



## Executive Committee Handbook

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# **SECTION 1: Roster**

## **ELATE Executive Committee 2025–2026**

### **CHAIR**

**Keisha L. Green**

Vice Chair (2023–2024)

Chair (2024–2026)

Past Chair (2026–2027)

Elected (2022–2026)

Email: [klgreen@umass.edu](mailto:klgreen@umass.edu)

Institution: University of Massachusetts, Amherst

### **VICE CHAIR**

**TBD ()**

Vice Chair (2025–2026)

Chair (2026–2028)

Past Chair (2028–2029)

Email:

Institution:

### **RECORDING SECRETARY**

**Davena Jackson**

Recording Secretary (2024–2026)

Elected (2022–2026)

Email: [davena.jackson@gmail.com](mailto:davena.jackson@gmail.com)

Institution: Boston University, MA

### **MEMBERS**

**Anthony Celaya (2023–2027)**

Email: [celayaa@wwu.edu](mailto:celayaa@wwu.edu)

Institution: Western Washington University, Bellingham

**Mandie Bevels Dunn (2025–2029)**

Email: [mdunn8@usf.edu](mailto:mdunn8@usf.edu)

Institution: University of South Florida, Tampa

**Jill Ewing Flynn (2024–2028)**

Email: [jefflynn@udel.edu](mailto:jefflynn@udel.edu)

Institution: University of Delaware, Newark

**David E. Low (2023–2027)**

Email: [dlow@csufresno.edu](mailto:dlow@csufresno.edu)

Institution: California State University, Fresno

**Steffany Comfort Maher (2025–2029)**

Email: [stmaher@iu.edu](mailto:stmaher@iu.edu)

Institution: Indiana University Southeast, New Albany

**Joanne E. Marciano (2022–2026)**

Email: [marcian2@msu.edu](mailto:marcian2@msu.edu)

Institution: Michigan State University, East Lansing

**Grace D. Player (2023–2027)**

Email: [grace.player@uconn.edu](mailto:grace.player@uconn.edu)

Institution: University of Connecticut, Hartford

**Kisha Porcher (2025–2029)**

Email: [kporcher@udel.edu](mailto:kporcher@udel.edu)

Institution: University of Delaware Newark

**Theresa Burruel Stone (2024–2028)**

Email: [stoneth@sonoma.edu](mailto:stoneth@sonoma.edu)

Institution: Sonoma State University, Rohnert Park, CA

**Shelbie Witte (2024–2028)**

Email: [shelbiewitte@gmail.com](mailto:shelbiewitte@gmail.com)

Institution: University of North Dakota, Grand Forks

**EX-OFFICIO MEMBERS**

**Edith P Middleton (Term Ends June 30, 2027)**

ELATE Graduate Student Association Representative

Email: [epm2133@tc.columbia.edu](mailto:epm2133@tc.columbia.edu)

Institution: Teachers College, Columbia University, NY

**Brandon J. Watkins (Term Ends June 30, 2027)**

ELATE Graduate Student Association Representative

Email: [bwatki10@charlotte.edu](mailto:bwatki10@charlotte.edu)

Institution: University of North Carolina, Charlotte

**Emily Kirkpatrick**

Secretary-Treasurer

NCTE Executive Director

Email: [ekirkpatrick@ncte.org](mailto:ekirkpatrick@ncte.org)

**Bradley Robinson (July 1, 2024–June 30, 2027)**

*CITE Journal* Editor

Email: [bradrobinson@txstate.edu](mailto:bradrobinson@txstate.edu)

Institution: Texas State University, San Marcos

**Melanie Shoffner (2020–2027)**

Editor, *English Education*

Email: [shoffnme@jmu.edu](mailto:shoffnme@jmu.edu)

Institution: James Madison University, Harrisonburg, VA

**NCTE STAFF**

**Kristen Ritchie**

ELATE Liaison / NCTE Director of Affiliated Groups

Email: [kritchie@ncte.org](mailto:kritchie@ncte.org)

## ELATE Executive Committee 2024–2025

### CHAIR

#### **Keisha L. Green**

Vice Chair (2023–2024)

Chair (2024–2026)

Past Chair (2026–2027)

Elected (2022–2026)

Email: [klgreen@umass.edu](mailto:klgreen@umass.edu)

Institution: University of Massachusetts, Amherst

### PAST CHAIR

#### **Nadia Behizadeh (appointed August 2020–2023)**

Vice Chair (2021–2022)

Chair (2022–2024)

Past Chair (2024–2025)

Email: [nbehizadeh@gsu.edu](mailto:nbehizadeh@gsu.edu)

Institution: Georgia State University, Atlanta

### RECORDING SECRETARY

#### **TBA**

Recording Secretary (2024–2026)

Elected (X–X)

Email:

Institution:

### MEMBERS

#### **Anthony Celaya (2023–2027)**

Email: [celayaa@wwu.edu](mailto:celayaa@wwu.edu)

Institution: Western Washington University, Bellingham

#### **Cati V. de los Ríos (2021–2025)**

Email: [cvdelosrios@gmail.com](mailto:cvdelosrios@gmail.com)

Institution: University of California, Berkeley

#### **Jill Ewing Flynn (2024–2028)**

Email: [jefflynn@udel.edu](mailto:jefflynn@udel.edu)

Institution: University of Delaware, Newark

#### **Maria Hernandez Goff (2021–2025)**

Email: [mariagoff11@gmail.com](mailto:mariagoff11@gmail.com)

Institution: California State University, Fresno

#### **Davena Jackson (2022–2026)**

Email: [davena.jackson@gmail.com](mailto:davena.jackson@gmail.com)

Institution: Boston University, MA

#### **David E. Low (2023–2027)**

Email: [dlow@csufresno.edu](mailto:dlow@csufresno.edu)

Institution: California State University, Fresno

**Joanne E. Marciano (2022–2026)**

Email: [marcian2@msu.edu](mailto:marcian2@msu.edu)

Institution: Michigan State University, East Lansing

**Keisha McIntyre-McCullough (2021–2025)**

Email: [kemcinty@fiu.edu](mailto:kemcinty@fiu.edu)

Institution: Florida International University, Miami

**Grace D. Player (2023–2027)**

Email: [grace.player@uconn.edu](mailto:grace.player@uconn.edu)

Institution: University of Connecticut, Hartford

**Theresa Burruel Stone (2024–2028)**

Email: [stoneth@sonoma.edu](mailto:stoneth@sonoma.edu)

Institution: Sonoma State University, Rohnert Park, CA

**Shelbie Witte (2024–2028)**

Email: [shelbiewitte@gmail.com](mailto:shelbiewitte@gmail.com)

Institution: University of North Dakota, Grand Forks

**EX-OFFICIO MEMBERS**

**Katie Caster (Term Ends June 30, 2025)**

ELATE Graduate Student Association Representative

Email: [katiercaster@gmail.com](mailto:katiercaster@gmail.com)

Institution: Teachers College, Columbia University, NY

**Rubén A. González (Term Ends June 30, 2025)**

ELATE Graduate Student Association Representative

Email: [rugonzal@stanford.edu](mailto:rugonzal@stanford.edu)

Institution: Stanford University, CA

**Emily Kirkpatrick**

Secretary-Treasurer

NCTE Executive Director

Email: [ekirkpatrick@ncte.org](mailto:ekirkpatrick@ncte.org)

**Bradley Robinson (July 1, 2024–June 30, 2027)**

CITE Journal Editor

Email: [bradrobinson@txstate.edu](mailto:bradrobinson@txstate.edu)

Institution: Texas State University, San Marcos

**Melanie Shoffner (2020–2027)**

Editor, *English Education*

Email: [shoffnme@jmu.edu](mailto:shoffnme@jmu.edu)

Institution: James Madison University, Harrisonburg, VA

**NCTE STAFF**

**Kristen Ritchie**

ELATE Liaison / NCTE Director of Affiliated Groups

Email: [kritchie@ncte.org](mailto:kritchie@ncte.org)

# **SECTION 2: Constitution and Bylaws**

## **CONSTITUTION OF THE ENGLISH LANGUAGE ARTS TEACHER EDUCATORS OF THE NATIONAL COUNCIL OF TEACHERS OF ENGLISH**

### **ARTICLE I NAME AND OBJECT**

- Section 1.** The name of this organization shall be English Language Arts Teacher Educators, hereafter referred to as the ELATE.
- Section 2.** The broad object of the ELATE is to unite all interested persons in an organization which considers important matters relating to English language arts teacher education and which seeks to influence the future of English language arts teacher education.
- Section 3.** The specific objects are (1) to provide an opportunity to discuss the field of English language arts education, both preservice and inservice, (2) to encourage studies and research in the field, (3) to publish reports and articles of interest to the membership, and (4) to take an active role in matters relating to the education and certification of teachers of English language arts.

### **ARTICLE II MEMBERSHIP**

- Section 1.** Membership shall be open to any member of the National Council of Teachers of English, including student members, interested in any phase or area of the preservice and continuing education of teachers of English on all levels.

### **ARTICLE III AFFILIATION**

- Section 1.** Any organization, whether state or interstate, that has as one of its primary objectives the improvement of the preservice and continuing education of teachers of English on any academic level, may request affiliation with the ELATE.
- Section 2.** Approval or disapproval of each request for affiliation shall be determined by simple majority vote of the Executive Committee of the ELATE.
- Section 3.** Each approved affiliate shall (1) be invited, at such time and in such manner as the ELATE Executive Committee shall deem appropriate to undertake special committee assignments, studies, or research on behalf of the ELATE and the affiliate, and (2) be entitled to such service of the ELATE as the Executive Committee deems possible and appropriate.

### **ARTICLE IV OFFICERS**

- Section 1.** The officers shall be a Chair, a Vice Chair, a Recording Secretary, a Secretary-Treasurer, and an Immediate Past Chair in alternating years.

**Section 2.** The Executive Director of the National Council of Teachers of English shall be the Secretary-Treasurer.

## **ARTICLE V COMMITTEES**

**Section 1.** The Executive Committee

- a. There shall be an Executive Committee consisting of twelve elected members; the Secretary-Treasurer; and the Immediate Past Chair if his or her term on the Executive Committee has expired; and officers with extended terms as noted in Bylaw 2A.
- b. The membership of the Executive Committee shall reflect the commitment of English Language Arts Teacher Educators to support active inclusive participation of diverse peoples (e.g., including but not limited to race, gender, geography, ethnicity, sexual orientation, job assignments) in all ELATE meetings and events; nominating committees shall therefore select candidates who ensure that the membership of the ELATE Executive Committee has balanced racial, gender, geographic, ethnic, and job-assignment representation.
- c. Members shall hold office for four years. Each year the three retiring members shall be replaced by election as specified in Section 2b of Article V.
- d. No member of the committee shall be eligible to reelection to the committee in the year in which s/he retires.
- e. The term of a member of the committee shall begin at the close of the ELATE Executive Committee meeting held at the NCTE Annual Convention.
- f. Nominations, election, and filling of vacancies shall be as specified in Section 2 of Article V and in Article VIII.
- g. A majority of the elected Executive Committee shall constitute a quorum. Only elected members may vote.
- h. The duties of the Executive Committee shall be as follows:
  1. Promote the activities of the ELATE.
  2. Elect one of its members as Chair, another as Vice Chair, and a third as Recording Secretary.
  3. Provide for the publication of an official ELATE journal.
  4. Designate the time and place of any meeting convened by the ELATE.
  5. Make such appointments as it deems necessary to conduct the affairs of the ELATE.
  6. Review and react to the work of each appointed committee and commission.

