual orientation, job assignments) in all ELATE meetings and events.

ARTICLE VII VOTING

- Section 1.** Any time a vote is called for, all members are entitled to vote and a simple majority of those voting shall be required for action except as specifically stated elsewhere in the Constitution or Bylaws. All ballots to be counted must be returned within the time designated by the Constitution. Where the Constitution does not stipulate a time limit, the Executive Committee shall do so; however, in no instance may this time limit be less than thirty days.

ARTICLE VIII VACANCIES

- Section 1.** If the position of Chair becomes vacant, the Vice Chair shall succeed. In the event s/he is unable to do so, a chair shall be named by the Executive Committee.
- Section 2.** In the event of vacancies on the Executive Committee, the Chair shall select replacements, acceptable to a simple majority of the Executive Committee, to fill the unexpired terms.

ARTICLE IX

- Section 1.** Previous notice of a proposal to amend this Constitution must be made through direct communication with the membership or in the official publication at least thirty days prior to the submission of the ballot.
- Section 2.** Proposals to amend shall be accompanied by copies of articles to be amended.

Section 3. Proposals to amend the Constitution may be originated by a majority vote of the Executive Committee. If a proposal to amend this Constitution is presented to the Executive Committee with the signatures of one percent of the members of ELATE, the Executive Committee shall within twelve months submit it to vote either by ballot or at a business meeting of ELATE, after following the procedures stipulated in Sections 1 and 2 of this Article.

Section 4. After the above conditions have been met, the Constitution may be amended by
(1) majority vote of the members attending any business meeting, provided notice of the proposed change has been given to all members at least thirty days before the meeting or
(2) a three-quarters vote of members attending the business meeting in conjunction with any meeting convened by ELATE. On a ballot, this constitution may be amended by an affirmative vote of the ballots returned within thirty days.

BYLAWS OF ENGLISH LANGUAGE ARTS TEACHER EDUCATORS

1. DUES

- A. The annual dues for membership shall be set by the ELATE Executive Committee. (The dues shall be in addition to the dues for the required membership in the National Council of Teachers of English.)
- B. Libraries and other institutions may subscribe to the publications of the ELATE at a subscription rate set by the Executive Committee.

2. ELECTION AND DUTIES OF OFFICERS

- A. The Vice Chair shall be elected by a vote of the ELATE Executive Committee at the fall meeting in odd numbered years. The term for the office of Vice Chair shall be for one year beginning at the close of the ELATE Executive Committee meeting held at the NCTE annual convention. At the conclusion of a one-year term, the Vice Chair shall assume the position of Chair of the ELATE Executive Committee, and shall serve as Chair for a term of two years. The Recording Secretary shall be elected by a vote of the ELATE Executive Committee at the fall meeting in even numbered years. The term of the Recording Secretary shall be for two years beginning at the close of the ELATE Executive Committee meeting held at the NCTE Annual Convention. If an officer is elected for a term of office extending beyond his/her tenure on the Executive Committee, that tenure will be extended to cover the term of office.

B. THE CHAIR SHALL

- (1) Assume responsibility for the functioning of the organization.
- (2) Preside at all business meetings of the ELATE and of the Executive Committee unless unavoidably absent.
- (3) Appoint all special committees authorized by the members or by the Executive Committee.
- (4) Arrange the program of the business meeting and assume leadership in arranging for any ELATE program sessions during the NCTE convention or at other conventions.

- (5) Provide advice as required by the editors and program chair.
- (6) Confer with the Secretary-Treasurer regarding the preparation of, Executive Committee review of, and adherence to an annual budget.
- (7) Prepare a brief annual report for presentation to the NCTE Directors at the annual convention of the NCTE.
 - (8) Serve as the representative of the ELATE to the Executive Committee of the National Council of Teachers of English.
 - (9) At the conclusion of the two-year term of office serve one year as the Immediate Past Chair and retain a voting membership on the Executive Committee even though his or her term of four years on the Executive Committee may have been completed.

C. THE VICE CHAIR SHALL

- (1) In the absence of the Chair, preside at all business meetings of the ELATE or of the Executive Committee.
- (2) In the absence or incapacity of the Chair, assume responsibility for any or all of the other duties of the Chair.
- (3) Provide continuing liaison between the Executive Committee and all ELATE committees and make appropriate reports on committee work at the direction of the Chair.
- (4) Head the ELATE Membership Committee.

D. THE RECORDING SECRETARY SHALL

- (1) Prepare the minutes of each business meeting of the ELATE and submit them to the ELATE Executive Committee Chair.
- (2) Submit copies of all minutes and other records to the Secretary-Treasurer for the permanent file of the ELATE.

E. THE SECRETARY-TREASURER SHALL

- (1) Maintain a permanent file of the minutes and other records necessary to the orderly transaction of the business of the ELATE
- (2) Assist the Chair in preparing for the annual meeting.
- (3) Prepare and distribute all mail ballots and report to the Executive Committee the official results.
- (4) Assume the responsibility for printing of the official stationery of ELATE.
- (5) Handle all financial transactions of the ELATE.
- (6) In consultation with the ELATE Chair, prepare and explain the details of a proposed annual budget to the ELATE Executive Committee. Upon request,

prepare financial reports that describe ELATE progress toward meeting budgetary goals.

- (7) At the annual business meeting, submit a formal report and a report on membership.
- (8) Notify the Chair if at any time the ELATE is in danger of incurring any obligation exceeding its funds on hand.
- (9) Prepare on request of the Executive Committee, the Program Chair, or the Editor, a current list of ELATE members.
- (10) Be responsible for keeping the Executive Committee informed of actions and discussions of the NCTE--or of its other Conferences, Commissions and Committees--which have implications for ELATE action.

F. THE PAST CHAIR SHALL

- (1) Assume the responsibilities of the Vice Chair following the NCTE Annual Convention in even numbered years when the Vice Chair assumes the position of ELATE Chair.

3. APPOINTMENTS

- A. The Executive Committee is empowered to appoint members of the ELATE to perform tasks on behalf of the ELATE and shall specify the duties and terms of such appointees. Among such appointments are:
 - (1) A Program Chair shall actively seek proposals from diverse peoples (e.g., including but not limited to race, gender, geography, ethnicity, sexual orientation, job assignments) in all ELATE meetings and events. The Program Chair may name a program committee.
 - (2) An editor of the official ELATE journal, and to the extent the editor deems advisable, an appropriate editorial board.
 - (3) A representative of the ELATE Graduate Strand.
- B. A review of appointments shall be a part of the agenda of each regular meeting of the Executive Committee.

4. MEETINGS OF THE EXECUTIVE COMMITTEE

- A. The Executive Committee will hold regular meetings in conjunction with the ELATE annual conference at the annual meeting of the NCTE and a second meeting called at the discretion of the chair. The times of these meetings will be designated by the chair.
- B. Special meetings at other times may be called at the discretion of the Chair.

5. PUBLICATIONS

- A. In addition to the official journal, the Executive Committee is authorized to publish whatever it deems appropriate to the aims of the organization.
- B. The net proceeds of any ELATE publication shall be placed in the ELATE account.

6. **RULES OF ORDER**

The rules contained in Sturgis's *Standard Guide to Parliamentary Procedure* shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the Constitution or the Bylaws of the Conference.

7. **AMENDMENTS TO THE BYLAWS**

A. These Bylaws may be amended:

- (1) by majority vote of the members attending any business meeting, provided notice of the proposed change has been given to all members at least thirty days before the meeting or
- (2) by a three-quarters vote of members attending the business meeting in conjunction with any meeting convened by ELATE.

B. On a ballot, these Bylaws may be amended by an affirmative vote of the ballots returned within thirty days.

July 2018

SECTION 3: Member Responsibilities

ELATE Chair's Activities and Responsibilities

The Chair shall:

- (1) Assume responsibility for the functioning of the organization.
- (2) Preside at all meetings of the ELATE and of the Executive Committee unless unavoidably absent.
- (3) Appoint all special committees authorized by the members or by the Executive Committee.
- (4) Arrange the program of the ELATE Membership Meeting and Social and assume leadership in arranging for any ELATE program sessions during the NCTE convention or at other conventions.
- (5) Provide advice as required by the editors and program chair.
- (6) Confer with the Secretary-Treasurer regarding the preparation of, Executive Committee review of, and adherence to an annual budget for ELATE.
- (7) Prepare a brief annual report for presentation to the NCTE Board of Directors at the annual convention of the NCTE.
- (8) Serve as the representative of the ELATE to the Executive Committee of the National Council of Teachers of English.
- (9) At the conclusion of the two-year term of office serve one year as the Immediate Past Chair and retain a voting membership on the Executive Committee even though his or her term of four years on the Executive Committee may have been completed.
- (10) Serve as liaison to the College Forum.
- (11) Plan and host the ELATE Summer Conference, which occurs biennially in odd numbered years.

ELATE Vice Chair's Activities and Responsibilities

The Vice Chair shall:

- (1) In the absence of the Chair, preside at all meetings of the ELATE or of the Executive Committee.
- (2) In the absence or incapacity of the Chair, assume responsibility for any or all of the other duties of the Chair.
- (3) Provide continuing liaison between the Executive Committee and all ELATE committees and make appropriate reports on committee work at the direction of the Chair.

- (4) Serve as one of two liaisons to the International Federation for the Teaching of English (IFTE) for a four-year term (continues through the term of office for Vice Chair, Chair, and Past Chair).
- (5) Serve as ELATE Program Chair for the NCTE Annual Convention, attending the Convention Planning meeting in late February/early March.
- (6) Attend the NCTE Executive Committee meetings at the NCTE Annual Convention prior to beginning the term as ELATE Chair. This includes an orientation on Wednesday before the convention as well as meetings on Wednesday and Sunday (at the Sunday meeting the Vice Chair will have transitioned to Chair).

ELATE Recording Secretary's Activities and Responsibilities

The Recording Secretary shall:

- (1) Prepare the minutes of each business meeting of the ELATE and submit them to the ELATE Executive Committee Chair.
- (2) Submit copies of all minutes and other records to the Secretary-Treasurer for the permanent file of the ELATE.

ELATE Secretary-Treasurer's Activities and Responsibilities

The Secretary-Treasurer shall:

- (1) Maintain a permanent file of the minutes and other records necessary to the orderly transaction of the business of the ELATE.
- (2) Assist the Chair in preparing for the annual meeting.
- (3) Prepare and distribute all mail ballots and report to the Executive Committee the official results.
- (4) Assume the responsibility for printing of the official stationery of ELATE.
- (5) Handle all financial transactions of the ELATE.
- (6) In consultation with the ELATE Chair, prepare and explain the details of a proposed annual budget to the ELATE Executive Committee. Upon request, prepare financial reports that describe ELATE progress toward meeting budgetary goals.
- (7) Submit a formal financial report and a report on membership at each ELATE Executive Committee meeting.
- (8) Notify the Chair if at any time the ELATE is in danger of incurring any obligation exceeding its funds on hand.
- (9) Prepare on request of the Executive Committee, the Program Chair, or the Editor, a current list of ELATE members.
- (10) Be responsible for keeping the Executive Committee informed of actions and discussions of the NCTE—or of its other Conferences, Commissions, and Committees—which have implications for ELATE action.

In consultation with the ELATE Chair, prepare and explain the details of a proposed annual budget to the ELATE Executive Committee. Upon request, prepare financial reports that describe ELATE progress toward meeting budgetary goals.

ELATE Executive Committee Responsibilities & Activities

- Bring to the ELATE Executive Committee's attention any matters of general concern to ELATE members, gather pertinent documents and other information to enrich discussion of those concerns, and prepare to recommend courses of action for the Executive Committee.
- Serve for four years, beginning officially **after** the November convention in the year of their election; but attending the ELATE Executive Committee's Annual Convention meeting as guests in November in the year elected.
- Attend the NCTE Annual Convention as many years as possible during their four-year tenure and participate in ELATE activities during convention week, particularly the ELATE Executive Committee meeting. It is strongly encouraged that each member attend the ELATE Executive Committee meeting at the Annual Convention because important business must be conducted at that time. For the ELATE Executive Committee meetings, members are provided a \$50 per diem to help defray living expenses. (ELATE's finances and its policies prevent paying travel expenses to conventions.)
- Respond to inquiries and assume tasks at home as requested by the ELATE chair. Costs of postage, photocopying, and an occasional phone call in connection with these duties will be reimbursed, if necessary, by ELATE.
- Participate in the voting election of the ELATE chair and the other officers. The ELATE chair becomes a member of the NCTE Executive Committee. (Members have the option not to run for the chair.)
- Recommend candidates to both the ELATE and NCTE Nominating Committee to help assure quality in the continuing governance of ELATE.
- Participate in conference planning and review proposals.
- Make nominations for ELATE awards.
- Serve as informal advisors to the ELATE journal and advise the editor on matters of content.
- Serve if invited on other ELATE programs, subgroups, etc., but not when such invitations involve conflicts with ELATE meetings and other responsibilities outlined above.
- Have an e-mail account and respond in a timely way to messages and duties communicated online. There is a lot of ELATE business that is taken care of through electronic communication.
- Candidates [agree not to campaign](#) during the election process.