**Section 2.** Nominating Committee



- a. The Nominating Committee shall consist of five members who are elected by ballot of the entire membership. Current members of the Executive Committee or the Nominating Committee are not eligible to be candidates for election to the Nominating Committee or the Executive Committee.
- b. The Nominating Committee's Duties
  1. The Nominating Committee shall meet in open session during the NCTE annual meeting to solicit names for nominees for the Executive Committee and for the future Nominating Committee.
  2. The Nominating Committee shall prepare a slate of at least six names for positions on the Executive Committee.
  3. The Nominating Committee shall support active inclusive participation of diverse peoples (e.g., including but not limited to race, gender, geography, ethnicity, sexual orientation, job assignments) in all ELATE meetings and events.
  4. The Nominating Committee has the additional responsibility of preparing a slate of at least eight candidates for the next Nominating Committee.
  5. The Nominating Committee has the additional responsibility of preparing a slate of at least eight candidates for the next Nominating Committee.
- c. The Nominating Committee shall be elected as follows:
  1. This slate of nominees for Nominating Committee members shall be submitted to the membership by February 15. The complete slate will be submitted to the membership for voting as soon as practicable after the NCTE annual convention.
  2. Ballots shall allow for write-in candidates and, to be counted, shall be returned within 30 days of submission to the membership.
  3. The five nominees who received the greatest number of votes will become the new Nominating Committee.
  4. The nominee who receives the greatest number of votes will become Chair of the Nominating Committee.
  5. In the event of a tie vote for a nominee or chair, members of the Executive Committee shall vote to break the tie.

**Section 3.** Appointed Committees and Commissions

- a. In appointing ELATE commissions and committees, the ELATE Chair shall actively seek the involvement of people of color.
- b. Committees may be appointed by the Chair when s/he considers them to be necessary or desirable, or when authorized by the vote of the Executive Committee or of the members.
- c. Appointed committees shall follow the procedures established or approved by the Executive Committee.
- d. Appointed committees shall make an annual report to the Executive Committee.

## **ARTICLE VI MEETINGS**

- Section 1.** The ELATE membership will gather at least once a year.
- Section 2.** A business meeting shall be held at the NCTE annual convention, with date, site, and time announced by the Executive Committee to the membership not less than sixty days prior to that meeting.
- Section 3.** Special business meetings of ELATE may be held in conjunction with other conferences convened by ELATE, with sixty days advance notice to the membership.
- Section 4.** The ELATE leadership shall support active inclusive participation of diverse peoples (e.g., including but not limited to race, gender, geography, ethnicity, sexual orientation, job assignments) in all ELATE meetings and events.

## **ARTICLE VII VOTING**

- Section 1.** Any time a vote is called for, all members are entitled to vote and a simple majority of those voting shall be required for action except as specifically stated elsewhere in the Constitution or Bylaws. All ballots to be counted must be returned within the time designated by the Constitution. Where the Constitution does not stipulate a time limit, the Executive Committee shall do so; however, in no instance may this time limit be less than thirty days.

## **ARTICLE VIII VACANCIES**

- Section 1.** If the position of Chair becomes vacant, the Vice Chair shall succeed. In the event s/he is unable to do so, a chair shall be named by the Executive Committee.
- Section 2.** In the event of vacancies on the Executive Committee, the Chair shall select replacements, acceptable to a simple majority of the Executive Committee, to fill the unexpired terms.

## **ARTICLE IX**

- Section 1.** Previous notice of a proposal to amend this Constitution must be made through direct communication with the membership or in the official publication at least thirty days prior to the submission of the ballot.
- Section 2.** Proposals to amend shall be accompanied by copies of articles to be amended.
- Section 3.** Proposals to amend the Constitution may be originated by a majority vote of the Executive Committee. If a proposal to amend this Constitution is presented to the Executive Committee with the signatures of one percent of the members of ELATE, the Executive Committee shall within twelve months submit it to vote either by ballot or at a business meeting of ELATE, after following the procedures stipulated in Sections 1 and 2 of this Article.
- Section 4.** After the above conditions have been met, the Constitution may be amended by (1) majority vote of the members attending any business meeting, provided notice of the proposed change has been given to all members at least thirty days before the meeting or

(2) a three-quarters vote of members attending the business meeting in conjunction with any meeting convened by ELATE. On a ballot, this constitution may be amended by an affirmative vote of the ballots returned within thirty days.

## **BYLAWS OF ENGLISH LANGUAGE ARTS TEACHER EDUCATORS**

### **1. DUES**

- A. The annual dues for membership shall be set by the ELATE Executive Committee. (The dues shall be in addition to the dues for the required membership in the National Council of Teachers of English.)
- B. Libraries and other institutions may subscribe to the publications of the ELATE at a subscription rate set by the Executive Committee.

### **2. ELECTION AND DUTIES OF OFFICERS**

- A. The Vice Chair shall be elected by a vote of the ELATE Executive Committee at the fall meeting in odd numbered years. The term for the office of Vice Chair shall be for one year beginning at the close of the ELATE Executive Committee meeting held at the NCTE annual convention. At the conclusion of a one-year term, the Vice Chair shall assume the position of Chair of the ELATE Executive Committee, and shall serve as Chair for a term of two years. The Recording Secretary shall be elected by a vote of the ELATE Executive Committee at the fall meeting in even numbered years. The term of the Recording Secretary shall be for two years beginning at the close of the ELATE Executive Committee meeting held at the NCTE Annual Convention. If an officer is elected for a term of office extending beyond his/her tenure on the Executive Committee, that tenure will be extended to cover the term of office.

#### **B. THE CHAIR SHALL**

- (1) Assume responsibility for the functioning of the organization.
- (2) Preside at all business meetings of the ELATE and of the Executive Committee unless unavoidably absent.
- (3) Appoint all special committees authorized by the members or by the Executive Committee.
- (4) Arrange the program of the business meeting and assume leadership in arranging for any ELATE program sessions during the NCTE convention or at other conventions.
- (5) Provide advice as required by the editors and program chair.
- (6) Confer with the Secretary-Treasurer regarding the preparation of, Executive Committee review of, and adherence to an annual budget.
- (7) Prepare a brief annual report for presentation to the NCTE Directors at the annual convention of the NCTE.
- (8) Serve as the representative of the ELATE to the Executive Committee of the National Council of Teachers of English.

- (9) At the conclusion of the two-year term of office serve one year as the Immediate Past Chair and retain a voting membership on the Executive Committee even though his or her term of four years on the Executive Committee may have been completed.

**C. THE VICE CHAIR SHALL**

- (1) In the absence of the Chair, preside at all business meetings of the ELATE or of the Executive Committee.
- (2) In the absence or incapacity of the Chair, assume responsibility for any or all of the other duties of the Chair.
- (3) Provide continuing liaison between the Executive Committee and all ELATE committees and make appropriate reports on committee work at the direction of the Chair.
- (4) Head the ELATE Membership Committee.

**D. THE RECORDING SECRETARY SHALL**

- (1) Prepare the minutes of each business meeting of the ELATE and submit them to the ELATE Executive Committee Chair.
- (2) Submit copies of all minutes and other records to the Secretary-Treasurer for the permanent file of the ELATE.

**E. THE SECRETARY-TREASURER SHALL**

- (1) Maintain a permanent file of the minutes and other records necessary to the orderly transaction of the business of the ELATE
- (2) Assist the Chair in preparing for the annual meeting.
- (3) Prepare and distribute all mail ballots and report to the Executive Committee the official results.
- (4) Assume the responsibility for printing of the official stationery of ELATE.
- (5) Handle all financial transactions of the ELATE.
- (6) In consultation with the ELATE Chair, prepare and explain the details of a proposed annual budget to the ELATE Executive Committee. Upon request, prepare financial reports that describe ELATE progress toward meeting budgetary goals.
- (7) At the annual business meeting, submit a formal report and a report on membership.
- (8) Notify the Chair if at any time the ELATE is in danger of incurring any obligation exceeding its funds on hand.
- (9) Prepare on request of the Executive Committee, the Program Chair, or the Editor, a current list of ELATE members.

- (10) Be responsible for keeping the Executive Committee informed of actions and discussions of the NCTE--or of its other Conferences, Commissions and Committees--which have implications for ELATE action.

**F. THE PAST CHAIR SHALL**

- (1) Assume the responsibilities of the Vice Chair following the NCTE Annual Convention in even numbered years when the Vice Chair assumes the position of ELATE Chair.

**3. APPOINTMENTS**

- A. The Executive Committee is empowered to appoint members of the ELATE to perform tasks on behalf of the ELATE and shall specify the duties and terms of such appointees. Among such appointments are:
  - (1) A Program Chair shall actively seek proposals from diverse peoples (e.g., including but not limited to race, gender, geography, ethnicity, sexual orientation, job assignments) in all ELATE meetings and events. The Program Chair may name a program committee.
  - (2) An editor of the official ELATE journal, and to the extent the editor deems advisable, an appropriate editorial board.
  - (3) A representative of the ELATE Graduate Strand.
- B. A review of appointments shall be a part of the agenda of each regular meeting of the Executive Committee.

**4. MEETINGS OF THE EXECUTIVE COMMITTEE**

- A. The Executive Committee will hold regular meetings in conjunction with the ELATE annual conference at the annual meeting of the NCTE and a second meeting called at the discretion of the chair. The times of these meetings will be designated by the chair.
- B. Special meetings at other times may be called at the discretion of the Chair.

**5. PUBLICATIONS**

- A. In addition to the official journal, the Executive Committee is authorized to publish whatever it deems appropriate to the aims of the organization.
- B. The net proceeds of any ELATE publication shall be placed in the ELATE account.

**6. RULES OF ORDER**

The rules contained in Sturgis's *Standard Guide to Parliamentary Procedure* shall govern the organization in all cases to which they are applicable, and in which they are not inconsistent with the Constitution or the Bylaws of the Conference.

7. **AMENDMENTS TO THE BYLAWS**

A. These Bylaws may be amended:

- (1) by majority vote of the members attending any business meeting, provided notice of the proposed change has been given to all members at least thirty days before the meeting or
- (2) by a three-quarters vote of members attending the business meeting in conjunction with any meeting convened by ELATE.

B. On a ballot, these Bylaws may be amended by an affirmative vote of the ballots returned within thirty days.

*July 2018*

# **SECTION 3: Member Responsibilities**

## **ELATE Chair's Activities and Responsibilities**

The Chair shall:

- (1) Assume responsibility for the functioning of the organization.
- (2) Preside at all meetings of the ELATE and of the Executive Committee unless unavoidably absent.
- (3) Appoint all special committees authorized by the members or by the Executive Committee.
- (4) Arrange the program of the ELATE Membership Meeting and Social and assume leadership in arranging for any ELATE program sessions during the NCTE convention or at other conventions.
- (5) Provide advice as required by the editors and program chair.
- (6) Confer with the Secretary-Treasurer regarding the preparation of, Executive Committee review of, and adherence to an annual budget for ELATE.
- (7) Prepare a brief annual report for presentation to the NCTE Board of Directors at the annual convention of the NCTE.
- (8) Serve as the representative of the ELATE to the Executive Committee of the National Council of Teachers of English.
- (9) At the conclusion of the two-year term of office serve one year as the Immediate Past Chair and retain a voting membership on the Executive Committee even though his or her term of four years on the Executive Committee may have been completed.
- (10) Serve as liaison to the College Forum.
- (11) Plan and host the ELATE Summer Conference, which occurs biennially in odd numbered years.

## **ELATE Vice Chair's Activities and Responsibilities**

The Vice Chair shall:

- (1) In the absence of the Chair, preside at all meetings of the ELATE or of the Executive Committee.
- (2) In the absence or incapacity of the Chair, assume responsibility for any or all of the other duties of the Chair.
- (3) Provide continuing liaison between the Executive Committee and all ELATE committees and make appropriate reports on committee work at the direction of the Chair.
- (4) Serve as one of two liaisons to the International Federation for the Teaching of English (IFTE) for a four-year term (continues through the term of office for Vice Chair, Chair, and Past Chair).
- (5) Serve as ELATE Program Chair for the NCTE Annual Convention, attending the Convention Planning meeting in late February/early March.
- (6) Attend the NCTE Executive Committee meetings at the NCTE Annual Convention prior to beginning the term as ELATE Chair. This includes an orientation on Wednesday before the convention as well as meetings on Wednesday and Sunday (at the Sunday meeting the Vice Chair will have transitioned to Chair).

## **ELATE Recording Secretary's Activities and Responsibilities**

The Recording Secretary shall:

- (1) Prepare the minutes of each business meeting of the ELATE and submit them to the ELATE Executive Committee Chair.
- (2) Submit copies of all minutes and other records to the Secretary-Treasurer for the permanent file of the ELATE.

## **ELATE Secretary-Treasurer's Activities and Responsibilities**

The Secretary-Treasurer shall:

- (1) Maintain a permanent file of the minutes and other records necessary to the orderly transaction of the business of the ELATE.
- (2) Assist the Chair in preparing for the annual meeting.
- (3) Prepare and distribute all mail ballots and report to the Executive Committee the official results.
- (4) Assume the responsibility for printing of the official stationery of ELATE.
- (5) Handle all financial transactions of the ELATE.
- (6) In consultation with the ELATE Chair, prepare and explain the details of a proposed annual budget to the ELATE Executive Committee. Upon request, prepare financial reports that describe ELATE progress toward meeting budgetary goals.
- (7) Submit a formal financial report and a report on membership at each ELATE Executive Committee meeting.
- (8) Notify the Chair if at any time the ELATE is in danger of incurring any obligation exceeding its funds on hand.
- (9) Prepare on request of the Executive Committee, the Program Chair, or the Editor, a current list of ELATE members.
- (10) Be responsible for keeping the Executive Committee informed of actions and discussions of the NCTE—or of its other Conferences, Commissions, and Committees—which have implications for ELATE action.

In consultation with the ELATE Chair, prepare and explain the details of a proposed annual budget to the ELATE Executive Committee. Upon request, prepare financial reports that describe ELATE progress toward meeting budgetary goals.

## **ELATE Executive Committee Responsibilities & Activities**

- Bring to the ELATE Executive Committee's attention any matters of general concern to ELATE members, gather pertinent documents and other information to enrich discussion of those concerns, and prepare to recommend courses of action for the Executive Committee.
- Serve for four years, beginning officially **after** the November convention in the year of their election; but attending the ELATE Executive Committee's Annual Convention meeting as guests in November in the year elected.
- Attend the NCTE Annual Convention as many years as possible during their four-year tenure and participate in ELATE activities during convention week, particularly the ELATE Executive Committee meeting. It is strongly encouraged that each member attend the ELATE Executive Committee meeting at the Annual Convention because important business must be conducted at that time. For the ELATE Executive Committee meetings, members are provided a \$50 per diem to help defray living expenses. (ELATE's finances and its policies prevent paying travel expenses to conventions.)



- Respond to inquiries and assume tasks at home as requested by the ELATE chair. Costs of postage, photocopying, and an occasional phone call in connection with these duties will be reimbursed, if necessary, by ELATE.
- Participate in the voting election of the ELATE chair and the other officers. The ELATE chair becomes a member of the NCTE Executive Committee. (Members have the option not to run for the chair.)
- Recommend candidates to both the ELATE and NCTE Nominating Committee to help assure quality in the continuing governance of ELATE.
- Participate in conference planning and review proposals.
- Make nominations for ELATE awards.
- Serve as informal advisors to the ELATE journal and advise the editor on matters of content.
- Serve if invited on other ELATE programs, subgroups, etc., but not when such invitations involve conflicts with ELATE meetings and other responsibilities outlined above.
- Have an e-mail account and respond in a timely way to messages and duties communicated online. There is a lot of ELATE business that is taken care of through electronic communication.
- Candidates [agree not to campaign](#) during the election process.

**NOTE:** Candidates for the ELATE Executive Committee, who would like to serve on other NCTE commissions and standing committees, executive committees or other conferences, or NCTE section committees during their tenure on the ELATE Executive Committee need to refer to the [NCTE Policy on Multiple Roles](#).

### **Veal Seminar Chair**

The Veal Seminar Chair will be a three-year appointment for an ELATE EC member, appointed by the ELATE Chair. If no EC member is available for this position, the ELATE Chair will appoint an ELATE member. The appointment should be made before the end of the previous Veal Seminar Chair's term so that the incoming Chair can attend a Veal Seminar before taking on this role.

## ELATE Executive Committee Members

### 2025

Chair: Keisha L. Green, University of Massachusetts, Amherst  
Past Chair: Nadia Behizadeh, Georgia State University, Atlanta

Katie Caster, Teachers College, Columbia University, NY (ELATE Graduate Student Association Representative)  
Anthony Celaya, Western Washington University, Bellingham  
Cati V. de los Ríos, University of California, Berkeley  
Maria Hernandez Goff, California State University, Fresno  
Rubén A. González, Stanford University, CA (ELATE Graduate Student Association Representative)  
Davena Jackson, Boston University, MA (Recording Secretary)  
David E. Low, California State University, Fresno  
Joanne E. Marciano, Michigan State University, East Lansing  
Keisha McIntyre-McCullough, Florida International University, Miami  
Grace D. Player, University of Connecticut, Hartford  
Bradley Robinson, Texas State University, San Marcos (Editor, *CITE Journal*)  
Theresa Burruel Stone, Sonoma State University, Rohnert Park, CA  
Melanie Shoffner, James Madison University, Harrisonburg, VA (Editor, *English Education*)  
Shelbie Witte, University of North Dakota, Grand Forks

### 2024

Chair: Nadia Behizadeh, Georgia State University, Atlanta  
Vice Chair: Keisha L. Green, University of Massachusetts, Amherst

Keisha McIntosh Allen, University of Maryland, College Park  
Katie Caster, Teachers College, Columbia University, NY (ELATE Graduate Student Association Representative)  
Anthony Celaya, Western Washington University, Bellingham  
Cati V. de los Ríos, University of California, Berkeley  
Maria Hernandez Goff, California State University, Fresno  
Rubén A. González, Stanford University, CA (ELATE Graduate Student Association Representative)  
Davena Jackson, Boston University, MA  
Lindy L. Johnson, William & Mary, Williamsburg, VA  
Jung Kim, Lewis University, Romeoville, IL  
David E. Low, California State University, Fresno  
Joanne E. Marciano, Michigan State University, East Lansing  
Keisha McIntyre-McCullough, Florida International University, Miami  
T. Philip Nichols, Baylor University, Waco, TX (Editor, *CITE Journal*)  
Grace D. Player, University of Connecticut, Hartford  
Luke Rodesiler, Purdue University, Fort Wayne, IN (Recording Secretary)  
Melanie Shoffner, James Madison University, Harrisonburg, VA (Editor, *English Education*)

### 2023

Chair: Nadia Behizadeh, Georgia State University, Atlanta  
Past Chair: Latrise P. Johnson, University of Alabama, Tuscaloosa

Keisha McIntosh Allen, University of Maryland, Baltimore County  
Tamara T. Butler, Michigan State University, East Lansing  
Cati V. de los Ríos, University of California, Berkeley  
Maria Hernandez Goff, California State University, Fresno  
Keisha L. Green, University of Massachusetts, Amherst  
Davena Jackson, Boston University, MA  
Lindy L. Johnson, William & Mary, Williamsburg, VA  
Jung Kim, Lewis University, Romeoville, IL  
Joanne E. Marciano, Michigan State University, East Lansing  
Keisha McIntyre-McCullough, Florida International University, Miami  
Darius Phelps, Teachers College, Columbia University, New York (ELATE Graduate Student Association Representative)  
T. Philip Nichols, Baylor University, Waco, TX (Editor, *CITE Journal*)

Stephanie Robillard, Stanford University, CA (ELATE Graduate Student Association Representative)  
Luke Rodesiler, Purdue University, Fort Wayne, IN (Recording Secretary)  
Melanie Shoffner, James Madison University, Harrisonburg, VA (Editor, *English Education*)

## 2022

Chair: Latrise P. Johnson, University of Alabama, Tuscaloosa  
Vice Chair: TBD

Keisha McIntosh Allen, University of Maryland, Baltimore County  
Nadia Behizadeh, Georgia State University, Atlanta  
Tamara T. Butler, Michigan State University, East Lansing  
Cati V. de los Ríos, University of California, Berkeley  
Antero Garcia, Stanford University, CA  
Maria Hernandez Goff, California State University, Fresno  
Lindy L. Johnson, William & Mary, Williamsburg, VA  
Jung Kim, Lewis University, Romeoville, IL  
Keisha McIntyre-McCullough, Florida International University, Miami  
Nicole Mirra, Rutgers, The State University of New Jersey (Recording Secretary)  
Darius Phelps, Teachers College, Columbia University, New York (ELATE Graduate Student Association Representative)  
T. Philip Nichols, Baylor University, Waco, TX (Editor, *CITE Journal*)  
Stephanie Robillard, Stanford University, CA (ELATE Graduate Student Association Representative)  
Luke Rodesiler, Purdue University, Fort Wayne, IN  
Melanie Shoffner, James Madison University, Harrisonburg, VA (Editor, *English Education*)  
Nicole Sieben, SUNY College at Old Westbury

## 2021

Chair: Latrise P. Johnson, University of Alabama, Tuscaloosa  
Past Chair: Christian Z. Goering, University of Arkansas at Fayetteville

Keisha McIntosh Allen, University of Maryland, Baltimore County  
Nadia Behizadeh, Georgia State University, Atlanta  
Tamara T. Butler, Michigan State University, East Lansing  
Todd DeStigter, University of Illinois at Chicago  
Antero Garcia, Stanford University, CA  
Lindy L. Johnson, William & Mary, Williamsburg, VA  
Jung Kim, Lewis University, Romeoville, IL  
Stacia Long, The University of Georgia, Athens (ELATE Graduate Student Association Representative)  
Nicole Mirra, Rutgers, The State University of New Jersey (Editor, *CITE Journal*)  
Luke Rodesiler, Purdue University, Fort Wayne, IN  
Sophia Sarigianides, Westfield State University, MA  
David Schaafsma, University of Illinois-Chicago  
Melanie Shoffner, James Madison University, Harrisonburg, VA (Editor, *English Education*)  
Yolanda Sealey-Ruiz, Teachers College Columbia University, New York, NY  
Nicole Sieben, SUNY College at Old Westbury