NOTE: Candidates for the ELATE Executive Committee, who would like to serve on other NCTE commissions and standing committees, executive committees or other conferences, or NCTE section committees during their tenure on the ELATE Executive Committee need to refer to the [NCTE Policy on Multiple Roles](#).

ELATE Executive Committee Members

2023

Chair: Nadia Behizadeh, Georgia State University, Atlanta

Past Chair: Latrise P. Johnson, University of Alabama, Tuscaloosa

Keisha McIntosh Allen, University of Maryland, Baltimore County

Tamara T. Butler, Michigan State University, East Lansing

Cati V. de los Ríos, University of California, Berkeley

Maria Hernandez Goff, California State University, Fresno

Keisha L. Green, University of Massachusetts, Amherst

Davena Jackson, Boston University, MA

Lindy L. Johnson, William & Mary, Williamsburg, VA

Jung Kim, Lewis University, Romeoville, IL

Joanne E. Marciano, Michigan State University, East Lansing

Keisha McIntyre-McCullough, Florida International University, Miami

Darius Phelps, Teachers College, Columbia University, New York (ELATE Graduate Student Association Representative)

T. Philip Nichols, Baylor University, Waco, TX (Editor, *CITE Journal*)

Stephanie Robillard, Stanford University, CA (ELATE Graduate Student Association Representative)

Luke Rodesiler, Purdue University, Fort Wayne, IN (Recording Secretary)

Melanie Shoffner, James Madison University, Harrisonburg, VA (Editor, *English Education*)

2022

Chair: Latrise P. Johnson, University of Alabama, Tuscaloosa

Vice Chair: TBD

Keisha McIntosh Allen, University of Maryland, Baltimore County

Nadia Behizadeh, Georgia State University, Atlanta

Tamara T. Butler, Michigan State University, East Lansing

Cati V. de los Ríos, University of California, Berkeley

Antero Garcia, Stanford University, CA

Maria Hernandez Goff, California State University, Fresno

Lindy L. Johnson, William & Mary, Williamsburg, VA

Jung Kim, Lewis University, Romeoville, IL

Keisha McIntyre-McCullough, Florida International University, Miami

Nicole Mirra, Rutgers, The State University of New Jersey (Recording Secretary)

Darius Phelps, Teachers College, Columbia University, New York (ELATE Graduate Student Association Representative)

T. Philip Nichols, Baylor University, Waco, TX (Editor, *CITE Journal*)

Stephanie Robillard, Stanford University, CA (ELATE Graduate Student Association Representative)

Luke Rodesiler, Purdue University, Fort Wayne, IN

Melanie Shoffner, James Madison University, Harrisonburg, VA (Editor, *English Education*)

Nicole Sieben, SUNY College at Old Westbury

2021

Chair: Latrise P. Johnson, University of Alabama, Tuscaloosa

Past Chair: Christian Z. Goering, University of Arkansas at Fayetteville

Keisha McIntosh Allen, University of Maryland, Baltimore County

Nadia Behizadeh, Georgia State University, Atlanta

Tamara T. Butler, Michigan State University, East Lansing

Todd DeStigter, University of Illinois at Chicago

Antero Garcia, Stanford University, CA

Lindy L. Johnson, William & Mary, Williamsburg, VA

Jung Kim, Lewis University, Romeoville, IL
Stacia Long, The University of Georgia, Athens (ELATE Graduate Student Association Representative)
Nicole Mirra, Rutgers, The State University of New Jersey (Editor, *CITE Journal*)
Luke Rodesiler, Purdue University, Fort Wayne, IN
Sophia Sarigianides, Westfield State University, MA
David Schaafsma, University of Illinois-Chicago
Melanie Shoffner, James Madison University, Harrisonburg, VA (Editor, *English Education*)
Yolanda Sealey-Ruiz, Teachers College Columbia University, New York, NY
Nicole Sieben, SUNY College at Old Westbury

2020

Chair: Christian Z. Goering, University of Arkansas at Fayetteville
Vice Chair: Latrise P. Johnson, University of Alabama, Tuscaloosa

Nadia Behizadeh, Georgia State University, Atlanta (appointed August 2020)
Tamara T. Butler, Michigan State University, East Lansing
Todd DeStigter, University of Illinois at Chicago
Antero Garcia, Stanford University, CA
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)
Stacia Long, The University of Georgia, Athens (ELATE Graduate Student Association Representative)
Nicole Mirra, Rutgers, The State University of New Jersey (Editor, *CITE Journal*)
Luke Rodesiler, Purdue University, Fort Wayne, IN
Leslie S. Rush, University of Wyoming, Laramie
Sophia Sarigianides, Westfield State University, MA
David Schaafsma, University of Illinois-Chicago
Yolanda Sealey-Ruiz, Teachers College Columbia University, New York, NY
Nicole Sieben, SUNY College at Old Westbury
Allison Skerrett, University of Texas at Austin (resigned August 2020)
Amanda Haertling Thein, University of Iowa, Iowa City (Recording Secretary)

2019

Chair: Christian Z. Goering, University of Arkansas at Fayetteville
Past Chair: Mollie V. Blackburn, Ohio State University, Columbus

Todd DeStigter, University of Illinois at Chicago
Mandie Dunn, Michigan State University, East Lansing (ELATE Graduate Student Association Representative)
Antero Garcia, Stanford University, CA
Troy Hicks, Central Michigan University, Mount Pleasant
Latrise P. Johnson, University of Alabama, Tuscaloosa
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)
Nicole Mirra, Rutgers, The State University of New Jersey (Editor, *CITE Journal*)
Robert Petrone, Montana State University, Bozeman
Leslie S. Rush, University of Wyoming, Laramie
Sophia Sarigianides, Westfield State University, MA
David Schaafsma, University of Illinois-Chicago
Yolanda Sealey-Ruiz, Teachers College Columbia University, New York, NY
Nicole Sieben, SUNY College at Old Westbury
Amanda Haertling Thein, University of Iowa, Iowa City (Recording Secretary)

2018

Chair: Mollie V. Blackburn, Ohio State University, Columbus
Vice Chair: Christian Z. Goering, University of Arkansas at Fayetteville

Meghan Barnes, University of Georgia, Athens (Recording Secretary)

Todd DeStigter, University of Illinois at Chicago
Mandie Dunn, Michigan State University, East Lansing (ELATE Graduate Student Association Representative)
Troy Hicks, Central Michigan University, Mount Pleasant
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)
Ken Lindblom, Stony Brook University, Stony Brook, NY
Tonya Perry, University of Alabama at Birmingham
Robert Petrone, Montana State University, Bozeman
Leslie S. Rush, University of Wyoming, Laramie
Sophia Sarigianides, Westfield State University, MA
David Schaafsma, University of Illinois-Chicago
Yolanda Sealey-Ruiz, Teachers College Columbia University, New York, NY
Amanda Haertling Thein, University of Iowa, Iowa City
Anne Elrod Whitney, Pennsylvania State University, University Park

2017

Chair: Mollie V. Blackburn, Ohio State University, Columbus
Past Chair: Melanie Shoffner, Purdue University, West Lafayette, IN

Meghan Barnes, University of Georgia, Athens (ELATE Graduate Student Association Representative/Recording Secretary)
Christian Z. Goering, University of Arkansas at Fayetteville
Troy Hicks, Central Michigan University, Mount Pleasant
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)
Ken Lindblom, Stony Brook University, Stony Brook, NY
Thomas McCann, Northern Illinois University, DeKalb
Tonya Perry, University of Alabama at Birmingham
Robert Petrone, Montana State University, Bozeman
Leslie S. Rush, University of Wyoming, Laramie
David Schaafsma, University of Illinois-Chicago
Amanda Haertling Thein, University of Iowa, Iowa City
Ebony Elizabeth Thomas, University of Pennsylvania, Philadelphia
Anne Elrod Whitney, Pennsylvania State University, University Park

2016

Chair: Melanie Shoffner, Purdue University, West Lafayette, IN
Vice Chair: Mollie V. Blackburn, Ohio State University, Columbus

Meghan Barnes, University of Georgia, Athens (ELATE Graduate Student Association Representative)
Steven T. Bickmore, University of Nevada, Las Vegas
Deborah Bieler, University of Delaware, Newark (Recording Secretary)
Troy Hicks, Central Michigan University, Mount Pleasant
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)
Ken Lindblom, Stony Brook University, Stony Brook, NY
Thomas McCann, Northern Illinois University, DeKalb
sj Miller, University of Colorado, Boulder
Tonya Perry, University of Alabama at Birmingham
Robert Petrone, Montana State University, Bozeman
David Schaafsma, University of Illinois-Chicago
Ebony Elizabeth Thomas, University of Pennsylvania, Philadelphia
Anne Elrod Whitney, Pennsylvania State University, University Park

2015

Chair: Melanie Shoffner, Purdue University, West Lafayette, IN

Past Chair: Louann Reid, Colorado State University, Fort Collins

Steven T. Bickmore, University of Nevada, Las Vegas
Deborah Bieler, University of Delaware, Newark (Recording Secretary)
Mollie Blackburn, Ohio State University, Columbus
Jamal Cooks, San Francisco State University, CA
Cathy Fleischer, Eastern Michigan University, Hpsilanti
Meghan Barnes, University of Georgia, Athens (ELATE Graduate Student Association Representative)
Tara Star Johnson, Purdue University, West Lafayette, IN (Co-Editor, *English Education***)
David Kirkland, Michigan State University, East Lansing
Ken Lindblom, Stony Brook University, Stony Brook, NY
Thomas McCann, Northern Illinois University, DeKalb
sj Miller, University of Colorado, Boulder (member and Co-Editor, *English Education***)
Tonya Perry, University of Alabama at Birmingham
Leslie S. Rush, University of Wyoming, Laramie (Co-Editor, *English Education**)
Lisa Scherff, University of Alabama, Tuscaloosa (Co-Editor, *English Education**)
Melanie Shoffner, Purdue University, West Lafayette, IN
Ebony Elizabeth Thomas, University of Pennsylvania, Philadelphia
Anne Elrod Whitney, Pennsylvania State University, University Park
Leah Zuidema, Dordt College, Sioux Center, IA

*Outgoing

**Incoming

2014

Chair: Louann Reid, Colorado State University, Fort Collins

Vice Chair: Melanie Shoffner, Purdue University, West Lafayette, IN

Deborah Bieler, University of Delaware, Newark (Recording Secretary)
Steven T. Bickmore, Louisiana State University, Baton Rouge
Deborah Bieler, University of Delaware, Newark
Mollie Blackburn, Ohio State University, Columbua
Jamal Cooks, San Francisco State University, CA
Cathy Fleischer, Eastern Michigan University, Hpsilanti
Lindy Johnson, College of William and Mary, Williamsburg, VA (ELATE Graduate Student Association Representative)
Tara Star Johnson, Purdue University, West Lafayette, IN
David Kirkland, Michigan State University, East Lansing
Thomas McCann, Northern Illinois University, DeKalb
sj Miller, University of Missouri, Kansas City
Leslie S. Rush, University of Wyoming, Laramie (Co-Editor, *English Education*)
Lisa Scherff, University of Alabama, Tuscaloosa (Co-Editor, *English Education*)
Melanie Shoffner, Purdue University, West Lafayette, IN
Ebony Elizabeth Thomas, University of Pennsylvania, Philadelphia
Leah Zuidema, Dordt College, Sioux Center, IA

ELATE Executive Committee Attendance Policy

The English Language Arts Teacher Educators Executive Committee members, elected by the ELATE membership to represent and serve the organization committed to English Language Arts teacher education, hold an Executive Committee Meeting at the NCTE Fall Convention. To assure that all members know the importance of attendance, the Executive Committee passed the following policy on November 21, 1996, at Chicago, Illinois.

Elected members of the ELATE Executive Committee who miss two meetings will receive a Letter from the ELATE Chair. The letter will state the importance of having each member's voice in the Executive Committee discussions and will offer the member the opportunity to resign. The spirit of this letter is to acknowledge that sometimes people's circumstances change and that they might welcome this option. If the member does not wish to resign, the letter will nudge the Executive Committee member to return to the meetings. If the member resigns, the person who received the next highest number of votes the year the original member was elected will be invited to serve the rest of the term. If a member of the ELATE Executive Committee misses three board meetings, the Chair will ask the board to consider replacing that member with the person who received the next highest number of votes. The ELATE Chair will assure that all appropriate paperwork at NCTE headquarters is completed.

Reimbursement and Expense Policy

ELATE Executive Committee members will receive a \$50 per diem for attending the ELATE Executive Committee Meeting at the NCTE Annual Convention.

In addition, ELATE has allocated up to \$1,000 for an ELATE Executive Committee dinner during the NCTE Annual Convention.