## 2020

Chair: Christian Z. Goering, University of Arkansas at Fayetteville  
Vice Chair: Latrise P. Johnson, University of Alabama, Tuscaloosa

Nadia Behizadeh, Georgia State University, Atlanta (appointed August 2020)  
Tamara T. Butler, Michigan State University, East Lansing  
Todd DeStigter, University of Illinois at Chicago  
Antero Garcia, Stanford University, CA  
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)  
Stacia Long, The University of Georgia, Athens (ELATE Graduate Student Association Representative)  
Nicole Mirra, Rutgers, The State University of New Jersey (Editor, *CITE Journal*)  
Luke Rodesiler, Purdue University, Fort Wayne, IN  
Leslie S. Rush, University of Wyoming, Laramie

Sophia Sarigianides, Westfield State University, MA  
David Schaafsma, University of Illinois-Chicago  
Yolanda Sealey-Ruiz, Teachers College Columbia University, New York, NY  
Nicole Sieben, SUNY College at Old Westbury  
Allison Skerrett, University of Texas at Austin (resigned August 2020)  
Amanda Haertling Thein, University of Iowa, Iowa City (Recording Secretary)

## **2019**

Chair: Christian Z. Goering, University of Arkansas at Fayetteville  
Past Chair: Mollie V. Blackburn, Ohio State University, Columbus

Todd DeStigter, University of Illinois at Chicago  
Mandie Dunn, Michigan State University, East Lansing (ELATE Graduate Student Association Representative)  
Antero Garcia, Stanford University, CA  
Troy Hicks, Central Michigan University, Mount Pleasant  
Latrise P. Johnson, University of Alabama, Tuscaloosa  
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)  
Nicole Mirra, Rutgers, The State University of New Jersey (Editor, *CITE Journal*)  
Robert Petrone, Montana State University, Bozeman  
Leslie S. Rush, University of Wyoming, Laramie  
Sophia Sarigianides, Westfield State University, MA  
David Schaafsma, University of Illinois-Chicago  
Yolanda Sealey-Ruiz, Teachers College Columbia University, New York, NY  
Nicole Sieben, SUNY College at Old Westbury  
Amanda Haertling Thein, University of Iowa, Iowa City (Recording Secretary)

## **2018**

Chair: Mollie V. Blackburn, Ohio State University, Columbus  
Vice Chair: Christian Z. Goering, University of Arkansas at Fayetteville

Meghan Barnes, University of Georgia, Athens (Recording Secretary)  
Todd DeStigter, University of Illinois at Chicago  
Mandie Dunn, Michigan State University, East Lansing (ELATE Graduate Student Association Representative)  
Troy Hicks, Central Michigan University, Mount Pleasant  
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)  
Ken Lindblom, Stony Brook University, Stony Brook, NY  
Tonya Perry, University of Alabama at Birmingham  
Robert Petrone, Montana State University, Bozeman  
Leslie S. Rush, University of Wyoming, Laramie  
Sophia Sarigianides, Westfield State University, MA  
David Schaafsma, University of Illinois-Chicago  
Yolanda Sealey-Ruiz, Teachers College Columbia University, New York, NY  
Amanda Haertling Thein, University of Iowa, Iowa City  
Anne Elrod Whitney, Pennsylvania State University, University Park

## **2017**

Chair: Mollie V. Blackburn, Ohio State University, Columbus  
Past Chair: Melanie Shoffner, Purdue University, West Lafayette, IN

Meghan Barnes, University of Georgia, Athens (ELATE Graduate Student Association Representative/Recording Secretary)  
Christian Z. Goering, University of Arkansas at Fayetteville  
Troy Hicks, Central Michigan University, Mount Pleasant  
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)  
Ken Lindblom, Stony Brook University, Stony Brook, NY  
Thomas McCann, Northern Illinois University, DeKalb  
Tonya Perry, University of Alabama at Birmingham  
Robert Petrone, Montana State University, Bozeman  
Leslie S. Rush, University of Wyoming, Laramie  
David Schaafsma, University of Illinois-Chicago

Amanda Haertling Thein, University of Iowa, Iowa City  
Ebony Elizabeth Thomas, University of Pennsylvania, Philadelphia  
Anne Elrod Whitney, Pennsylvania State University, University Park

## 2016

Chair: Melanie Shoffner, Purdue University, West Lafayette, IN  
Vice Chair: Mollie V. Blackburn, Ohio State University, Columbus

Meghan Barnes, University of Georgia, Athens (ELATE Graduate Student Association Representative)  
Steven T. Bickmore, University of Nevada, Las Vegas  
Deborah Bieler, University of Delaware, Newark (Recording Secretary)  
Troy Hicks, Central Michigan University, Mount Pleasant  
Tara Star Johnson, Purdue University, West Lafayette, IN (Editor, *English Education*)  
Ken Lindblom, Stony Brook University, Stony Brook, NY  
Thomas McCann, Northern Illinois University, DeKalb  
sj Miller, University of Colorado, Boulder  
Tonya Perry, University of Alabama at Birmingham  
Robert Petrone, Montana State University, Bozeman  
David Schaafsma, University of Illinois-Chicago  
Ebony Elizabeth Thomas, University of Pennsylvania, Philadelphia  
Anne Elrod Whitney, Pennsylvania State University, University Park

## 2015

Chair: Melanie Shoffner, Purdue University, West Lafayette, IN  
Past Chair: Louann Reid, Colorado State University, Fort Collins

Steven T. Bickmore, University of Nevada, Las Vegas  
Deborah Bieler, University of Delaware, Newark (Recording Secretary)  
Mollie Blackburn, Ohio State University, Columbus  
Jamal Cooks, San Francisco State University, CA  
Cathy Fleischer, Eastern Michigan University, Hpsilanti  
Meghan Barnes, University of Georgia, Athens (ELATE Graduate Student Association Representative)  
Tara Star Johnson, Purdue University, West Lafayette, IN (Co-Editor, *English Education\*\**)  
David Kirkland, Michigan State University, East Lansing  
Ken Lindblom, Stony Brook University, Stony Brook, NY  
Thomas McCann, Northern Illinois University, DeKalb  
sj Miller, University of Colorado, Boulder (member and Co-Editor, *English Education\*\**)  
Tonya Perry, University of Alabama at Birmingham  
Leslie S. Rush, University of Wyoming, Laramie (Co-Editor, *English Education\**)  
Lisa Scherff, University of Alabama, Tuscaloosa (Co-Editor, *English Education\**)  
Melanie Shoffner, Purdue University, West Lafayette, IN  
Ebony Elizabeth Thomas, University of Pennsylvania, Philadelphia  
Anne Elrod Whitney, Pennsylvania State University, University Park  
Leah Zuidema, Dordt College, Sioux Center, IA

\*Outgoing

\*\*Incoming

## **ELATE Executive Committee Attendance Policy**

The English Language Arts Teacher Educators Executive Committee members, elected by the ELATE membership to represent and serve the organization committed to English Language Arts teacher education, hold an Executive Committee Meeting at the NCTE Fall Convention. To assure that all members know the importance of attendance, the Executive Committee passed the following policy on November 21, 1996, at Chicago, Illinois.

Elected members of the ELATE Executive Committee who miss two meetings will receive a Letter from the ELATE Chair. The letter will state the importance of having each member's voice in the Executive Committee discussions and will offer the member the opportunity to resign. The spirit of this letter is to acknowledge that sometimes people's circumstances change and that they might welcome this option. If the member does not wish to resign, the letter will nudge the Executive Committee member to return to the meetings. If the member resigns, the person who received the next highest number of votes the year the original member was elected will be invited to serve the rest of the term. If a member of the ELATE Executive Committee misses three board meetings, the Chair will ask the board to consider replacing that member with the person who received the next highest number of votes. The ELATE Chair will assure that all appropriate paperwork at NCTE headquarters is completed.

## **Reimbursement and Expense Policy**

ELATE Executive Committee members will receive a \$50 per diem for attending the ELATE Executive Committee Meeting at the NCTE Annual Convention.

In addition, ELATE has allocated up to \$1,000 for an ELATE Executive Committee dinner during the NCTE Annual Convention.

At the NCTE Annual Convention, the required events for ELATE Executive Committee members are: the Executive Committee Meeting, the ELATE Luncheon, and the ELATE General Membership Meeting/Social.

## **ELATE Timeline**

### **November**

- NCTE Annual Convention.
  - ELATE Chair presides over the ELATE Executive Committee meeting.
  - ELATE Chair presides over the Membership Meeting/Social.
  - ELATE Chair, Vice Chair, or Past Chair hosts the ELATE Commissions meeting.
  - ELATE Chair serves as a voting member of the NCTE Executive Committee. The NCTE Executive Committee meets the Tuesday and Wednesday before the convention begins and on Sunday of the convention.
  - Richard Meade, Janet Emig, James Moffett, James N. Britton Awards and the Cultural Diversity Grant are presented at the ELATE Luncheon at the NCTE Annual Convention. It is usually held on a Friday. The ELATE Chair hosts the luncheon and the Chairs of the Award Committees present the awards.
  - ELATE Nominating Committee attends three meetings at the annual convention. Tables will be set up at the Annual Business Meeting to solicit names. Formal meeting times where committee members will accept nominations will be on Saturday and Sunday mornings.

### **December**

- ELATE Luncheon Speaker List for Annual Convention due December 1.
- Final slate of ELATE Candidates due back at NCTE Headquarters on December 15 from ELATE Nominating Chair.
- ELATE Recording Secretary emails draft minutes and proceedings to the ELATE Chair and Headquarters liaison by December 15th.
- Headquarters liaison or Chair will send OFFICIAL MINUTES to Executive Committee.

### **January**

- Headquarters will send OFFICIAL MINUTES to Executive Committee.
- January 31<sup>st</sup> is the deadline for nominations for Janet Emig Award.

### **February**

- Convention Planning and NCTE Executive Committee Meetings and NCTE Advocacy Day in Washington, DC.
  - Chair of ELATE attends the NCTE Executive Committee meeting as a voting member.

### **April**

- NCTE Executive Committee meeting online. ELATE Chair serves as a voting member of the NCTE Executive Committee.

### **May**

- May 1<sup>st</sup> is the deadline for submissions for the James N. Britton and Richard Meade Awards.
- May is the deadline for the Geneva Smitherman Cultural Diversity Grants (exact date varies year to year).

### **June**

- NCTE and ELATE ballots due back at Headquarters by June 1.
- Newly elected ELATE EC members are announced.
- Beginning in 2009, ELATE hosts a Spring/Summer Conference every other year (typically June or early July).

### **July**



- July 1<sup>st</sup> is the deadline for decisions for Richard Meade, Janet Emig, James Moffett, James N. Britton Awards, and the Geneva Smitherman Cultural Diversity Grants.
- NCTE Executive Committee meeting. ELATE Chair serves as a voting member of the NCTE Executive Committee.

### **August**

- Research Initiative and Graduate Student Research Award proposals are due early this month.