At the NCTE Annual Convention, the required events for ELATE Executive Committee members are: the Executive Committee Meeting, the ELATE Luncheon, and the ELATE General Membership Meeting/Social.

ELATE Timeline

November

- NCTE Annual Convention.
 - ELATE Chair presides over the ELATE Executive Committee meeting.
 - ELATE Chair presides over the Membership Meeting/Social.
 - ELATE Chair, Vice Chair, or Past Chair hosts the ELATE Commissions meeting.
 - ELATE Chair serves as a voting member of the NCTE Executive Committee. The NCTE Executive Committee meets the Tuesday and Wednesday before the convention begins and on Sunday of the convention.
 - Richard Meade, Janet Emig, James Moffett, James N. Britton Awards and the Cultural Diversity Grant are presented at the ELATE Luncheon at the NCTE Annual Convention. It is usually held on a Friday. The ELATE Chair hosts the luncheon and the Chairs of the Award Committees present the awards.
 - ELATE Nominating Committee attends three meetings at the annual convention. Tables will be set up at the Annual Business Meeting to solicit names. Formal meeting times where committee members will accept nominations will be on Saturday and Sunday mornings.

December

- ELATE Luncheon Speaker List for Annual Convention due December 1.
- Final slate of ELATE Candidates due back at NCTE Headquarters on December 15 from ELATE Nominating Chair.
- ELATE Recording Secretary emails draft minutes and proceedings to the ELATE Chair and Headquarters liaison by December 15th.
- Headquarters liaison or Chair will send OFFICIAL MINUTES to Executive Committee.

January

- Headquarters will send OFFICIAL MINUTES to Executive Committee.
- January 31st is the deadline for nominations for Janet Emig Award.

February

- Convention Planning and NCTE Executive Committee Meetings and NCTE Advocacy Day in Washington, DC.
 - Chair of ELATE attends the NCTE Executive Committee meeting as a voting member.

April

- NCTE Executive Committee meeting online. ELATE Chair serves as a voting member of the NCTE Executive Committee.

May

- May 1st is the deadline for submissions for the James N. Britton and Richard Meade Awards.
- May is the deadline for the Geneva Smitherman Cultural Diversity Grants (exact date varies year to year).

June

- NCTE and ELATE ballots due back at Headquarters by June 1.
- Newly elected ELATE EC members are announced.
- Beginning in 2009, ELATE hosts a Spring/Summer Conference every other year (typically June or early July).

July

- July 1st is the deadline for decisions for Richard Meade, Janet Emig, James Moffett, James N. Britton Awards, and the Geneva Smitherman Cultural Diversity Grants.
- NCTE Executive Committee meeting. ELATE Chair serves as a voting member of the NCTE Executive Committee.

August

- Research Initiative and Graduate Student Research Award proposals are due early this month.

September

- ELATE Chair's written annual report is due back to NCTE Headquarters.
- ELATE Chair and Research Initiative committee select grant recipients by September 15.
- Mid-September is the deadline for submissions for the Moffett Award (exact date varies year to year).
- Newly elected ELATE Nominating Committee begins its year term. Executive Committee members are invited to suggest names for potential candidates.

October

- ELATE Chair prepares the ELATE Executive Committee agenda for the meeting at the annual convention. Headquarters staff provides support as needed (e.g., posting agenda and documents).

November

- Every other year, the ELATE Vice Chair attends the orientation for new NCTE EC members (via conference call/s and face-to-face session at the annual convention) and participates in strategic planning meeting of the NCTE EC meeting on Wednesday before the NCTE Annual Convention.
- Every other year, the Executive Committee elects new officers, Vice Chair (one-year term as Vice Chair, two-year term as Chair, and one-year term as Past Chair), and Recording Secretary (two-year term). Those newly elected officers take office at the close of the NCTE Annual Convention.

CODE OF ETHICS FOR NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE MEMBERS

Approved: NCTE Executive Committee, August 1, 2008

Updated November 2021

Code: Members of the NCTE Executive Committee and NCTE Conference and Association Executive Committees are committed to observing and promoting the highest standards of ethical conduct in the performance of their leadership and governance responsibilities. Executive Committee members pledge to accept this code as a minimum guideline for ethical conduct and embrace these principles and practices:

Principles of Accountability

1. Faithfully abide by the articles of incorporation, constitution, by-laws, practices and policies of the National Council of Teachers of English.
2. Exercise reasonable care, good faith, and due diligence in organizational affairs.
3. Fully disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest, in accordance with the NCTE Conflict of Interest policy. Conflicts of interest are defined as interests external to NCTE that may affect NCTE's ability to conduct objective, advantageous, and unbiased decision making. This could include voting or guidance on a particular matter, business decisions, and overall strategy. Perceived conflicts are those that could be questioned by others as negatively influencing the organization for the benefit of another group, individual, organization or business. Perceived and actual conflicts of interest are not typically defined as relationships with one's employer (school or university). Rather, they typically exist with consulting groups, organizations, publishers, and others.
4. Fully disclose, at the earliest opportunity, all information and insights that would have significance in Executive Committee decision-making.
5. Remain accountable for prudent fiscal management to association members, colleagues in our broader professional community, and where applicable, to government and funding bodies.

Actions We Undertake to Promote Accountability

1. We make it a point to explain fully and fairly actions or decisions undertaken by the Executive Committee to our particular constituencies and to colleagues across the professional community. When necessary, we reserve the right to keep certain actions and decisions confidential.
2. We take collective responsibility for EC decisions, and avoid criticizing actions undertaken through majority vote by the Executive Committee.
3. We faithfully attend Executive Committee meetings, phone calls, and virtual meetings that are necessary to sound governance decision-making. When attending a meeting, we give the matters at hand our full attention, and prepare by reading briefing materials distributed in advance and asking questions/offering insights that have a bearing on the decisions before us.
4. We require an independent audit of Council finances annually, carefully study the findings, and pursue improvements or remediation when appropriate.
5. We study the annual budget, reports on operations, and the reports of constituent groups to ensure that Council resources are being used prudently, in accordance with our mission, purpose, and multi-year strategic priorities.

Principles of Professional Excellence

1. Maintain a professional level of courtesy, respect, and objectivity in all NCTE Executive Committee and NCTE Conference and Association Executive Committee activities. This includes acknowledging differences of opinion, providing for open and honest discussion, and making decisions only after hearing all points of view and considering all relevant data.

2. Maintain knowledge of NCTE positions and guidelines and endeavor to advance or explain them to a range of audiences. Avoid allowing leadership role in NCTE to be associated with political statements or public policy views that don't align with those officially adopted by the Council.
3. Support and encourage membership and participation in all NCTE programs, use of NCTE publications and resources, and sharing in NCTE communities.

Actions We Undertake to Promote Professional Excellence

1. We listen actively in all governance proceedings and seek out points of view and data that may challenge conventional perspectives before reaching a decision.
2. We encourage and affirm expression of a variety of points of view among Executive Committee colleagues and avoid actions or patterns of behavior that may create factions or cliques within the Executive Committee.
3. We treat staff and all NCTE members with respect and strive for transparency in all communications when appropriate. We avoid private lobbying of or by members, constituents, staff, or vendors that may bias governance decisions we need to reach as an Executive Committee or may otherwise defame the Council or misrepresent its policies and positions.

Principles of Fiduciary Responsibility and Confidentiality

1. Make decisions for the good of all members of NCTE rather than for their personal benefit, or that of the constituency (section, conference, association, or other group) they associate with.
2. Respect the confidentiality of sensitive information known through service to the organization.

Actions We Undertake to Exercise Fiduciary Responsibility and Confidentiality

1. We strictly comply with the Avoidance of Conflicts of Interest policy, stay abreast of NCTE financial policies and risks/opportunities inherent in our governance decisions, and act to maximize the long-term benefit of NCTE and its members.
2. We do not divulge information shared with the board in confidence. Similarly, we strictly avoid sharing financial, operational, or human resource information..

Equal Opportunity and Diversity

1. Ensure the right of all association members to appropriate and effective services and leadership opportunities without discrimination on the basis of sex, gender, sexual orientation, national origin, race, color, religion, age, political affiliation, veteran's status, disability, or any other protected classes in accordance with applicable legal and regulatory requirements.

Actions We Undertake to Advance Equal Opportunity and Diversity

1. We encourage nominations, appointments, and new program development and support to advance greater diversity and opportunity for all members of the Council.

CODE OF ETHICS FOR NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE MEMBERS

I have read and agree to abide by the Code of Ethics for NCTE Executive Committee and NCTE Conference and Association Executive Committee Members.

NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE CONFLICT OF INTEREST DISCLOSURE AND CONFIDENTIALITY POLICY

(Approved August 1, 2008; updated November 2021)

Members of the Executive Committee must reflect the highest standards of ethical behavior, integrity, and public responsibility. NCTE recognizes the inherent right of members of the Executive Committee to pursue outside interests. However, these outside interests may affect a transaction in which NCTE is involved or diminish NCTE's ability to conduct objective and unbiased decision-making. If an actual or perceived conflict of interest may exist, members are required to disclose the potential conflict to the Executive Director and President of NCTE.

Conflicts of interest are defined as interests external to NCTE that may affect NCTE's ability to conduct objective, advantageous, and unbiased decision making. This could include voting or guidance on a particular matter, business decisions, and overall strategy. Perceived conflicts are those that could be questioned by others as negatively influencing the organization for the benefit of another group, individual, organization or business. Perceived and actual conflicts of interest are not typically defined as relationships with one's employer (school or university). Rather, they typically exist with consulting groups, organizations, publishers, and others.

Examples include:

- Serving as a paid consultant to NCTE or to a vendor to NCTE or to one of its subsidiaries or to affiliates;
- Serving in a fiduciary role for another organization that competes with NCTE or takes public positions adverse to those of NCTE;
- Receiving from NCTE an award, contract, grant, or sponsorship in excess of \$1,000 annually;
- Investing significantly in an entity that deals with NCTE in a commercial capacity; or
- Having family members or business associates with these relationships.

ADVANCE DISCLOSURE REQUIREMENT AND REPORTING PROCEDURE

Each NCTE EC and NCTE Conference and Association EC member will disclose each issue, subject, person, or entity in which s/he has a financial or other interest where there is the potential that the NCTE Executive Committee or NCTE Conference and Association Executive Committee may make decisions that affect that issue, subject, person, or entity.

To ensure accurate, up-to-date information, each NCTE EC and NCTE Conference and Association EC member will be reminded to review their disclosure statement twice each year (e.g., via email, during on-site meetings) as well as contact the staff liaison to update as necessary at other times.

Each EC member will describe clearly their interest in each such issue, subject, person, or entity on this form supplied by, and returned to, NCTE's Executive Director. The information on this form will be reviewed by NCTE's President and Executive Director, and shared with NCTE's Executive Committee or NCTE Conference and Association Executive Committee if relevant to the discussion at hand. EC members

are asked to sign this policy prior to the beginning of each of the years of their terms. Thereafter, they update it at the first Executive Committee meeting of each fiscal year.

IMMEDIATE DISCLOSURE REQUIREMENT AND REPORTING PROCEDURE

When the NCTE Executive Committee or NCTE Conference and Association Executive Committee addresses an issue, subject, person, or entity in which an NCTE EC or NCTE Conference or Association EC member has a financial or other interest that that EC member did not list on the annual disclosure form (whether because the EC member did not anticipate the matter arising or otherwise), s/he will immediately disclose the potential conflict.

If the EC member discovers the matter prior to the beginning of an Executive Committee meeting or call (e.g., upon reading the board agenda book), the EC member will provide the necessary disclosure to NCTE's Executive Director. If the matter is discovered during an Executive Committee meeting or call, the EC member will immediately stop the conversation and inform the board of the potential for a conflict of interest. If the EC member feels that the issue requires confidential treatment, the EC member may instead inform the President (or, if the President is the one with the potential conflict, the President-Elect) who will decide if the board needs to be informed of the matter.

PROCEDURE FOR DEALING WITH POTENTIAL CONFLICTS OF INTEREST

The Executive Committee will determine whether each issue raised on an annual form or on an ad hoc basis requires that the EC member's participation be altered. The board may require that the EC member: (a) remove themselves from voting on the issue, (b) not participate in either the discussion of the issue or the vote on it, (c) leave the room during discussion and voting on the issue, or (d) merely explain their interest in the matter more fully so the Executive Committee may weigh that EC member's participation with complete understanding of the situation. If warranted, the information will be reviewed by the President for evaluation and possible recommendation to the Executive Committee. The Executive Committee, not the volunteer making the disclosure, has the exclusive authority and responsibility to decide an appropriate reaction to the disclosure. This may be:

1. **Disclosure.** The disclosure of a volunteer's other interest is worthy of the board's attention. The disclosure itself, and the board's awareness of the disclosure, is considered sufficient to correct for any bias it might entail. So the board is likely to decide although the volunteer clearly has some other interest, the board and/or committee will simply take the information into account as the volunteer participates in decision-making.
2. **Recusal.** The other interest that has been disclosed affects an important policy or program for the association. To assure the NCTE and its constituency that board decision-making is without bias, it is best for the volunteer to recuse themselves when the board/committee takes reports, debates, or makes decisions about that policy or program. The volunteer is asked to leave the room for any discussion on the topic.
3. **Resignation.** The other interest relates to a continuing, pervasive, and important board or committee function, one that cannot easily be isolated on an agenda so as to permit recusal. In this case, the volunteer may be asked to resign their position, if this is the only way to ensure the other interest does not intrude upon and skew board decision-making. This is an extreme and rare result of a volunteer's disclosure, but it is conceivable.

CONFIDENTIAL INFORMATION

Confidential information disclosed to members of the NCTE Executive Committee, NCTE Conference and Association Executive Committee, or executive staff will be treated as confidential. They may not use or disclose confidential information except as authorized by NCTE, and they should make their best efforts

to prevent unauthorized disclosure. "Confidential information" includes that which is marked "Confidential" or which reasonably should be understood as expected to be kept in confidence, as well as deliberations, discussions, and debates on those matters, unless the information is available through public sources.

Unauthorized disclosure of confidential information could cause irreparable harm and significant injury to NCTE and its members. Upon request, any confidential information will be returned to NCTE. For these reasons, NCTE has a separate Confidentiality Agreement (see Appendix CC) all NCTE Executive Committee and NCTE Conference and Association Executive Committee members sign annually.

DISCLOSURE STATEMENT

Financial Disclosure(s)

Please describe any relevant financial interests below, including source of income, amount, and impact.

Non-financial Disclosure(s)

Specify any relevant interests of a non-financial nature here, including source and impact.

I have read NCTE's Conflict of Interest & Confidentiality Policy and agree to abide by its terms.

Signature

Print Name

Date

Policy Review and Update 1 (prior to beginning of member term)

I have reviewed the policy and updated my disclosures. I have initialed and dated any changes.

Signature / Date

Policy Review and Update 2 (after the beginning of NCTE's fiscal year, July 1, member's first year)

I have reviewed the policy and updated my disclosures. I have initialed and dated any changes.

Signature / Date

Policy Review and Update 3 (beginning of member's second year)

I have reviewed the policy and updated my disclosures. I have initialed and dated any changes.

Signature / Date

Policy Review and Update 4 (after July 1, the start of NCTE's fiscal year, member's second year)

I have reviewed the policy and updated my disclosures. I have initialed and dated any changes.

Signature / Date

National Council of Teachers of English Volunteer Confidentiality Agreement

Updated November 2021

I, _____, an unpaid volunteer of the National Council of Teachers of English ("NCTE"), understand that through my work with NCTE, its constituents, affiliates and contractors I will be given access to sensitive and confidential internal information of NCTE, its related entities, constituents and contractors including, but not limited to, operating procedures, protected intellectual property, data, information (including details about individuals), as well as financial information ("Information") by NCTE. I agree that all such information shall be held in strict confidence and that I will not divulge such information to any party without the prior, written consent of the Executive Director or NCTE President. I understand that the Information may be shared or discussed with only those individuals approved by NCTE and that it may not be disclosed to any other individual or entity, including but not limited to other NCTE constituents, volunteer leaders, staff or other individuals. I also agree that I will take all reasonable precautions to guard against any unauthorized release or use of the Information and that I will not use the Information in any manner that will unfairly benefit myself or any third person or entity.

I also understand and agree that I am responsible for my conduct and that any violation of this Volunteer Confidentiality Agreement may result in the imposition of such liability as may be allowed by the law, including, but not limited to the termination of my relationship with NCTE.

Dated: _____

Signed: _____

SOCIAL MEDIA—ACCEPTABLE USE FOR NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE MEMBERS

Updated November 2021

When engaging in social media on a personal basis, the following guidelines should be observed:

- Maintain the confidentiality of NCTE trade secrets and private, confidential, proprietary information. Trade secrets may include information regarding the development of systems, processes, products, know-how, and technology. Do not post internal reports, policies, procedures, or other internal business-related confidential communications on the Internet.
- Do not create a link from your blog, website, or other social networking site to the NCTE website without identifying yourself as an NCTE Executive Committee or NCTE Conference and Association Executive Committee member.
- Express only your personal opinions. Never represent yourself as a spokesperson for NCTE. If NCTE is a subject of the content you are creating, be clear and open about the fact that you are an Executive Committee member and make it clear that your views do not represent those of NCTE, members, fellow Executive Committee members, customers, suppliers, or individuals working on behalf of NCTE. If you do publish a blog or post online information related to the work you do or subjects associated with NCTE, make it clear that you are not speaking on behalf of NCTE. Include a disclaimer such as, "The postings on this site are my own and do not necessarily reflect the views of NCTE."

SOCIAL MEDIA—ACCEPTABLE USE FOR NCTE EXECUTIVE COMMITTEE MEMBERS

I have read and agree to abide by Social Media—Acceptable Use for NCTE Executive Committee and NCTE Conference and Association Executive Committee Members.

NCTE Executive Committee or NCTE
Conference and Association Executive
Committee Member

Date

NCTE: Subject Release Consent Form – Likeness and Materials

I, the undersigned, do hereby consent to the use, by the National Council of Teachers of English (“NCTE”) and its related organizations, of my likeness, including my image, voice, or other characteristics of my identity (“likeness”), for the project described below.

I waive all rights of publicity and rights of privacy and claims to compensation or damages based on the use of my likeness by NCTE, even if such use may be judged to be commercial or revenue generating for NCTE’s benefit.

I grant NCTE the right to edit or manipulate my likeness as required for the project and I waive any right to inspect or approve any finished work prepared by NCTE that incorporates my likeness.

I agree that all such media incorporating my likeness and any reproductions thereof, and all plates, negatives, recordings, copies, and digital files shall remain the property of NCTE.

I grant NCTE the right to display and reproduce any original work of authorship prepared in connection with the project described below for NCTE’s own purposes and waive any right under U.S. copyright laws in connection therewith.

I understand that this consent and grant are perpetual, that I may not revoke said consent or grant, and that this action is binding on my heirs and assigns.

I further attest that I have read this consent form, was provided an opportunity to consult with an attorney, and fully understand these terms.

Project: _____

Signature of Releasor: _____ **Date:** _____

Printed Name of Releasor:

Address of Releasor: _____
Street City State Zip

Email of Releasor: _____

SECTION 4: Elections

English Language Arts Teacher Educators (ELATE) Nominating Committee Responsibilities & Activities

- Eight candidates are nominated and five are elected members to the ELATE Nominating Committee.
- Serve on the Nominating Committee for one year. The term begins in September of the year elected.
- The candidate receiving the largest number of votes automatically becomes chair.
- The nominating process is initiated when the Nominating Committee Chair receives nominations by mail (in response to a call placed in numerous Council journals.) The Chair circulates these names to the other committee members for consideration. NCTE staff will create a listserv for the committee for that purpose.
- The Nominating Committee initiates suggestions for nominations and may submit these suggestions individually by a group consensus.
- All of the nominating committees attend the Annual Convention in November. Section nominating committees meet on Saturday and Sunday mornings to discuss the names submitted by mail, to solicit further nominations, and to generate nominations from within the committee as needed. The individual dates, designated meeting places, and times will be detailed in a Procedures and Responsibilities memo sent in August.
- The committee's work is essentially completed in mid-December. After convention, the work is finalized by e-mail and/or by telephone conversations.
- The committee works within standard NCTE policies on multiple roles, representation of people of color, and related matters. This information is explained in detail in the Procedures and Responsibilities memo and election policies can be found on the [NCTE website](#).
- Under Council policy, the committee's convention expenses cannot be paid, but expenses for postage and telephone calls are reimbursed.

All Nominating Committees:

- advise the following year's Nominating Committee, upon request, of various aspects of the nominating process.
- agree not to stand for election to other conferences, sections, or nominating committees during their year on the Nominating Committee.
- will be ineligible for self-nomination.
- are sent a comprehensive set of guidelines for their work outlined in the Procedures and Responsibilities memo sent in August.
- candidates agree not to campaign during the election process.

NCTE Election Timeline

July / August

All Nominating Committees are sent a comprehensive set of guidelines outlining their work as a committee member.

September

September 1st all Nominating Committees begin their tenure. Listservs and conference calls are available for Committees use.

November

- November 1st is the deadline for all mail nominations to be received at NCTE Headquarters. (This will give enough time for gathering biographical information for Committee review during Convention.)
- All Nominating Committees meet during Convention to gather nominations and create/confirm a slate of candidates.

December

- December 1st is the deadline for all Nominating Committees to have their final list of candidates and alternates to NCTE Headquarters for final eligibility check.
- December 15th is the deadline for FINAL confirmed list of candidates.
- NCTE Headquarters sends letters and confirmation notices to all candidates.

January

- January 10th is the deadline for all candidate's written confirmations, biographical information, and photos to be at NCTE Headquarters. (This will enable the ballot production process to begin—typesetting, editing, etc.) Those NCTE, Section, TYCA, and ELATE Nominating Committee candidates who have sent in their confirmation to NCTE Headquarters by this date will have their names and slated position announced in the March *Council Chronicle*; the March *Language Arts, English Journal, Voices from the Middle, College English, Teaching English in the Two-Year College*, and the April *English Education*. If confirmation has not been received by this date, the position will be publicly listed as “to be announced.”
- January 31st is the deadline for submission of final slate for ballot. All candidates must have submitted written confirmation.

April

April 15th is the deadline for all election ballots to be sent from NCTE Headquarters to the voting membership.

June

- June 1st is the deadline for all election ballots to be received from the voting membership.
- Once election results are known at NCTE Headquarters, the Executive Director calls Presidential candidates to congratulate/console.
- Letters of congratulations/regrets are sent to all candidates.
- Election results are posted to website.
- Membership count is completed/analyzed for Section realignment for the next election cycle.

SECTION 5: Annual Reports

[2022 Annual Report](#) (p. 60–63)

[2021 Annual Report](#) (p. 58–60)

[2020 Annual Report](#) (p. 40–42)

[2019 Annual Report](#) (p. 55–57)

SECTION 6: Minutes

Minutes
Executive Committee Meeting
English Language Arts Teacher Educators
May 25, 2023 - 3:00–4:15 p.m. ET
via Zoom

Members Present: Keisha McIntosh Allen, Nadia Behizadeh, Tamara T. Butler, Cati V. de los Ríos, Maria Hernandez Goff, Lindy L. Johnson, Jung Kim, Joanne E. Marciano, Keisha McIntyre-McCullough, Luke Rodesiler

Ex Officio: Bradley Robinson, Melanie Shoffner

Staff: Kristen Ritchie

Chair Nadia Behizadeh called the meeting to order at 3:04 pm.

1. Welcome and community building
 - Behizadeh invited attendees to respond to a visual. Volunteers shared.
2. Adoption of the agenda
 - **Motion: Kim moved, Goff seconded. Motion passed.**
3. FY24 ELATE Budget Proposal
 - Sharing a document via Google Drive, Ritchie gave a presentation about ELATE's budget over FY23 and offered a proposal for the FY24 budget for the EC's consideration.
 - Ritchie nudged us to consider if we're serving the full breadth of people we could be serving. To that point, Ritchie added that promotions for the ELATE Summer Conference are going out.
 - Behizadeh invited questions. No questions were posed.
 - **Motion: Kim moved, Marciano seconded. Motion passed.**
4. Sunset Commission on Everyday Advocacy
 - Behizadeh explained that the Commission on Everyday Advocacy asked to be sunset. She explained that membership was low in recent years and that they've opted to work with the National Writing Project. Behizadeh explained that she encouraged continued collaboration with ELATE.
 - **Motion: Rodesiler moved, Johnson seconded. Motion passed.**
5. Commission website review (please send updates to Kristen ASAP)
 - Behizadeh explained commissions to new EC members. She asked that EC members email Ritchie with questions or concerns about the information on the ELATE website. Behizadeh then asked if EC members have any questions about commissions.
 - McIntosh Allen asked if EC members stay as the liaison for the same commission from year to year. Behizadeh explained that liaisons remain steady from year to year.
6. *CITE* Editorship: Call for Applicants (review call and set selection committee)
 - Behizadeh welcomed Brad Robinson to the group as interim editor of *CITE (English)* journal, and Robinson introduced himself. He shared that he and Phil Nichols are working on a special issue that is forthcoming.

- Behizadeh explained that a subcommittee is needed to establish a new editor for the journal. Behizadeh invited EC members to review the call for applicants for the *CITE (English)* journal. EC members collaboratively reviewed and edited the call for applicants. Ritchie explained that three EC members are needed, and Behizadeh asked for volunteers. Marciano asked for clarification about the duties for subcommittee members. Ritchie explained the duties, which run across July and August. Marciano, McIntyre-McCullough, and Johnson volunteered.
- Behizadeh closed by explaining that there's nothing for the subcommittee to do until applicants come forward.