### **September**

- ELATE Chair's written annual report is due back to NCTE Headquarters.
- ELATE Chair and Research Initiative committee select grant recipients by September 15.
- Mid-September is the deadline for submissions for the Moffett Award (exact date varies year to year).
- Newly elected ELATE Nominating Committee begins its year term. Executive Committee members are invited to suggest names for potential candidates.

### **October**

- ELATE Chair prepares the ELATE Executive Committee agenda for the meeting at the annual convention. Headquarters staff provides support as needed (e.g., posting agenda and documents).

### **November**

- Every other year, the ELATE Vice Chair attends the orientation for new NCTE EC members (via conference call/s and face-to-face session at the annual convention) and participates in strategic planning meeting of the NCTE EC meeting on Wednesday before the NCTE Annual Convention.
- Every other year, the Executive Committee elects new officers, Vice Chair (one-year term as Vice Chair, two-year term as Chair, and one-year term as Past Chair), and Recording Secretary (two-year term). Those newly elected officers take office at the close of the NCTE Annual Convention.

## **NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE POLICIES**

As a member of the NCTE Executive Committee (EC) or NCTE Conference and Association Executive Committee, you hold responsibility for the governance of a national nonprofit organization. This role includes fiduciary responsibilities to adhere to standards of conduct that cannot be delegated or abdicated. They include the following:

**The Duty of Care:** the obligation to act in good faith, in a manner reasonably believed to be in the best interest of NCTE, and with due diligence in making decisions on behalf of the full organization. This requires being prepared for and participating in EC meetings and engaging in informed and careful decision making using good information when making decisions on behalf of NCTE.

**The Duty of Loyalty:** the obligation to act in the best interest of NCTE by avoiding conflicts of interest and maintaining confidentiality of EC discussions. This includes placing your personal interests aside, including the interests of any particular constituency within NCTE (e.g., a conference), in order to act on behalf of the good of the full organization.

**The Duty of Obedience:** the obligation to comply with legal, regulatory, and reporting requirements in service of guardianship of the organization in order to ensure NCTE's nonprofit, tax-exempt purpose is carried out.

The following policies are grounded in upholding the duties above within the specific arrangements discussed below. Whenever you have questions, you should seek the input of the NCTE President and/or the NCTE Executive Director. When necessary, the Executive Director and/or the President will consult with additional resources such as legal counsel, accountants and/or other experts to properly respond to your questions.

In addition to the Executive Committee orientation session(s), you attest to have read, understand, and agree to follow the information above and below throughout your term as an NCTE Executive Committee and NCTE Conference and Association Executive Committees. Further, you understand that your role on the EC supersedes and overrides any other roles you may have with NCTE. More specifically, all discussions and actions taken by the EC must be held strictly confidential and not shared with others outside of the EC unless approved by the President and/or Executive Director.

### **CODE OF ETHICS FOR NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE MEMBERS**

*Approved: NCTE Executive Committee, August 1, 2008 Updated Nov. 2021, Feb. 2025*

**Code:** Members of the NCTE Executive Committee and NCTE Conference and Association Executive Committees are committed to observing and promoting the highest standards of ethical conduct in the performance of their leadership and governance responsibilities. Executive Committee members pledge to accept this code as a minimum guideline for ethical conduct and embrace these principles and practices:

#### **Principles of Accountability**

1. Faithfully abide by the articles of incorporation, constitution, by-laws, practices and policies of the National Council of Teachers of English.
2. Exercise reasonable care, good faith, and due diligence in organizational affairs.
3. Fully disclose, at the earliest opportunity, information that may result in a perceived or actual conflict of interest, in accordance with the NCTE Conflict of Interest policy. Conflicts of interest are defined as interests external to NCTE that may affect NCTE's ability to conduct objective, advantageous, and unbiased decision making. This could include voting or guidance on a particular matter, business decisions, and overall strategy. Perceived conflicts are those that could be questioned by others as negatively influencing the organization for the benefit of another group, individual, organization or business. Perceived and actual conflicts of interest are not typically defined as relationships with one's employer (school or university). Rather, they typically exist with consulting groups, organizations, publishers, and others.
4. Fully disclose, at the earliest opportunity, all information and insights that would have significance in Executive Committee decision-making.
5. Remain accountable for prudent fiscal management to association members, colleagues in our broader

professional community, and where applicable, to government and funding bodies.

### **Actions We Undertake to Promote Accountability**

1. We make it a point to explain fully and fairly actions or decisions undertaken by the Executive Committee to our particular constituencies and to colleagues across the professional community. When necessary, we reserve the right to keep certain actions and decisions confidential.
2. We take collective responsibility for Executive Committee decisions, and do not criticize actions undertaken through majority vote by the Executive Committee.
3. We faithfully attend Executive Committee meetings, phone calls, and virtual meetings that are necessary to sound governance decision-making. When attending a meeting, we give the matters at hand our full attention and prepare by reading briefing materials distributed in advance and asking questions/offering insights that have a bearing on the decisions before us.
4. We require an independent audit of NCTE finances annually, carefully study the findings, and pursue improvements or remediation when appropriate.
5. We study the annual budget, reports on operations, and the reports of constituent groups to ensure that NCTE resources are being used prudently, in accordance with our mission, purpose, and multi-year strategic priorities.

### **Principles of Professional Excellence**

1. Maintain a professional level of courtesy, respect, and objectivity in all NCTE Executive Committee and NCTE Conference and Association Executive Committees activities. This includes acknowledging differences of opinion, providing for open and honest discussion, and making decisions only after hearing all points of view and considering all relevant data.
2. Maintain knowledge of NCTE positions and guidelines and endeavor to advance or explain them to a range of audiences.
3. Avoid allowing leadership roles in NCTE to be associated with political statements, public policy, or personal views that do not align with mission.
4. Support and encourage membership and participation in all NCTE programs, use of NCTE publications and resources, and sharing in NCTE communities.

### **Actions We Undertake to Promote Professional Excellence**

1. We listen actively in all governance proceedings and seek out points of view and data that may challenge conventional perspectives before reaching a decision.
2. We encourage and affirm expression of a variety of points of view among Executive Committee colleagues and avoid actions or patterns of behavior that may create factions or cliques within the Executive Committee.
3. We treat staff and all NCTE members with respect and strive for transparency in all communications when appropriate.
4. We avoid private lobbying of or by members, constituents, staff, or vendors that may bias governance decisions we need to reach as an Executive Committee or may otherwise harm NCTE's reputation or misrepresent its policies and positions.

### **Principles of Fiduciary Responsibility and Confidentiality**

1. Make decisions for the good of all members of NCTE rather than for their personal benefit, or that of the constituency (section, conference, association, or other group) they associate with.
2. Respect the confidentiality of sensitive information known through service to NCTE. This includes, but is not limited to, information that is shared and discussed under the attorney/client privilege.

### **Actions We Undertake to Exercise Fiduciary Responsibility and Confidentiality**

1. We strictly comply with the Avoidance of Conflicts of Interest policy, stay abreast of NCTE financial policies and risks/opportunities inherent in our governance decisions, and act to maximize the long-term benefit of NCTE and its members.
2. We do not divulge information shared with the Executive Committee in confidence and/or under the attorney/client privilege. This includes, but is not limited to, sharing financial, operational, or human

resource information.

### **Equal Opportunity and Diversity**

1. Ensure the right of all association members to appropriate and effective services and leadership opportunities without discrimination on the basis of sex, gender, sexual orientation, national origin, race, color, religion, age, political affiliation, veteran's status, disability, or any other protected classes in accordance with applicable legal and regulatory requirements.

### **Actions We Undertake to Advance Equal Opportunity and Diversity**

1. We encourage nominations, appointments, and new program development and support to advance greater diversity and opportunity for all members of NCTE.

### **CODE OF ETHICS FOR NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE MEMBERS**

I have read and agree to abide by the Code of Ethics for NCTE Executive Committee and NCTE Conference and Association Executive Committee Members.

NCTE Executive Committee or NCTE Conference and  
Association Executive Committee Member

Date \_\_\_\_\_

### **NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE CONFLICT OF INTEREST DISCLOSURE AND CONFIDENTIALITY POLICY**

*(Approved August 1, 2008; updated Nov. 2021, Feb. 2025)*

Members of the Executive Committee (EC) and NCTE Conference and Association Executive Committees must reflect the highest standards of ethical behavior, integrity, and public responsibility. NCTE recognizes the inherent right of members of the Executive Committee to pursue outside interests. However, these outside interests may affect a transaction in which NCTE is involved or diminish NCTE's ability to conduct objective and unbiased decision-making. If an actual or perceived conflict of interest may exist, members are required to disclose the potential conflict to the Executive Director and President of NCTE.

Conflicts of interest are defined as interests external to NCTE that may affect NCTE's ability to conduct objective, advantageous, and unbiased decision making. This could include voting or guidance on a particular matter, business decisions, and overall strategy. Perceived conflicts are those that could be questioned by others as negatively influencing the organization for the benefit of another group, individual, organization or business. Perceived and actual conflicts of interest are not typically defined as relationships with one's employer (school or university). Rather, they typically exist with consulting groups, organizations, publishers, and others.

Examples include:

- Serving as a paid consultant to NCTE or to a vendor to NCTE or to one of its subsidiaries or to affiliates;
- Serving in a fiduciary role for another organization that competes with NCTE or takes public positions adverse to those of NCTE;
- Receiving from NCTE an award, contract, grant, or sponsorship in excess of \$1,000 annually;
- Investing significantly in an entity that deals with NCTE in a commercial capacity; or
- Having family members or business associates with these relationships.

### **ADVANCE DISCLOSURE REQUIREMENT AND REPORTING PROCEDURE**

Each NCTE EC and NCTE Conference and Association Executive Committees member will disclose each issue, subject, person, or entity in which s/he has a financial or other interest where there is the potential that the NCTE Executive Committee and NCTE Conference and Association Executive Committees may make decisions that affect that issue, subject, person, or entity.

To ensure accurate, up-to-date information, each NCTE EC and NCTE Conference and Association Executive Committees member will be reminded to review their Conflict of Interest Disclosure Statement twice each year (e.g., via email, during on-site meetings) as well as contact the staff liaison to update as necessary at other times.

Each EC member will describe clearly their interest in each such issue, subject, person, or entity on this form supplied by, and returned to, NCTE's Executive Director. The information on this form will be reviewed by NCTE's President and Executive Director and shared with NCTE's Executive Committee if relevant to the discussion at hand. EC members are asked to sign this policy prior to the beginning of each of the years of their terms. Thereafter, they update it at the first Executive Committee meeting of each fiscal year.

### **IMMEDIATE DISCLOSURE REQUIREMENT AND REPORTING PROCEDURE**

When the NCTE Executive Committee and NCTE Conference and Association Executive Committees address an issue, subject, person, or entity in which an NCTE EC and NCTE Conference and Association Executive Committees member has a financial or other interest that that EC member did not list on the annual disclosure form (whether because the EC member did not anticipate the matter arising or otherwise), s/he will immediately disclose the potential conflict.