7. ELATE Summer Conference updates (including registration and "I'm Attending" badges)

- Ritchie asked people to let her know if they are attending the ELATE Summer Conference so they can get compensation for registration. Rodesiler asked Ritchie to clarify. Ritchie confirmed that registration is comped for EC members.
- Behizadeh shared names of the plenary speakers for the Summer Conference and encouraged EC members to attend the ELATE Summer Conference.
- Johnson asked how registration works if you're getting comped. Ritchie explained that registration for dorms can be done through the online system. Johnson asked about hotels nearby. Behizadeh explained that there are hotels nearby.

8. ELATE EC meeting during ELATE 2023

- Behizadeh asked what the EC would like to do about our summer meeting. Rodesiler said he'll be arriving early Thursday, so he could do a Thursday meeting. Shoffner said she's driving, so she'll be flexible. McIntyre-McCullough said she's coming in early and can attend a Thursday meeting. Johnson said she'll likely be arriving in the afternoon on Thursday. Ritchie said a shorter meeting is an option (e.g., 1:00-3:00 or 2:00-4:00). Behizadeh pitched a Saturday meeting as an option as well and suggested a poll to gauge availability.

9. ELATE Bylaws: Potential revision to allow voting student members

- Behizadeh explained that graduate student members weren't able to vote and were disappointed by that. Behizadeh asked if we'd like to change the bylaws to allow student members to vote. Behizadeh invited thoughts from the EC. Shoffner noted that students are recognized as members and that members vote. Ritchie noted that CCCCs have it in their bylaws that students are voting members. Ritchie added that NCTE's bylaws have it that students are not voting members. Shoffner indicated that a change in bylaws isn't necessary based on the current language. Ritchie said it'd just be necessary to clarify that students are voting members.
- Behizadeh said that it'll be changed for next year and an apology on behalf of ELATE will be made.

10. ELATE membership: NCTE update and steps taken (Kristen Ritchie)

- Ritchie shared that the process of becoming a member of a conference within NCTE is clunky. Ritchie said a change in 12-18 months is coming; membership will be changed to a package. People will purchase memberships to ELATE, NCTE, etc. together instead of separately.
- Ritchie emphasized that customer service is the best resource for issues with ELATE and/or NCTE online systems.

11. *English Education* Update

- Behizadeh invited Shoffner to speak on *English Education*. Shoffner said there'll be an issue aligned with the theme of the summer conference. Shoffner said the pipeline isn't much of a

pipeline at the moment. Shoffner thanked NCTE for publicizing *English Education*. Shoffner encouraged EC members to submit manuscripts and thanked them for reviewing.

12. Other/new business

- Behizadeh explained that there is a need for people to serve on a committee to create assessment performance rubrics for the 2021 NCTE Standards for the Initial Preparation of Teachers of English Language Arts 7-12. Ritchie explained that they're looking at a fall deadline. Behizadeh invited those interested to contact Ritchie.

13. Adjournment

- Behizadeh thanked attendees for staying over time.
Motion: Rodesiler moved, Kim seconded. Motion passed.

Minutes
Executive Committee Meeting
English Language Arts Teacher Educators
March 27, 2023 - 1:30–3:00 p.m. ET
via Zoom

Members Present: Nadia Behizadeh, Latrise P. Johnson, Cati V. de los Ríos, Keisha L. Green, Davena Jackson, Lindy L. Johnson, Joanne E. Marciano, Keisha McIntyre-McCullough

Ex Officio: Darius Phelps, Stephanie Robillard, Melanie Shoffner

Staff: Kristen Ritchie

1. Welcome and scholarly dialogue
 - Chair Nadia Behizadeh invited scholarly shout-outs from EC members highlighting an article, book, podcast, theory, website, database, framework, teaching or research tool, grant or publication opportunity, or other source of inspiration in your work in ELA teacher education.
2. Adoption of the agenda:
 - **Motion: Lindy moved to adopt the agenda. Keisha McIntyre-McCullough seconded. Motion passed.**
3. 2023 ELATE Summer Conference budget review and approval
 - Ritchie provided an overview of the budget proposal for 2023 summer conference.
 - Ritchie shared details for printing a small program, increasing expense for a proposal system, and best practices for using expense budgets for their intended purposes— setting precedent for future years must always be considered and ELATE needs to level expectations as a future proofing measure.
 - **Motion: Marciano moved to approve the 2023 ELATE Summer Conference budget, McIntyre-McCullough seconded. Motion passed.**
4. Term extension request: *English Education* editor Melanie Shoffner
 - Ritchie noted that neither NCTE nor ELATE has guidelines about term-extensions, but some extensions have been granted in the past.
 - de los Ríos added that it's rare to see someone *want* to do the work of editing a journal, which was agreed upon by the members present in discussion.

- **Motion: Green moved to grant Melanie Shoffner's *English Education* editor term extension request to 2027, de los Ríos seconded. Motion passed.**
5. Other/new business
- Jackson requested an update on Stage 1 reviews for the 2023 ELATE Summer Conference.
 - Behizadeh shared her gratitude for reviewers, noting the process is not yet completed. In April, Behizadeh will conduct a Stage 2 review and build the program.
 - Ritchie noted that summer conference registration will be up and running in early May.
 - Robillard shared that she and Phelps have enjoyed being co-chairs of the graduate strand. Robillard shared that the graduate leadership will shift July 1, 2023. Ruben Gonzalez has volunteered to be the next chair but is looking for a co-chair. They are requesting any interested doctoral students to contact Robillard or Phelps.
 - There will be another ELATE EC meeting in May.
6. Adjournment
- **Motion: Marciano moved to adjourn the meeting, Latrise Johnson seconded. Motion passed.**

**Minutes
Executive Committee Meeting
English Language Arts Teacher Educators
November 17, 2022 – 11:00 a.m. to 5:00 p.m. PT
Anaheim Convention Center, Room 303-C**

Members Present: Nadia Behizadeh Tamara Butler, Antero Garcia, Maria Goff, Davena Jackson, Latrise Johnson, Lindy Johnson, Jung Kim, Joanne Marciano, Keisha McIntyre-McCullough, Luke Rodesiler

Ex Officio: Nicole Mirra, Darius Phelps, Stephanie Robillard, Melanie Shoffner

Chair Latrise Johnson called the meeting to order at 11:05am.

1. Welcome New Members & Introductions

All attendees introduced themselves.

2. Adoption of the Agenda

- **Motion 2022.5: Kim moved, Garcia seconded. Motion passed.**

3. Policy Forms for Conference EC Members – ***Every new and continuing EC member will need to complete these forms for the 2023 calendar year. NCTE staff will follow-up via Adobe Sign to collect these—watch for an email soon.***

Johnson reminded everyone that policy forms need to be completed and that members will get an email soon prompting them to do so.

4. Approval of the ELATE EC Minutes

- A. November 11, 2021
- B. May 12, 2022

- **Motion 2022.6: Kim moved, McIntyre-McCullough seconded. Motion passed.**

5. Acceptance of the Consent Agenda Reports
CONSENT AGENDA: Organizations having a large number of routine matters to approve often save time by use of a consent agenda. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions.

Before taking the vote, the chair allows time for the members to read the list to determine if it includes any matters on which they may have a question, or which they would like to discuss or oppose. Any member has a right to remove any item from the consent agenda, in which case it is transferred to the regular agenda so that it may be considered and voted on separately. The remaining items are then unanimously approved en bloc without discussion, saving the time that would be required for individual votes.

Page 116
The Standard Code of Parliamentary Procedure
By Alice Sturgis

- A. Commission on Digital Literacies and Teacher Education (D-LITE)
- B. Commission on Writing Teacher Education
- C. *English Education* Report
- D. Commission on the Teaching of Poetry
- E. Commission on the Study and Teaching of Adolescent Literature
- F. Commission on Methods Teaching and Learning
- G. Commission on Arts and Literacies

- **Motion 2022.7: Marciano moved, Kim seconded. Motion passed.**

6. FY22 Year-End and 2022 Summer Conference Financial Report (Kristen Ritchie)

Johnson shared that Kristen Ritchie could not be present to explain the financial report and asked members to read the report and prepare questions that will be sent to her for response. Behizadeh opened the floor to questions.

Shoffner question: What is the relationship between the two lines “ELATE Research Grants” and “Grants awarded” under expenses? What are these referring to, why are the amounts different than in previous years, and how much are we able to award moving forward?

Garcia question: What is the status of institutional memberships to English Education and how can we publicize/otherwise increase these memberships?

Shoffner question: How can English Education become an indexed journal? It is an important investment that will encourage more folks to engage with the journal since it will be of greater assistance in tenure and promotion.

Rodesiler question: Summer conference. How did the expenses/revenue of the summer homecoming ELATE conference relate to previous years' ELATE summer conference?

Shoffner question: Why did membership go up from 2019 to 2020 so significantly? Did anything in particular happen that we can build upon and do again?

7. ELATE Graduate Strand (Darius Phelps and Stephanie Robillard)

Robillard shared that what she and co-chair Phelps are most proud of is the culture of support and networking offered to graduate student members, which allowed the members to write conference proposals together and work through the writing of articles. Online events were held during the past year and they are eager for more EC members to participate.

Phelps shared that the graduate strand had 47 members with intent to build further. T-shirts were made that will be worn around the conference to publicize the GS.

Johnson explained that the graduate strand needs to request funds to support their efforts each year. She expressed the desire to create a \$200 budget line to support the GS so that they do not need to make individual requests each year.

Shoffner asked how the GS uses the money they request. Robillard explained that in past years it was used for printing costs but that now it is more appropriate to use the funds for incentives such as food at meetings and prizes at events.

Marciano asked if \$200 is enough of a budget for this work. Shoffner offered a friendly amendment to increase the budget to \$500.

Johnson asked about how spending was allocated so far this year to determine what amount might be most appropriate moving forward. Robillard said that since a request was not made last year for funds that no money has been available this year. Thus, the GS needs to think more strategically about how to use allocated funds moving forward. Shoffner suggest that graduate students should receive compensation for attending the meeting at the annual convention equal to what EC members receive. Johnson suggests that the EC honor the original request for \$200 and see how the funds are used with the possibility of revisiting the amount if necessary.

- **Motion 2022.8: Johnson moved, Rodesiler seconded. Motion passed.**

Behizadeh asked about the ELATE GS website and how it could be more streamlined. Next year Behizadeh can work with the incoming GS folks to make the website less confusing and arrange to receive an email list of membership. She also said that EC members should get the GS newsletter so that the members can share it with students.

Garcia asked if the EC could waive the fee for grad students to become members. He explained that this could be an Investment in the long run to build membership. He requested a longer conversation at a future meeting about what it would look like if the EC waived membership for two years as a pilot.

8. ELATE Commissions

- A. ELATE Commission Liaisons, 2022-2023
Please note your assignment for attending the Commissions Meeting.
- B. Commission on Everyday Advocacy
- C. Commission on Social Justice in Teacher Education Programs
- D. Commission on the History of English Education

Johnson reminded EC members to locate their commission assignment. Marciano asked about the role of liaison. Johnson explained that the EC liaison acts as a go between to help communicate the needs of commissions to the EC and help coordinate the election of new leaders for the commissions. Liaisons should remind commissions to write up reports so that the EC knows about the work they are engaging in.

With regard to the three commission reports in which issues were raised for the attention of the EC, Nicole asked about commission structure and the common problems being expressed across the commissions about interest, divided time, common interests, etc.

Behizadeh and Johnson discussed planning a commission leaders meeting where leaders could discuss common concerns and learn from each other.

In response to the concerns raised by the History of English Education Commission, Johnson said that she would send an email to the Commission leader to explain that: 1) broader NCTE policies related to

sending research requests out to the membership have changed over the years; 2) the project that the commission describes does not clearly articulate an explicit relationship to the mission and vision of ELATE; and 3) that the EC needs more time to develop a process about publicizing particular research studies.

Potential ideas for a process or policy related to research requests:

- Any initial requests for ELATE to distribute links to research must first include a description of how the project relates to the mission and vision of ELATE before it can be vetted further.
- Further vetting involves reviewing IRB and the research design

9. ELATE Award Committees, 2022-2023
New and continuing members, please note your assignment for 2022-2023.

Johnson reminded members to review their award committee assignments to ensure that they don't have any conflicts of interest.

Question for Kristen – Is this an accurate listing of current awards? What year are certain awards to be given out?

10. CITE Interim Co-Editor Selection and Process and Next Editor Selection Process

Johnson (Lindy) expressed concern about early career scholars applying for the editor role because of the big service and time commitment and suggests leaving out language specifically encouraging early career folks to apply.

Marciano raises equity concern about current editor naming interim editor.

Behizadeh suggested that a call for interim editor go out in an email from NCTE to the membership. Applicants will be directed to send a letter of interest and CV to Mirra by December 1. Mirra, Johnson (Lindy), and Garcia agreed to form the ad hoc committee to select the interim editor.

11. ELATE Recording Secretary Election

Rodesiler is the candidate running for recording secretary.

- **Motion 2022.9: Kim moved, Garcia seconded. Motion passed.**

12. 2023 ELATE Summer Conference

Behizadeh sent out a survey about what people's challenges, concerns were related to the ELATE conference. There is a lot of excitement about having the conference at Georgia State. There was consideration of having it in Atlanta but folks are concerned about discriminatory policies that have been passed affecting the communities there. It is important to note these concerns explicitly and also to be present in spaces where tension/struggle is happening. There is also a concern that some institutions don't give funding for employees to travel to "banned" states.

Question for Kristen

- How could we structure it so folks who are in a state where they can't get reimbursed to travel to Georgia for the ELATE conference could get a reduced rate for registration.

EC looked at the CFP and added comments/questions/suggestions

Feedback –

- Like the idea of care, not necessarily self-care, because focuses on community
- Discussion of leaning toward care as a construct as opposed to hope

- Connection to idea of hope and care being interconnected
- Think it's easy to lose hope, which contradicts the quote in the CFP
- Agree with idea of moving from hope to care
- Call for rest. Can we have sessions where all we do is learn how to rest? Thinking about the amount of work that goes into preparing a conference presentation. How do we create that space as educators, community partners, etc. try to think intentionally about rest. We don't know how to rest.
- Yes, we can build hope and if we keep hearing care, should care move up? Centering hope, which one comes up more – if we say care and create rest sessions that's the intent. Not trying to work toward hope, want to work toward resting, dreaming, organizing
- Two tensions – stated theme and how it's reading – rest, renewal, and revitalization. If we had a giant room where you could be fed, rest, breathe, etc. How might those space be refuge places.
- Notion of sharing the burden
- How might ELATE be a collective organizing space?
- Session this summer gave QR code to support abortion funding.
- What does it mean to give a presentation that holds on to Black feminist ideals?
- Attending sessions, engaging, critiquing, and then leaving. How can we make these sharing sessions less like that? Making space to engage beyond the official times of the session
- Enjoyed how last summer there was a large room where there were smaller conversations happening, felt like there was time.
- Considering how to cultivate a sense that we are not in a rush.
- Conversation circles about particular topics
- Developing relationships
- Engaging in play (game, mural, arts, activism)
- Making it feel like a retreat in a way – everyone makes a brown bag that hangs on the wall and people put affirmations inside the bags
- In a proposal, can you tell us how you rest? What works for you or has worked for you that we could possibly kick around?
- Bring banned books and make little free libraries
- Also, thinking about how to make sure graduate students are involved in these spaces and it's not just faculty going off and doing things leaving graduate students unsure how to engage
- How might we consider affinity spaces as opportunities to engage in smaller groups as well
- Alternative formats/Re-mix - Move it up in the list of proposal formats
- How might we weave in the community?
- Project South might be one opportunity. Behizadeh works with them but they are about 20 min away
- Could we remove panels from the CFP? Thinking about how to make is less hierarchical. Discussion as opposed to panel discussion
- Another conference that is a self-study conference is that you submit your paper before the conference and people have already read the papers (they are published) so when you go to the person's session it's a conversation. Still talking about research, but people come with a shared understanding and then the focus is on discussion not presentation. Lots of down time between sessions and lots of places to interact with people. How can we create time, be more inclusive.
- Is there an Atlanta-based organization you want to work with or support. If we are organizing for justice and rest, in your overall proposal can there be a section with additional questions, how do you rest, is there affirmation that works for you, is there something you want to support in Atlanta. That could give us information from folks who are proposing to consider in the planning of the conference.

- Might we invite community members into the conference to contribute to the conversation as well?
- In the past, there has been a half-day ELATE panel. Thoughts about moving it to the beginning of the conference as opposed to the end of the conference. Would provide opportunities for faculty and graduate students to interact at the start of the conference and then continue to engage throughout the conference.

Behizadeh said that the CFP will go out soon and there will be announcements at the luncheon and social.

13. Strategic Planning

14. Other Business

A. CAEP SPA Coordinator Introduction and Report (Kari Siko - oral)

Siko offered a summary of a report that will be provided in writing to the EC.

15. Announcements and Thanks

ELATE EC Dinner: 7:00 p.m. at SAVOR Stone Hearth Pizza & Wine, 1855 S Harbor Blvd, Anaheim, CA 92802

NCTE Annual Convention Sessions to Attend

- ELATE Luncheon, Friday, November 18, 11:30-1:30 p.m. PT, Convention Center, Ballroom C
- ELATE Commissions Meeting #1, Friday, November 18, 2:00-3:15 pm PT, Convention Center, 264-BC
- ELATE Membership Meeting and Social Hour, Friday, November 18, 3:30-4:45 p.m. PT, Convention Center, 258-B
- Critical Issues in English Education: Research by ELATE Research Grant and Award Winners, Saturday, November 19, 11:00-12:15 p.m. PT, Convention Center, 253-BC
- ELATE Commissions Meeting #2, Saturday, November 19, 4:15-5:30 p.m. PT, Convention Center, 258-B

16. Adjournment

- **Motion 2022.10: Butler moved, Johnson (Lindy) seconded. Motion passed.**

SECTION 7: Commissions

2023 ELATE COMMISSIONS

Commission on Social Justice in Teacher Education Programs

Co-Chairs: Danielle Lillge, Naitnaphit Limlamai, Cynthia S. Nicholson, cee.socialjustice@gmail.com

Liaison: Nadia Behizadeh, Georgia State University, nbehizadeh@gsu.edu

Commission on Digital Literacies and Teacher Education (D-LITE)

Co-Chair: Merideth Garcia, University of Wisconsin-La Crosse, merideth.m.garcia@gmail.com

Brady Nash, Miami University, OH, bradylnash@gmail.com

Liaison: Luke Rodesiler, Purdue University Fort Wayne, rodesilerl@gmail.com

Commission on the Study and Teaching of Adolescent Literature

Co-Chair: Alice Hays, California State University, Bakersfield, ahays2@csub.edu

Co-Chair: Steffany Comfort Maher, Indiana University Southeast, stmaher@iu.edu

Liaison: Jung Kim, Lewis University, jungkim.phd@gmail.com

Commission on the Teaching of Poetry

Co-Chair: Vicki Sherbert, Kansas State University, Manhattan, sherbev@ksu.edu

Co-Chair: Danny Wade, Washburn University, Topeka, KS danny.wade@washburn.edu

Liaison: Tamara T. Butler, butlertt@cofc.edu

Commission on English Methods Teaching and Learning

Co-Chair: Jessica Gallo, University of Nevada, Reno, jgallo@unr.edu

Co-Chair: Christopher Parsons, Keene State College, Christopher.Parsons@keene.edu

Liaison: Keisha McIntosh Allen, University of Maryland, Baltimore County, kallen@umbc.edu

Commission on Writing Teacher Education

Co-Chair: Amanda Brewer, University of Central Missouri, Warrensburg, abrewer@ucmo.edu

Co-Chair: Elsie Lindy Olan, University of Central Florida, Orlando, elsie.olan@ucf.edu

Liaison: Lindy Johnson, William and Mary, ljohnson@wm.edu

Commission on Arts and Literacies

Co-Chair: Tim Duggan, Northeastern Illinois University, dr.timduggan@gmail.com

Co-Chair: Hung Pham, University of Arkansas, Fayetteville, ccy@uark.edu

Liaison: Keisha McIntyre-McCullough, Florida International University, kemcinty@fiu.edu

Commission on Family and Community Literacies

Co-Chair: Tracey T. Flores, University of Texas at Austin, traceyflores@hotmail.com

Co-Chair: Laura Gonzales, University of Texas at El Paso, gonzlaur@gmail.com

Liaison: Keisha L. Green, University of Massachusetts Amherst, klgreen@umass.edu

Commission on the History of English Education

Co-Chair: Sheridan Blau, Teachers College, Columbia University, New York, Blau@tc.columbia.edu

Co-Chair: Ashlynn Wittchow, amw227@tc.columbia.edu

Liaison: Melanie Shoffner, James Madison University, shoffnme@jmu.edu

Commission on Climate Justice, Inquiry, and Action

Co-Chair: Fawn Canady, Sonoma State University, canadyf@sonoma.edu

Co-Chair: Catherine Lammert, Texas Tech University, Catherine.Lammert@ttu.edu

Liaison: Joanne E. Marciano, Joanne E. Marciano, Michigan State University, marcian2@msu.edu

Sunset: CEE Commission on Creating and Sustaining NCTE Student Affiliates
CEE Commission on In-service Graduate Programs and Professional Development

Commission on Dismantling the School-to-Prison Pipeline
Commission to Support Early Career English Language Arts Teachers
Commission on Everyday Advocacy

2022 ELATE COMMISSIONS

Commission on Social Justice in Teacher Education Programs

Co-Chair: Jody Polleck, jody.polleck@gmail.com
Co-Chair: Tashema Spence, tashemasd@gmail.com
Liaison: Nadia Behizadeh, Georgia State University, nbehizadeh@gsu.edu

Commission on Digital Literacies and Teacher Education (D-LITE)

Co-Chair: Rick Marlatt, New Mexico State University, Las Cruces, rmarlatt@nmsu.edu
Clarice Moran, Appalachian State University, Boone, NC, claricemoran@gmail.com
Liaison: Luke Rodesiler, Purdue University Fort Wayne, rodesilerl@gmail.com

Commission on the Study and Teaching of Adolescent Literature

Co-Chair: Alice Hays, California State University, Bakersfield, ahays2@csu.edu
Co-Chair: Steffany Comfort Maher, Indiana University Southeast, stmaher@iu.edu
Liaison: Jung Kim, Lewis University, jungkim.phd@gmail.com

Commission on the Teaching of Poetry

Co-Chair: Vicki Sherbert, Kansas State University, Manhattan, sherbev@ksu.edu
Co-Chair: Danny Wade, Washburn University, Topeka, KS danny.wade@washburn.edu
Liaison: Tamara T. Butler, butlertt@cofc.edu

Commission on English Methods Teaching and Learning

Co-Chair: Jessica Gallo, University of Nevada, Reno, jgallo@unr.edu
Co-Chair: Christopher Parsons, Keene State College, Christopher.Parsons@keene.edu
Liaison: Keisha McIntosh Allen, University of Maryland, Baltimore County, kallen@umbc.edu

Commission on Writing Teacher Education

Co-Chair: Amanda Brewer, University of Central Missouri, Warrensburg, abrewer@ucmo.edu
Co-Chair: Amber Warrington, Boise State University, ID, amberwarrington@boisestate.edu
Liaison: Lindy Johnson, William and Mary, ljohnson@wm.edu

Commission on Arts and Literacies

Co-Chair: Tim Duggan, Northeastern Illinois University, dr.timduggan@gmail.com
Co-Chair: Hung Pham, University of Arkansas, Fayetteville, ccy@uark.edu
Liaison: Keisha McIntyre-McCullough, Florida International University, kemcinty@fiu.edu

Commission on Family and Community Literacies

Co-Chair: Tracey T. Flores, University of Texas at Austin, traceyflores@hotmail.com
Co-Chair: Laura Gonzales, University of Texas at El Paso, gonzlaur@gmail.com
Liaison: Antero Garcia, Stanford University, CA, antero.garcia@stanford.edu

Commission on Everyday Advocacy

Co-Chair: Cathy Fleischer, Eastern Michigan University, cathy.fleischer@emich.edu
Co-Chair: Sarah Hochstetler, Illinois State University, Normal, drshochstetler@gmail.com
Liaison: Nicole Sieben, SUNY Old Westbury, dr.nicolesieben@gmail.com

Commission on the History of English Education

Co-Chair: Sheridan Blau, Teachers College, Columbia University, New York, Blau@tc.columbia.edu
Co-Chair: Ashlynn Wittchow, amw227@tc.columbia.edu

Liaison: Melanie Shoffner, James Madison University, shoffnme@jmu.edu

Commission on Climate Change and the Environment in English Education (c3e3)

Co-Chair: Russell Mayo, Purdue University Northwest, mayo6@pnw.edu

Co-Chair: Rich Novack, Teachers College, Columbia University, richnovack@gmail.com

Liaison: Nicole Mirra, Rutgers University, New Brunswick, NJ, nicole.mirra@gmail.com

Sunset: CEE Commission on Creating and Sustaining NCTE Student Affiliates
CEE Commission on In-service Graduate Programs and Professional Development
Commission on Dismantling the School-to-Prison Pipeline
Commission to Support Early Career English Language Arts Teachers

SECTION 8: Awards

ELATE James N. Britton Award for Inquiry Within the English Language Arts

Purpose: To encourage English Language Arts teacher development, consistent with the major goal of ELATE, by promoting classroom-based research in which teachers at any educational level raise questions about teaching and learning in their own teaching/learning settings.