If the EC member discovers the matter prior to the beginning of an Executive Committee meeting or call (e.g., upon reading the EC agenda materials), the EC member will provide the necessary disclosure to NCTE's Executive Director. If the matter is discovered during an Executive Committee meeting or call, the EC member will immediately stop the conversation and inform the EC of the potential for a conflict of interest. If the EC member feels that the issue requires confidential treatment, the EC member may instead inform the President (or, if the President is the one with the potential conflict, the President-Elect) who will decide if the board needs to be informed of the matter.

### **PROCEDURE FOR DEALING WITH POTENTIAL CONFLICTS OF INTEREST**

The Executive Committee will determine whether each issue raised on an annual form or on an ad hoc basis requires that the EC member's participation be altered. The EC may require that the EC member: (a) remove themselves from voting on the issue, (b) not participate in either the discussion of the issue or the vote on it, (c) leave the room during discussion and voting on the issue, or (d) merely explain their interest in the matter more fully so the Executive Committee may weigh that EC member's participation with complete understanding of the situation. If warranted, the information will be reviewed by the President for evaluation and possible recommendation to the Executive Committee. The Executive Committee, not the volunteer making the disclosure, has the exclusive authority and responsibility to decide an appropriate reaction to the disclosure. This may be:

1. **Disclosure.** The disclosure of a volunteer's other interest is worthy of the EC's attention. The disclosure itself, and the EC's awareness of the disclosure, is considered sufficient to correct for any bias it might entail. So the EC is likely to decide although the volunteer clearly has some other interest, the EC and/or committee will simply take the information into account as the volunteer participates in decision-making.
2. **Recusal.** The other interest that has been disclosed affects an important policy or program for the association. To assure the NCTE and its constituency that EC decision-making is without bias, it is best for the volunteer to recuse themselves when the EC/committee takes reports, debates, or makes decisions about that policy or program. The volunteer is asked to leave the room for any discussion on the topic.
3. **Resignation.** The other interest relates to a continuing, pervasive, and important EC or committee function, one that cannot easily be isolated on an agenda so as to permit recusal. In this case, the volunteer may be asked to resign their position, if this is the only way to ensure the other interest does not intrude upon and skew EC decision-making. This is an extreme and rare result of a volunteer's disclosure, but it is conceivable.

## CONFIDENTIAL INFORMATION

Confidential information disclosed to members of the NCTE Executive Committee and NCTE Conference and Association Executive Committees or executive staff will be treated as confidential. They may not use or disclose confidential information except as authorized by NCTE, and they should make their best efforts to prevent unauthorized disclosure. "Confidential information" includes that which is marked "Confidential" or which reasonably should be understood as expected to be kept in confidence, as well as deliberations, discussions, and debates on those matters, unless the information is available through public sources.

Unauthorized disclosure of confidential information could cause irreparable harm and significant injury to NCTE and its members. Upon request, any confidential information will be returned to NCTE. For these reasons, NCTE has a separate Confidentiality Agreement (see Appendix CC) all NCTE Executive Committee and NCTE Conference and Association Executive Committees members sign annually.

### CONFLICT OF INTEREST DISCLOSURE STATEMENT

#### Financial Disclosure(s)

Please describe any relevant financial interests below, including source of income, amount, and impact.

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#### Non-financial Disclosure(s)

Specify any relevant interests of a non-financial nature here, including source and impact.

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I have read NCTE's Conflict of Interest & Confidentiality Policy and agree to abide by its terms.

Signature

Print Name

Date

#### Policy Review and Update 1 (prior to beginning of member term)

I have reviewed the policy and updated my disclosures. I have initialed and dated any changes.

Signature / Date

#### Policy Review and Update 2 (after the beginning of NCTE's fiscal year, July 1, member's first year)

I have reviewed the policy and updated my disclosures. I have initialed and dated any changes.

Signature / Date

#### Policy Review and Update 3 (beginning of member's second year)

I have reviewed the policy and updated my disclosures. I have initialed and dated any changes.

Signature / Date

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**Policy Review and Update 4 (after July 1, the start of NCTE's fiscal year, member's second year)**

I have reviewed the policy and updated my disclosures. I have initialed and dated any changes.

\_\_\_\_\_  
Signature / Date

**National Council of Teachers of English Volunteer Confidentiality Agreement**

*Updated Nov. 2021, Feb. 2025*

I, \_\_\_\_\_, an unpaid volunteer of the National Council of Teachers of English ("NCTE"), understand that through my work with NCTE, its constituents, affiliates and contractors I will be given access to sensitive and confidential internal information of NCTE, its related entities, constituents and contractors including, but not limited to, operating procedures, protected intellectual property, data, information (including details about individuals), as well as financial information

("Information") by NCTE. I agree that all such information shall be held in strict confidence and that I will not divulge such information to any party without the prior, written consent of the Executive Director or NCTE President. I understand that the Information may be shared or discussed with only those individuals approved by NCTE and that it may not be disclosed to any other individual or entity, including, but not limited to, other NCTE constituents, volunteer leaders, staff or other individuals. I also agree that I will take all reasonable precautions to guard against any unauthorized release or use of the Information and that I will not use the Information in any manner that will unfairly benefit myself or any third person or entity.

I also understand and agree that I am responsible for my conduct and that any violation of this Volunteer Confidentiality Agreement may result in the imposition of such liability as may be allowed by the law, including, but not limited to the termination of my relationship with NCTE.

Dated: \_\_\_\_\_ Signed: \_\_\_\_

**SOCIAL MEDIA—ACCEPTABLE USE FOR NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE MEMBERS**

*Updated Nov. 2021, Feb. 2025*

When engaging in social media on a personal basis, the following guidelines should be observed:

- Maintain the confidentiality of NCTE trade secrets and private, confidential, proprietary information. Trade secrets may include information regarding the development of systems, processes, products, know-how, and technology. Do not post internal reports, policies, procedures, or other internal business-related confidential communications on the Internet.
- If you create a link from your blog, website, other social networking site to the NCTE website, identify yourself as an NCTE Executive Committee or NCTE Conference and Association Executive Committee member.
- Express only your personal opinions. Never represent yourself as a spokesperson for NCTE. If NCTE is a subject of the content you are creating, be clear and open about the fact that you are an Executive Committee member and make it clear that your views do not represent those of NCTE, members, fellow Executive Committee members, customers, suppliers, or individuals working on behalf of NCTE. If you do publish a blog or post online information related to the work you do or subjects associated with NCTE, make it clear that you are not speaking on behalf of NCTE. Include a disclaimer such as, "The postings on this site are my own and do not necessarily reflect the views of NCTE."
- While an active Executive Committee member, do not defame, disparage, undermine, or speak poorly of NCTE including, but not limited to, its leadership, staff, operations, actions, or decisions.

**SOCIAL MEDIA—ACCEPTABLE USE FOR NCTE EXECUTIVE COMMITTEE AND NCTE CONFERENCE AND ASSOCIATION EXECUTIVE COMMITTEE MEMBERS**

I have read and agree to abide by Social Media—Acceptable Use for NCTE Executive Committee and NCTE Conference and Association Executive Committee Members.

\_\_\_\_\_

\_\_\_\_\_

**NCTE: Subject Release Consent Form – Likeness and Materials**

I, the undersigned, do hereby consent to the use, by the National Council of Teachers of English (“NCTE”) and its related organizations, of my likeness, including my image, voice, biography, or other characteristics of my identity (“likeness”), for the project described below.

I waive all rights of publicity and rights of privacy and claims to compensation or damages based on the use of my likeness by NCTE, even if such use may be judged to be commercial or revenue generating for NCTE’s benefit.

I grant NCTE the right to edit or manipulate my likeness as required for the project and I waive any right to inspect or approve any finished work prepared by NCTE that incorporates my likeness.

I agree that all such media incorporating my likeness and any reproductions thereof, and all plates, negatives, recordings, copies, and digital files shall remain the property of NCTE.

I grant NCTE the right to display and reproduce any original work of authorship prepared in connection with the project described below for NCTE’s own purposes and waive any right under U.S. copyright laws in connection therewith.

I understand that this consent and grant are perpetual, that I may not revoke said consent or grant, and that this action is binding on my heirs and assigns.

I further attest that I have read this consent form, was provided an opportunity to consult with an attorney, and fully understand these terms.

<b>Project:</b> _____	<b>Signature of</b>		
<b>Releasor:</b> _____	<b>Date:</b> _____	<b>Printed</b>	
<b>Name of Releasor:</b> _____			
<b>Address of Releasor:</b> _____			
	<b>Street</b>	<b>City</b>	<b>State</b>
			<b>Zip Email of</b>
<b>Releasor:</b> _____			

*Revised Feb. 2025*



# **SECTION 4: Elections**

## **English Language Arts Teacher Educators (ELATE) Nominating Committee Responsibilities & Activities**

- Eight candidates are nominated and five are elected members to the ELATE Nominating Committee.
- Serve on the Nominating Committee for one year. The term begins in September of the year elected.
- The candidate receiving the largest number of votes automatically becomes chair.
- The nominating process is initiated when the Nominating Committee Chair receives nominations by mail (in response to a call placed in numerous Council journals.) The Chair circulates these names to the other committee members for consideration. NCTE staff will create a listserv for the committee for that purpose.
- The Nominating Committee initiates suggestions for nominations and may submit these suggestions individually by a group consensus.
- All of the nominating committees attend the Annual Convention in November. Section nominating committees meet on Saturday and Sunday mornings to discuss the names submitted by mail, to solicit further nominations, and to generate nominations from within the committee as needed. The individual dates, designated meeting places, and times will be detailed in a Procedures and Responsibilities memo sent in August.
- The committee's work is essentially completed in mid-December. After convention, the work is finalized by e-mail and/or by telephone conversations.
- The committee works within standard NCTE policies on multiple roles, representation of people of color, and related matters. This information is explained in detail in the Procedures and Responsibilities memo and election policies can be found on the [NCTE website](#).
- Under Council policy, the committee's convention expenses cannot be paid, but expenses for postage and telephone calls are reimbursed.

### **All Nominating Committees:**

- advise the following year's Nominating Committee, upon request, of various aspects of the nominating process.
- agree not to stand for election to other conferences, sections, or nominating committees during their year on the Nominating Committee.
- will be ineligible for self-nomination.
- are sent a comprehensive set of guidelines for their work outlined in the Procedures and Responsibilities memo sent in August.
- candidates agree not to campaign during the election process.

## **NCTE Election Timeline**

### **July / August**

All Nominating Committees are sent a comprehensive set of guidelines outlining their work as a committee member.

### **September**

September 1<sup>st</sup> all Nominating Committees begin their tenure. Listservs and conference calls are available for Committees use.

### **November**

- November 1<sup>st</sup> is the deadline for all mail nominations to be received at NCTE Headquarters. (This will give enough time for gathering biographical information for Committee review during Convention.)
- All Nominating Committees meet during Convention to gather nominations and create/confirm a slate of candidates.

## December

- December 1<sup>st</sup> is the deadline for all Nominating Committees to have their final list of candidates and alternates to NCTE Headquarters for final eligibility check.
- December 15<sup>th</sup> is the deadline for FINAL confirmed list of candidates.
- NCTE Headquarters sends letters and confirmation notices to all candidates.

## January

- January 10<sup>th</sup> is the deadline for all candidate's written confirmations, biographical information, and photos to be at NCTE Headquarters. (This will enable the ballot production process to begin—typesetting, editing, etc.) Those NCTE, Section, TYCA, and ELATE Nominating Committee candidates who have sent in their confirmation to NCTE Headquarters by this date will have their names and slated position announced in the March *Council Chronicle*; the March *Language Arts*, *English Journal*, *Voices from the Middle*, *College English*, *Teaching English in the Two-Year College*, and the April *English Education*. If confirmation has not been received by this date, the position will be publicly listed as “to be announced.”
- January 31<sup>st</sup> is the deadline for submission of final slate for ballot. All candidates must have submitted written confirmation.

## April

April 15<sup>th</sup> is the deadline for all election ballots to be sent from NCTE Headquarters to the voting membership.

## June

- June 1<sup>st</sup> is the deadline for all election ballots to be received from the voting membership.
- Once election results are known at NCTE Headquarters, the Executive Director calls Presidential candidates to congratulate/console.
- Letters of congratulations/regrets are sent to all candidates.
- Election results are posted to website.
- Membership count is completed/analyzed for Section realignment for the next election cycle.

## **SECTION 5: Annual Reports**

[2024 Annual Report](#) (p. 42–53)

[2023 Annual Report](#) (p. 48–54)

[2022 Annual Report](#) (p. 60–63)

[2021 Annual Report](#) (p. 58–60)

[2020 Annual Report](#) (p. 40–42)

[2019 Annual Report](#) (p. 55–57)

# SECTION 6: Minutes

**Draft Minutes  
Executive Committee Meeting  
English Language Arts Teacher Educators  
May 29, 2024 – 11:00 a.m.–1:00 p.m. ET  
Online Meeting**

**Members Present:** Keisha McIntoshh Allen, Nadia Behizadeh, Anthony Celaya, Keisha Green, Davena Jackson, Lindy Johnson, Jung Kim, David Low, Keisha McIntyre-McCullough, Joanne E. Marciano, Grace Player, Luke Rodesiler

**Ex Officio:** Rubén Gonzalez

**Staff:** Kristen Ritchie

1. Welcome & Community Building
  - Behizadeh invited attendees to introduce themselves and share personal and professional updates. Attendees did just that.
2. Brief opening remarks
  - Behizadeh opened by inviting attendees to reflect on the theme of the last ELATE conference, which involved taking care of oneself and pursuing justice.
3. Adoption of the Agenda
  - **Motion: Kim moved, Low seconded. Motion passed.**
4. Approval of the February 2024 minutes
  - **Motion: Kim moved, Player seconded. Motion passed.**
5. Budget review and discussion
  - Ritchie shared the FY2025 budget proposal.
  - Ritchie explained that membership is currently “middle of the road” at 997.
  - Ritchie provided a summary of FY2024 financial results. Ritchie highlighted the fact that net assets have increased by \$51,425, which is beyond projections, and explained that membership decreased by 8.9% for the fiscal year.
  - Ritchie encouraged ELATE EC to think about recruitment and retention efforts.
  - Ritchie reviewed the FY2025 budget, with expenses projected to be lower, largely because there is no summer conference.
  - Ritchie stated that the proposed budget accounts for a projected 21.4% increase in membership dues and institutional subscription revenue as compared to FY24.
  - Ritchie reminded attendees that the 2025 ELATE Summer Conference is slated to run in July 2025 (i.e., FY26).
  - Ritchie pointed out that investment income has been kept flat at a rate of return of 3.825%, which is based on the recommended long-term investment outlook.
  - Ritchie noted that the FY25 budget projects reserves increasing to approximately \$336,505 by the end of the year.
  - Ritchie noted that 6.5% of the prior-year Contingency Fund is used for research.
  - Behizadeh asked about the zeros in the far-right column for FY25. Ritchie explained that items were being recognized in the wrong bucket, so the intent is to align items with the proper budget code.
  - Green asked how determining what could be earmarked for honoraria would be done. Ritchie explained that she can provide past budgets for Green to review.
  - Rodesiler sought clarification about the research funds, specifically whether \$500 for travel is in addition to or included within the \$10,000 budgeted for research, for the document seemed to indicate disparate

approaches. Ritchie stated that she would need to confirm which way it goes and revise the proposed budget accordingly.

- Behizadeh invited a motion to approve the FY2025 budget proposal.
- **Motion: Green moved, Marciano seconded. Motion passed.**

#### 6. Transformative project update

- Green provided an overview of the transformative project proposal, which is focused on documenting and examining beliefs, practices, and contexts of excellent justice-centered ELA teachers in different U.S. locations with varied school contexts.
- Green highlighted feedback received from NCTE administration: project needs to serve all of ELATE; potential conflicts of interest must be considered.
- Ritchie underscored the importance of ensuring the needs of ELATE membership are served and of considering the perception of the project being limited to ELATE EC members.
- Green invited other attendees to share their thoughts.
- Kim expressed support for the project and suggested that considerations of representation might play a role in the selection process (e.g., geography, school setting).
- Marciano expressed appreciation for Kim's thoughts and for the idea of engagement of ELATE membership could come through different avenues (e.g., podcasts, workshops). Marciano also asked if any revenue from the project could go back to ELATE funds.
- Johnson stated that she thinks the project is brilliant and seconded Marciano's comment about engagement with ELATE membership coming through various means.
- Behizadeh asked for a show of hands of EC members who would be interested in working on the project. Several hands went up.

#### 7. ELATE summer conference, July 2025

- Green announced July 10-13, 2025 as tentative dates for the 2025 ELATE Summer Conference. Green announced Charleston, SC, as the tentative location for the 2025 ELATE Summer Conference. Green explained that the event would be put on in partnership with The Avery Research Center at the College of Charleston. Green explained that the preliminary theme is "(Re)membering to Imagine Forward." Green said she'll be reaching out to recruit folks for the planning committee.
- Shoffner suggested working with *English Education* as a publication outlet for the ELATE Summer Conference.
- Green explained that drafts of the call for proposals will be shared in the near future.

#### 8. ELATE member engagement opportunities.

- Behizadeh expressed a need to engage members and prospective members.
- Behizadeh shared the intent for more regular email communication, including the sending of a "newsletter" in June with publications from EC members, highlights from our journals, save-the-date for the summer conference, and an announcement about the mentoring program.
- Behizadeh shared the idea of holding member gatherings to discuss articles published in *English Education*. She highlighted the potential of having these dates pre-determined so those teaching doc seminars in teacher and teacher education could put these on their syllabi.
- Behizadeh shared an online advertisement and wondered if additional information might be included.
- Ritchie explained that the ads are small, so there's little room to add too much detail.
- Behizadeh invited thoughts from others in attendance.
- Ritchie shared that virtual engagement attendance numbers have been very low, even when registration numbers might suggest otherwise.
- Marciano emphasized the importance of offering what people want and need.
- Celaya stated that he has personally experienced strongest engagement in ELATE through the commissions. He stated that sometimes he receives communication from commission leaders without immediately seeing its connection to ELATE, and he wondered if there might be a way to tie such messaging more closely to ELATE.

- McIntyre-McCullough suggested looking for dead spots in membership engagement, areas where membership and engagement could be built up.

9. Commissions leadership meeting update and discussion (Nadia and others)

- Behizadeh reported on the commission leadership meeting. She shared that commission leaders reported one issue being that people show up to the commission meeting now knowing what the commission is and what it does. Accordingly, one idea is to have the first meeting be framed as a commission overview, and the second meeting is framed as a business/working meeting.
- Shoffner wondered if commissions might be highlighted in the Convention highlights mailer to alleviate confusion.
- Behizadeh shared the idea of emphasizing more cross-commission communication.

10. Awards committees

- Behizadeh explained that there were no submissions for the Smitherman grant and that the deadline is extended until June 30th.
- Green asked attendees to encourage folks to submit applications.

11. Update on mentoring project

- Marciano thanked Behizadeh and Green for their support. She reported that 64 people expressed interest in participating and thanked attendees who volunteered to participate.
- Marciano shared the idea of a virtual kick-off event in the fall and said plans are to send emails out in a couple of weeks to notify participants about their partners.
- Behizadeh said “ELATE Mentor” and “ELATE Mentee” ribbons have been ordered for the NCTE Annual Convention.
- Marciano invited email communication from anyone who didn’t yet volunteer but would still like to do so.

12. Update on mission statement revision (Melanie, Grace, and Anthony)

- Player explained that it is an in-process project.
- Shoffner noted that ELATE has a one-sentence statement that defines what the group is, so determination must be made if that’s sufficient.
- Ritchie suggested looking at the object in the ELATE constitution as well.

13. Updates from our editors: Melanie Shoffner (*English Education*) and Brad Robinson (*CITE-English*)

- Shoffner said one special issue is in production and one is being finalized.
- A written statement from Robinson about CITE-English was provided: “We have recently accepted the first articles to appear in our special issue series, ‘Critical Perspectives on Platforms in ELA Teacher Education.’ These articles, as well as an editorial introduction by Phil Nichols, Brad Robinson, and Allie Thrall (editorial assistant), will appear in the journal’s September issue. The special issue series will publish additional articles over the next four issues, ending in summer 2025 with an invited commentary and editorial post-script. We’re very excited to initiate this conversation for the ELATE community.”
- Behizadeh thanked Shoffner and pointed out that Celaya and González have pieces in a forthcoming issue.

14. Updates from ELATE-GS

- González said ELATE-GS is finalizing programming for 2024-25 and will reach out to EC members for participation.

15. New/Other Business

- Behizadeh explained that the NCTE EC has formed a taskforce on discussing difficult topics, so the ELATE EC is going to let them take this on to avoid duplicating efforts. Once that is out, a decision can be made on if creating a guide for teacher educators that links to this resource is something we want to take on.

- Low shared a brief update on behalf of the group revising the Performance Assessment Rubrics for the 2021 NCTE Standards. Ritchie said the plan is to move forward with what was submitted by that group.

#### 16. Announcements and Thanks

- Behizadeh encouraged folks to let her know if they have anything they want to put on the agenda for EC meetings.
- Behizadeh thanked attendees who reviewed for the special issue of *English Education*.
- Behizadeh shared that the next ELATE EC meeting will be in September.
- Behizadeh shared that the ELATE EC meeting in Boston is scheduled for Wednesday, November 20, 2024, 9-2:30 pm ET. Snacks and coffee will be provided in the morning and then a boxed lunch provided at lunchtime.
- Green encouraged folks local to the Boston area to invite folks to attend the NCTE Annual Convention in Boston.

#### 17. Adjournment

**Motion: Green moved, Johnson seconded. Motion passed.**

### Approved Minutes Executive Committee Meeting English Language Arts Teacher Educators February 14, 2024 – 1:00–2:30 p.m. ET Online Meeting

**Members Present:** Nadia Behizadeh, Anthony Celaya, Maria Hernandez Goff, Keisha Green, Davena Jackson, Lindy Johnson, Jung Kim, David Low, Joanne E. Marciano, Grace Player, Luke Rodesiler

**Ex Officio:** Katie Caster, Rubén Gonzalez, Brad Robinson

**Staff:** Kristen Ritchie

#### 1. Welcome & Community Building

- Behizadeh invited attendees to introduce themselves and share personal and professional updates.
- Projects shared included the following:
  - The Simmer Spices Art Collective (Player)
  - Classroom Caffeine: A Conversation with Brad Robinson (Robinson)
  - *Transgressive Humor in Classrooms* (Low)
  - *The Intersections of Critical Pedagogy, Critical Literacy, and Social Justice* (Behizadeh)

#### 2. Adoption of the Agenda

- **Motion: Low moved, Johnson seconded. Motion passed.**

#### 3. Policy Forms for Conference EC Members – *Every new and continuing EC member will need to complete these forms for the 2024 calendar year. NCTE staff will follow-up via Adobe Sign to collect these—watch for an email soon.*

- Ritchie told EC members to be on the lookout for forms coming via email.