“It is the continual reformulation of what we know in the light of what we perceive that matters: and the hardening of what we know into a formula that we apply ready-made instead of reformulating - that is the danger. Thus, our most powerful ideas are relatively general, relatively unformulated starting points from which we constantly reformulate.....Research findings are things we can *know* which could have bearing on what we *do* when we teach. And ‘development’ should be the name of the process of bringing this kind of knowing into relationship with this kind of doing.” p. 150—James N. Britton, A Note on Teaching, Research and ‘Development’ in *Prospect and Retrospect: Selected Essays of James Britton*. Edited by G.M.Pradi, Boyton/Cook, 1982.

Nature of the Award:

A specially designed certificate for a maximum of three winners annually and a ticket to be a guest at the ELATE Luncheon.

Criteria for the Award:

1. Nominated work should represent classroom based research conducted by an English Language Arts teacher at any level—preschool through University.
2. Focused on a systemic study of any aspect of the inquirer’s own teaching, including collaborative research with other practitioners.
3. Published in any format/modality, including books, articles, and digital illustrations of model practices in the field, during the two-year time period under consideration.

Procedures:

1. Establish a three-member committee—appointed by the ELATE chair
2. The chair of the Award Committee will establish procedures for obtaining nominations and for selecting the finalist, in consultation with the committee. The recipient will be announced at the ELATE luncheon during the Annual Convention.
3. Nominations may be made by any Language Arts educator or by self-nomination.
4. Announcements of the procedures and of the recipients will be placed in *English Education* as well as other NCTE publications and notices will be sent to all affiliate publications and other relevant publications.

Established November 1988.

The first award was presented Spring 1990.

Beginning with the 2004 award, nominations must be received by May 1. Winners will be announced by July 1 and the award will be presented at the ELATE luncheon during the NCTE Annual Convention in November.

Beginning in 2014 Britton is awarded only in odd numbered years if nominations warrant presentation.

Visit <https://ncte.org/elate-james-n-britton-award/> for a list of winners.

2023 Committee Members

Cati de los Rios, chair

Devena L. Jackson

Maria Hernandez Goff

Melanie Shoffner

ELATE Geneva Smitherman Cultural Diversity Grant

Purpose: To increase participation in ELATE on the part of teachers and teacher educators (including graduate students and student teachers) from historically underrepresented groups whose presence and whose contributions are central to the full realization of our professional goals.

Provisions: Two grants of \$500 per proposal to support travel costs, registration fees, and other expenses associated with participation at the NCTE Annual Fall Convention as well as a ticket to the ELATE Luncheon.

Eligibility: Any teacher, teacher educator, or prospective teacher (graduate students and student teachers) in the English language arts, who represents an historically underrepresented ethnic group in NCTE (African American, Asian American, Mexican American, Puerto Rican and other Latina/Latino American, and American Indian) who has not previously appeared as a presenter at an NCTE national conference and is a member of NCTE.

Criteria for Selection: Grants will be given to the applicant or applicants whose Program Proposal and past accomplishments indicate the greatest potential for contributing to the mission of ELATE.

Application Procedure:

1. Grant applicants must submit an NCTE Annual Convention Program Proposal to NCTE. The proposal may be submitted for an individual or panel presentation.
2. If the proposal is accepted, the applicants must submit:
 - a. brief letter of application explaining how they anticipate the presentation benefiting colleagues.
 - b. brief letter (no more than one page) describing your professional or pre-professional background.
 - c. brief letter of support from a senior colleague or mentor commenting on your accomplishments or promise as a teacher or teacher educator.

Deadline for NCTE Proposals: January (date fluctuates each year)

Deadline for Materials after Receipt of Proposal Acceptance: May 15th – 24th (varies by year but date is set in early fall)

Deadline for decision from committee: July 1st

Visit <https://ncte.org/awards/elate-cultural-diversity-grant/> for a list of winners.

2023 Committee Members

Tamara Butler, chair

Lindy Johnson

Darius Phelps

Luke Rodesiler

ELATE Janet Emig Award For Exemplary Scholarship in English Education

Purpose

This award given for exemplary scholarship and educational leadership is awarded to the author of an article published in *English Education* during each calendar year. The award is given in honor of Janet Emig, Professor Emeritus of English Education at Rutgers University for her contribution to the field of English Education.

Nature of the Award

A plaque will be given to the winner. The awardee will be honored at the ELATE luncheon (a ticket will be provided) at the NCTE Annual Convention and will present at the ELATE Awards Session on his/her work.

Criteria for the Award

1. Published material of any length in *English Education* can be considered.
2. The article to be awarded must have been published within the calendar year of issues being considered.

Procedures

1. The selection committee consists of three members appointed by the ELATE Chair with one designated as Chair.
2. Nominations may be made by any member of ELATE or by self-nomination from the author, but all articles published during the year will also be considered.
3. In any given year, the selection committee might not choose to give an award.
4. Announcements of the procedures will be published in *English Education* as well as other NCTE publications and notices will be sent to all affiliate publications and other relevant publications.

Established in November, 1999

Nominations to be after the fourth or latest issue of *English Education* in each calendar year.

Beginning with the 2003 award, nominations must be received by January 31. Winners will be announced by July 15 and the award will be presented at the ELATE luncheon during the NCTE Annual Convention in November.

Visit <https://ncte.org/elate-janet-emig-award/> for a list of winners.

2023 Committee Members

Keisha Allen, chair

Latrise P. Johnson

Joanne E. Marciano

ELATE Richard Meade Award For Research in English Education

Purpose

To recognize published research-based work that promotes English Language Arts teacher development at any educational level and in any scope and setting. The Award was established in honor of the late Richard Meade of the University of Virginia for his contributions to research in the teaching of composition and in teacher preparation.

Nature of the Award

A specifically designed plaque will be given to the winner as well as a ticket to be a guest at the ELATE Luncheon.

Criteria for the Award

1. The Selection Committee may consider published material of any length and modality focused on the preparation and education of preservice and/or practicing English Language Arts teachers.
2. Eligibility extends to any research-based approach that promotes English Language Arts teacher development at any educational level.
3. Studies to be considered must have been published less than two years prior to January 1 of the year of the award.

Procedures

1. The Selection committee consists of three members appointed by the ELATE Chair; with one designated to Chair.
2. Nominations may be made by any Language Arts educator or by self-nomination from the person(s) who conducted the research.
3. In any given year, the Selection Committee might choose not to give an award.
4. Individuals will be notified that they have been nominated and asked to provide review copies of the nominated work to NCTE Headquarters.

The Richard Meade Award was established in 1988.

Beginning with the 2004 award, nominations must be received by May 1. Winners will be announced by July 1 and the award will be presented at the ELATE luncheon during the NCTE Annual Convention in November.

Beginning in 2014 Meade is awarded only in even numbered years if nominations warrant presentation.

Visit <https://ncte.org/elate-richard-a-meade-award/> for a list of winners.

2022 Committee Members

Antero Garcia, chair
Cati de los Rios
Maria Hernandez Goff
Melanie Shoffner

ELATE James Moffett Memorial Fund Award

Purpose

To support teacher research projects inspired by the scholarship of James Moffett. The Award is given to honor the late James Moffett, one of the century's most admired educational thinkers and leaders.

Nature of the Award

A specifically designed certificate will be given to the winner, along with a monetary award (up to \$1000) to be used toward implementation of the proposed project; as well as a ticket to the ELATE Luncheon at the Annual Convention.

Criteria for the Award

Applications for the Moffett Awards should be in the form of a proposal for a project that one or more K-12 classroom teachers wish to pursue and must include:

1. A cover page with the applicant's name, work and home telephone numbers and addresses, email address, a brief profile of the applicant's current school and students and a brief teaching history(when and where the applicant has taught).
2. A proposal (not more than 5 pages, double-spaced, 12-point font) that includes an introduction and rationale for the work (What is the problem or question to be studied? How might such a study influence the project teacher's practice and potentially the practice of other teachers? Why is such a study important?); a description of the connection to the spirit and scholarship of James Moffett; initial objectives for the study (realizing these might shift during the project); a clear, focused project description that includes a timeline (What will be done? When? How? By whom?); a method of evaluating the project (What indicators might reviewers note that suggest the work was valuable to the researcher and to other teachers?); and a narrative budget (How will the money be spent?).
3. A letter of support from someone familiar with the applicant's teaching and perceived ability to implement and assess the proposed project.

Procedures:

1. Establish a three-member committee—appointed by the ELATE chair
2. The chair of the Award Committee will establish procedures for obtaining nominations and for selecting the finalist, in consultation with the committee. The recipient will be announced at the ELATE luncheon during the Annual Convention.
3. Nominations may be made by any Language Arts educator or by self-nomination.
4. Announcements of the procedures and of the recipient will be placed in *English Education* as well as other NCTE publications and notices will be sent to all affiliate publications and other relevant publications.

Beginning with the 2004 award, nominations must be received by May 1. Winners will be announced by July 1st and the award will be presented at the ELATE luncheon during the NCTE Annual Convention in November.

In 2015 the deadline was moved to late summer to allow classroom teachers time to prepare their application over the summer.

Deadline date: early-mid September (announced on website and call for applications)

Visit <https://ncte.org/elate-james-moffett-memorial-fund/> for a list of winners.

2023 Committee Members

Jung Kim, chair
Lindy Johnson
Keisha Green

ELATE [National Technology Leadership Award](#)

Each year, the English Language Arts Teacher Educators (ELATE) identifies a recipient of the ELATE National Technology Leadership Award. The award provides an opportunity to present at the annual

Society for Information Technology in Teacher Education (SITE) international conference. All NCTE members, especially ELATE members, are encouraged *to nominate themselves or a colleague* whose accepted NCTE Annual Convention proposal demonstrates cutting-edge and generative methods of integrating newer technologies into teacher education courses or workshops. In addition to teacher education faculty and graduate students, Pre-K - 12 teachers may also be nominated.

Although all nominations will be considered, members of the ELATE Commission on New Literacies, Technologies, and Teacher Education, who judge for the award, are particularly interested in identifying outstanding work in teacher education courses or professional development programs. Commission members look for presentations that

- Focus on theoretically sound and research-based methods of teaching the English language arts/literacy in which the technology is a secondary rather than primary focus;
- Use technology to create beneficial opportunities for English language arts/literacy learning that could not exist without the technology;
- Improve students' mastery of English language arts/literacy learning;
- Use technology to address challenges faced by many English language arts/literacy teachers and/or students or the broader community; or
- Introduce new methods for teaching the English language arts/literacy with the use of newer technologies in ways that show promise of working well in widely divergent educational settings.

Nominations must be e-mailed to the co-chair of the ELATE Commission on New Literacies, Technologies, and Teacher Education Committee by August 15. Each nomination must include the following:

1. Presenter's name and contact information (home and school addresses and phone numbers),
2. Session title and description (and, if possible, the session number, day and time),
3. A copy of the session proposal, and
4. A detailed statement explaining how the presentation illustrates the characteristics the award is intended to identify (see above bullet points)

ELATE Research Initiative Grants

Purpose

To support research projects that advance the work of the organization as articulated through our various [position statements](#) and [sponsored publications](#). The research supported by this initiative should contribute to and extend ELATE's efforts to communicate what we know and believe about English education with many different audiences: state and federal policy makers, accreditation agencies, school/department administrators, researchers, teacher educators, practicing teachers and other education leaders.

Nature of the Award

A specifically designed certificate will be given to the winners at the ELATE Business Meeting/Social at the NCTE Annual Convention. Maximum number of grants to be awarded annually is determined prior to budget approval and distribution of the call for proposals. Decision is based on a percentage of investment returns within the ELATE contingency reserve fund.

Criteria for the Award

Proposals should include the following:

- Cover page that provides the following:
 - title of the proposal
 - names of the investigator(s)
 - full contact information of the investigator(s): institution, address, phone, email
 - designation of a principal contact if multiple investigators are involved

- proposal abstract (75 words maximum)
- Narrative (1250 words maximum) clearly explaining the following:
 - aims of the research
 - question(s) to be addressed
 - key related work in the research literature
 - data to be gathered
 - methods for its collection and analysis
 - importance of the question(s) for ELATE
 - potential implications beyond ELATE
- Outline of the work timeline, noting key events and processes
- Detailed budget with rationale for all expenses
 - **Note:** The grant must be used to fund direct costs for specific research activities only. Funds may not be used to pay any indirect costs and/or overhead. The investigator(s) may determine whether funds are disbursed to the university or directly to the Principal Investigator (PI).
- CV (2 pages maximum) for all investigators

Procedures

1. The Selection committee consists of three members appointed by the ELATE Chair; with one designated to Chair.
2. Grant applications submitted by the person(s) who will conduct the research.
3. In any given year, the Selection Committee might choose not to give grants.

The Research Initiative Grants were first awarded in 2010.

Recipients will be notified by September 15 and the awardee will be presented a specially designed certificate at the ELATE Business Meeting/Social during the NCTE Annual Convention in November.

Visit <https://ncte.org/groups/cee/research-initiative/> for a list of winners.

2023 Committee Members

Nadia Behizadeh, chair

Ruben Gonzalez

T. Philip Nichols

Keisha McIntyre-McCullough

ELATE Graduate Student Research Award

Purpose

The grant seeks to support graduate student research that contributes to and extends ELATE's efforts to examine important issues in English education. While the parameters of the award are broad, we encourage research that examines current issues in the field and offers implications for multiple audiences.

Nature of the Award

The ELATE Graduate Student Research Award provides a maximum of \$2,500 to support a specific research project conducted by a graduate student; in addition, \$500 is provided to support travel to the NCTE Convention to present that research. Graduate students at the master's and doctoral level are eligible; all applicants must be members of ELATE.

A specifically designed certificate will be given to the winners at the ELATE Business Meeting/Social at the NCTE Annual Convention.

Criteria for the Award

1. Graduate students at the master's and doctoral level are eligible; all applicants must be members of ELATE.

2. Applications should consist of:
 - Cover page that provides the following:
 - title of the proposal
 - names of the investigator(s)
 - full contact information of the investigator(s): institution, address, phone, email
 - designation of a principal contact if multiple investigators are involved
 - Proposal abstract (75 words maximum)
 - Narrative (1250 words maximum) that provides the following:
 - aims of the research
 - question(s) to be addressed
 - key related work in the research literature
 - data to be gathered
 - methods for its collection and analysis
 - importance of the research for ELATE
 - potential implications for multiple audiences
 - Outline of the work timeline, noting key events and processes
 - Detailed budget with rationale for all expenses *Note: The grant must be used to fund direct costs for specific research activities only. Funds may not be used to pay any indirect costs and/or overhead. The investigator(s) may determine whether funds are disbursed to the university or directly to the Principal Investigator (PI).*
 - CV (2 pages maximum) for all investigators

Procedures

1. The Selection committee consists of three members appointed by the ELATE Chair to serve on the Research Initiative Grant Committee; with one designated to Chair.
2. Grant applications submitted by the person(s) who will conduct the research.
3. In any given year, the Selection Committee might choose not to the award.

The Grad Student Research Award was first established in November 2015, with call developed for 2016-2017.

Recipients will be notified by September 15 and the award will be presented at the ELATE Business Meeting/Social during the NCTE Annual Convention in November.

Visit <https://ncte.org/awards/elate-graduate-student-research-award/> for a list of winners.

2023 Committee Members

Nadia Behizadeh, chair

Ruben Gonzalez

T. Philip Nichols

Keisha McIntyre-McCullough

SECTION 9: Publications

English Education

THE OFFICIAL JOURNAL OF THE ENGLISH LANGUAGE ARTS TEACHER EDUCATORS OF THE NATIONAL COUNCIL OF TEACHERS OF ENGLISH

The English Language Arts Teacher Educators (ELATE) is an organization concerned with the process of educating teachers of English and language arts. That education involves both the preservice and the inservice development of teachers. Recognizing the reciprocity of teaching and learning, the ELATE addresses pertinent theory and research as they inform curriculum, methodology, and certification. Included in the constituency of the ELATE are college and university teacher-educators; inservice leaders and consultants; supervisors at local, district, regional, and state levels; mentor teachers; teacher consultants curriculum coordinators and developers; teacher-researchers; and classroom teachers who work with student teachers.

Published Quarterly, *English Education* contains articles that focus on issues related to the nature of the discipline, especially as it spans all levels of instruction, and the education and development of teachers of English at all levels.



[*Contemporary Issues in Technology and Teacher Education \(CITE\) Journal*](#) is an online peer-reviewed journal examining the meaningful intersections between technology and teacher education. The journal has multiple sections, each focused on a specific area of interest: English Language Arts, Mathematics, Science, Social Studies, General and Current Practice. The English Language Arts section is supported by the **National Council of Teachers of English (NCTE)** and the **English Language Arts Teacher Educators (ELATE)**.

[*CITE: English*](#) provides a space to consider the issues found in the intersections of English education and technology. The online format of *CITE: English* encourages authors to incorporate web links, streaming video, sound files and other interactive technology into their writing.

CITE Journal is now accepting submissions addressing current issues in English teacher education, the English Language Arts and technology are always welcome, particularly those that integrate theory, research and practice. All submissions are peer reviewed.

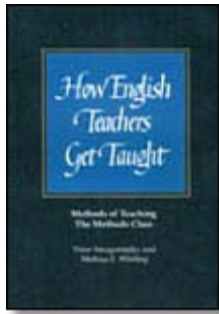
Authors may submit manuscripts online at <http://www.citejournal.org>.

For more information on submissions, becoming a member of the review board, or proposing a themed guest-edited issue, please contact the editor:

- ❖ T. Philip Nichols (July 2020–June 2024)
Phil_Nichols@baylor.edu
- ❖ Brad Robinson (incoming September 2023–June 2024; editor July 2024–June 2027)
bradrobinsontxstate.edu

CEE Book Series

The following books have been published in the CEE Series*:



How English Teachers Get Taught: Methods of Teaching the Methods Class

Author(s): Peter Smagorinsky, Melissa E. Whiting

How English Teachers Get Taught offers one of the first systematic analyses of the ways in which preservice English teachers learn their craft. Smagorinsky and Whiting examine how college professors across the country teach undergraduate secondary methods courses. The book explores several issues relevant to the teaching of methods courses: the five general approaches that structure the experiences of preservice teachers; the range of activities and assessments that students are involved in; and the major theoretical positions articulated through the course readings.

CEE Monographs. 173 pp. 1995. Conference on English Education and NCTE. College. ISBN 0-8141-2150-0.

No. 21500; Grade Level(s): College; \$23.95 (\$17.95)



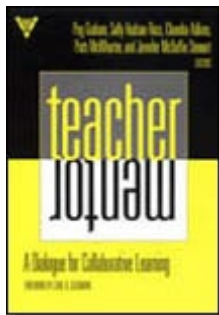
Teaching College English and English Education: Reflective Stories

Editor(s): H. Thomas McCracken, Richard L. Larson, Judith Entes

Distinguished contributors, including Jane Tompkins, W. Ross Winterowd, and Peter Elbow, reflect on the process of becoming teachers, the ever-changing nature of that process, and their professional growth over the last 30 years. We learn of the teaching philosophies and professional struggles of men and women who confronted the issues and debated and defined them further.

CEE Monograph Series. 384 pp. 1998. College. ISBN 0-8141-5037-3.

No. 50373; Grade Level(s): College; \$17.00 (\$17.00)



Teacher/Mentor: A Dialogue for Collaborative Learning

Editor(s): Peg Graham, Sally Hudson-Ross, Chandra Adkins, Patti McWhorter, Jennifer McDuffie Stewart

A group of 25 mentor teachers, 2 university faculty, and over 40 teacher candidates worked collectively to create this book, which offers sound advice based on classroom research as well as insights into how readers can invent their own collaborative inquiry communities to realize genuine reform in teaching and teacher education. A must-read for those interested in how teachers are taught, how experienced teachers develop, and how teacher education programs can thrive in mutually satisfying and rewarding ways for all.

191 pp. 1998. NCTE's Conference on English Education and Teachers College Press. Grades 9–College. ISBN 0-8077-3793-3.

No. 19077; Grade Level(s): Secondary, College; \$12.00 (\$12.00)

More information on other books of interest to College Level English Educators may be accessed on the Books portion of the NCTE Website <https://ncte.org/resources/books/>.

*No longer available

SECTION 10: College Forum

College Forum of NCTE

Introduction

The College Forum is a Committee of the National Council of Teachers of English formed to address issues of concern to the higher education members of NCTE. As such, it is a collaboration within NCTE of the four higher education groups, College Section, CCCC, ELATE, and TYCA, who share their common concerns and agendas with each other. The Forum also speaks as the higher education voice to the higher education community outside of NCTE to establish liaisons and collaborations with other professional associations and learned societies. Because of the double nature of the Forum's voice, both within and outside of NCTE, the leadership on the Forum articulates higher education concerns for NCTE and for the academy.

Mission

The College Forum of the National Council of Teachers of English addresses the key issues in the teaching and learning of College English.

To achieve this mission, the College Forum has the following purposes:

- Articulate concerns for further inquiry and advocacy (e.g. position statements).
- Develop strategic alliances with other higher education organizations (e.g. ACLS, AAHE).
- Identify potential projects and articulate means for carrying them out (e.g. identifying participants or investigators, possible funding sources, and potential strategies or processes).

Meetings*

Meetings are held annually during the July NCTE Executive Committee meeting and as needed during other NCTE Executive Committee meetings or via conference call.

Members*

ACLS Representatives

Elected Leaders: NCTE Presidential Team

Administrative Officer: NCTE Executive Director

Chairs of Constituent Organizations (College Section, CCCC, ELATE, TYCA)

Roles

Chairs of Constituent Organizations (College Section, CCCC, ELATE, TYCA)

- Contribute to College Forum meetings
- Report to their constituent group on the work of the Forum.
- Report back to the Forum on the work of their group.

NCTE Presidential Team

- Serves NCTE representatives to ACLS
- Shares NCTE efforts on higher education matters
- Reports on ACLS initiatives
- Establishes a conversation at ACLS focused on the scholarship of teaching

SECTION 11: NCTE Information

English Language Arts Teacher Educators (ELATE) NCTE Administrative Support – 10% FTE

The responsibilities and functions below outline the administrative support provided by NCTE staff to ELATE.

- Main point of contact on staff for the conference, responding to member needs and queries and directing questions appropriately
- Liaison between NCTE staff and the conference leadership, maintaining regular communication and enriching communication with timely information that supports and makes relevant connections to the work of the conference
- Administrative support for the conference and conference leadership, including working closely with the ELATE chair
 - Managing day-to-day operations of the conference, including budget oversight
 - Planning, drafting, and sending regular communications to ELATE members (e.g., mass emails, letters of acknowledgement, invitations, announcements) with direction from the ELATE chair as needed
 - Planning for and attendance at all conference leadership meetings, including coordination with the leadership, meeting arrangements and logistics for online and face-to-face meetings, and creation of agendas
 - Preparation prior to and coordination of onsite logistics for various conference events and programs during the ELATE biennial conference and the NCTE annual convention
 - Administration of all grants, awards, and special programs or projects in consultation with the chair
 - Administration of commissions, task forces, and other subgroups in consultation with the chair
 - Maintains, manages, and archives conference files, handbooks, member databases, website, and webpages
- Working closely with the ELATE chair to identify the conference's strategic direction
 - Facilitating the leadership's discussions and actions so they can identify issues of importance to conference members and how ELATE/NCTE can support them
 - Informing the leadership about larger NCTE goals and initiatives and how those might impact the conference's work and direction
 - Advising on the conference's budget as well as on activities likely to drive member participation and revenue generation
 - Monitoring and tracking conference expenditures, ensuring fidelity to the approved budget and activities
- Administration of annual elections
- Participates in NCTE staff projects and meetings when and if they are related to the conference's work

2022–2023 NCTE Executive Committee

NCTE Presidential Team (executivecommittee@ncte.org)

President: María E. Fránquiz, University of Texas at Austin, Austin, TX

President-Elect: Rochelle (Shelley) Rodrigo, University of Arizona, Tucson, AZ

Vice President: Tonya B. Perry, Miles College, Fairfield, AL

Past President: Valerie Kinloch, University of Pittsburgh, Pennsylvania, PA

NCTE Executive Committee

Elementary Representative-at-Large: Janice R. Baines, Bradley Elementary, Columbia, SC

Middle Level Representative-at-Large: Lakisha Odlum, State University of New York at New Paltz, New Paltz, NY

Secondary Representative-at-Large: Darius B. Wimby, DeKalb County School District, Atlanta, GA

Elementary Section Chair: Nancy Valdez-Gainer, Texas State University, San Marcos, TX

Middle Level Section Chair: Sarah Bonner

Secondary Section Chair: Josh Thompson, Virginia Tech, Blacksburg, VA

College Section Chair: Renee Moreno, California State University, Northridge, Northridge, CA

CCCC Chair: Staci M. Perryman-Clark, Western Michigan University, Kalamazoo, MI

CCCC Associate Chair: Frankie Condon, University of Waterloo, Ontario, Canada

CEL Chair: Emily Meixner, The College of New Jersey, Ewing Township, NJ

ELATE Chair: Nadia Behizadeh, Georgia State University, Atlanta, GA

LLA Chair: Michele Myers, Wake Forest University, Winston-Salem, NC

TYCA Chair: Joanne Baird Giordano, Salt Lake Community College, Salt Lake City, UT

CONSTITUTION OF THE NATIONAL COUNCIL OF TEACHERS OF ENGLISH

Governance Structure of the Council