#### 4. Approval of the November 16, 2023, ELATE EC Minutes

- **Motion: Player moved, Kim seconded. Motion passed.**

#### 5. Kristen update on ELATE membership

- ELATE membership is down 3-4% from what was anticipated, so Ritchie encouraged EC members to promote membership.
- Regarding the membership process, Ritchie explained that there's now an option for proration to get everything (i.e., NCTE membership and *English Education* subscription/ELATE membership) on term if necessary.
- Behizadeh asked how the membership dip compares to other constituent groups of NCTE. Ritchie stated that some conferences are struggling with membership, but NCTE membership has increased overall.
- Behizadeh encouraged EC members to promote ELATE membership.
- Kim suggested that Commission lists might be a good place to start, as the membership for some of those people may have lapsed.
- Player volunteered to share a blurb about ELATE membership in spaces frequented by members of other professional organizations.
- Behizadeh asked how ELATE as a group communicates with members.
- Ritchie explained that some groups communicate regularly—even monthly—sharing opportunities.
- Behizadeh suggested we could consider drafting a newsletter that highlights work that's been done, awards, recipients, etc.

6. Commissions and Committees:

a. New leadership policy

- Behizadeh asked how this has gone in discussion with commission chairs.
- Goff stated that she shared it with the commission for which she is the liaison. She said it was well received.
- Behizadeh asked that liaisons share the leadership policy with committee chairs.

b. Commission leaders gathering (when and why convo)

- Behizadeh explained that commissions were not intended to exist forever but that they have largely become stable entities.
- Behizadeh suggested that convening a meeting of commission chairs stands to improve communication and amplify the opportunities available to members (and prospective members).
- Johnson concurred.
- Ritchie suggested that they function as higher functioning special interest groups, and noted that isn't a terrible thing. Ritchie suggested that a meeting could help to re-establish the structure and how commissions function within ELATE.
- Behizadeh said she'd send out a Doodle poll to identify potential dates for such an event.

7. Possible statement on teaching about Israel and Palestine from NCTE--discussion

- Behizadeh provided context by explaining that the committee against racism and bias put out a statement in solidarity with Palestinians. The presidential team disavowed the statement because it wasn't approved through the proper channels.
- Behizadeh expressed concern that there's no statement that reiterates that we are in support of teachers who are trying to have difficult conversations with students about the matter.
- Ritchie said the presidential team has been actively working on the issue. Any action is based on the policy Ritchie recently shared via email. Anything put forward by ELATE requires approval from the presidential team.
- Behizadeh stated that the guidelines say that statements must be connected to literacy.
- Behizadeh shared a proposed "NCTE Statement on Supporting Teachers in Discussing Israel-Palestine." She invited EC members to read the document and comment on it as they see fit.
- Kim shared an incident that occurred in a school in her region as an illustration of the tension that surrounds the issue. Kim confirmed her belief that it's something that needs to be addressed.
- Player thanked Behizadeh for drafting the statement and stressed the contextual aspects that shape how the issue affects teachers and students.
- Green suggested it might be helpful to stress that the statement aligns with the NCTE mission.



- Gonzalez thanked Behizadeh for the work she's put in to developing the statement and highlighted some suggestions he offered in the document.
  - Behizadeh invited EC members to email her if they would like to share any additional thoughts on the statement.
8. Current projects: check ins and then break out groups
- Resource Guide for Teacher Educators: Teaching for Justice During a Time of Censorship: Behizadeh, Green, Kim, Low, Goff, Jackson, and Allen. Behizadeh invited folks working on the project to speak on it. Behizadeh explained that the project could become something that people could return to.
  - Ritchie suggested getting feedback from the Standing Committee Against Censorship once the document is ready to go.
    - a. Revising our mission: Shoffner, Player, and Celaya agreed to work on revising our mission to better reflect our core values (see our homepage); a next step after this would be to revisit our 2009 beliefs about social justice statement
  - Behizadeh explained that the mission is vague and needs improvement. The goal is to have something in May that the ELATE EC can review and discuss.
9. Updates from our editors: Melanie Shoffner (English Education) and Brad Robinson (CITE-English)
- Behizadeh thanked folks who reviewed submissions for the special issue that came out of the last ELATE Summer Conference.
  - Behizadeh encouraged EC members to sign up to be a reviewer if they are not already.
  - Robinson addressed *CITE English*. He explained that a forthcoming themed issue addresses critical perspectives on digital platforms in ELA teacher education. A NCTEAR symposium will feature some of the pieces to appear in that special issue.
10. Updates & Asks from ELATE-GS co-chairs: Rubén González & Katie Caster
- González talked about plans to form semi-regular writing groups for ELATE-GS and a speaker series. He asked that EC members share ELATE-GS with their graduate students.
  - González said ELATE-GS is interested in seeking additional funds.
11. New/Other Business?
- a. Transformative project--Keisha G. and Nadia are working on a proposal for a nation-wide project led by the ELATE EC in collaboration with outstanding justice-centered teachers across the nation. We'll share more at our next EC meeting.
  - Green explained the idea of ELATE EC members working with dynamic teachers in our respective areas to highlight them and amplify their work that's transformative and in line with ELATE/NCTE statements.
  - b. ELATE summer conference, July 2025
    - Green explained that Charleston, SC, and Amherst, MA, are two options that are being explored. She stated that she anticipates more information will be available in May.
    - Green invited EC members to share ideas as they arise.
12. Announcements and Thanks
- a. Thank you to reviewers for the special issue of English Education!
  - Behizadeh invited Rodesiler to explain the Veal Seminar.
  - Rodesiler shared the concept of the Veal Seminar and outlined the timeline.
  - Behizadeh invited Marciano to provide an update on the mentoring program
  - Marciano explained that the mentoring program is in the works and more information will be coming.
13. Adjournment

**Motion: Green moved, Kim seconded. Motion passed.**

**Approved Minutes  
Executive Committee Meeting  
English Language Arts Teacher Educators**

**November 16, 2023 – 9:00 a.m. to 2:15 p.m. ET  
Greater Columbus Convention Center**

**Members Present:** Keisha McIntosh Allen, Nadia Behizadeh, Anthony Celaya, Maria Hernandez Goff, Keisha Green, Davena Jackson, Jung Kim, David Low, Joanne E. Marciano, Keisha McIntyre-McCullough, Grace Player, Luke Rodesiler

**Ex Officio:** Katie Caster, Darius Phelps (in lieu of Ruben), Melanie Shoffner

**Staff:** Kristen Ritchie

1. Welcome New Members, Introductions, & Community Building

- Behizadeh invited attendees to participate in a “Find Someone Who” activity as WiFi got situated. All attendees joined in the fun.
- Chair Nadia Behizadeh called the meeting to order.

2. Adoption of the agenda

- **Motion: Low moved, Green seconded. Motion passed.**

3. Policy forms for conference EC members

- Behizadeh called for attendees to be on the lookout for an email about policy forms.

4. Approval of ELATE EC minutes

- Behizadeh explained that minutes from November 17, 2022; March 27, 2023; and May 25, 2023 ELATE EC meetings needed to be approved.
- **Motion: Kim moved; Allen seconded. Motion passed.**

5. Acceptance of the Consent Agenda Reports

- A. ELATE Vice Chair Eballot from October 16, 2023
- B. Commission on Digital Literacies and Teacher Education (D-LITE)
- C. *English Education* Editor Report
- D. Commission on Writing Teacher Education
- E. Commission on the Teaching of Poetry
- F. Commission on English Methods Teaching and Learning
- G. Commission on Social Justice in Teacher Education Programs
- H. Commission on the Study and Teaching of Adolescent Literature
- I. *CITE (English)* Journal Report
- J. 2022–23 ELATE Research Initiative Report: Teacher Knowledge and Perceptions of Intensive Reading Interventions
- K. 2022–23 ELATE Research Initiative Report: Supporting Preservice Teachers in Troubled Times: A Transdisciplinary Intervention to Develop Pre-Major’s Sense of Belonging to a Justice-Oriented English Education Program
- L. Commission on Arts and Literacies (COAL)

- Kim expressed a desire to revisit how we as EC members can best support commissions and what to do as issues arise.
- Behizadeh noted that the D-LITE Commission wants a website, but that’s a question for Kristen Ritchie. Behizadeh pointed to the English Methods Teaching and Learning Commission and wondered if some of their work is relevant to ELATE beyond the commission.
- Green asked what happens to commissions that don’t have reports.
- Shoffner advised reaching out to the research initiative winners to remind them that *English Education* has the right of first refusal.
- Low noted the downtick in submissions for both *English Education* and *CITE Journal*. Shoffner explained the current timeline for publication of the journal as a product of a lack of submissions. Behizadeh explained that the special issue of ELATE is drawing interest and that *CITE Journal* noted the same effect of special issues.
- Shoffner thanked people for taking on the review requests that she has sent of late.

- Allen drew attention to the Social Justice in Teacher Education Programs Commission's concerns about what to do with meeting time during conferences and how to keep it rolling with a reduced number of people in attendance at conferences.
- Behizadeh noted the conflicts between commission meetings and conference presentations.
- **Motion: Kim motioned to approve the consent agenda; Marciano seconded. The motion passed.**

6. FY23 Year-End and FY24 First Quarter Financial Report (Kristen Ritchie)

- Ritchie shared report. She explained that most expensive have hit already. Investments increased \$31,000, which is better than the year before. FY23 ended with net income of ~\$54,000, so FY23 was very good for its investments. We continue to budget it very conservatively because of the potential for ebbs and flows. Membership for ELATE has increased, which is different than other conferences. Increases for the cost of journals have generated new revenue, and non-member subscribers have gone up. \$9,000 in profit for ELATE in 2022 based on the joint Summer Conference.
- Ritchie explained that the research initiative and the graduate student research funding comes from the contingency fund. She advised considering if that's something that ELATE EC wants to continue to do.
- Green asked about campaigns to support recruitment. Ritchie explained that lists from multiple firms are used to promote.
- Low asked if investment gains are pulled out and put aside or reinvested. Ritchie explained that they are reinvested.
- Behizadeh asked if contingency funds can be used for new EC-driven projects. Ritchie encouraged asking, "Is now the time for that?"
- Green asked if recruitment campaigns would target particular demographics. Ritchie said it would be broader than that.
- Ritchie explained that the 2023 ELATE Summer Conference was a rousing success. She said it was the largest stand-alone ELATE Summer Conference.
- Jackson wondered if part of the numbers going up was teachers looking for ways of supporting students in the current climate.
- Ritchie explained that NCTE is rebooting materials for preservice teachers and making sure that they are aware of what NCTE and ELATE have to offer. Ritchie said auto-renewal is coming back for membership.
- McIntyre-McCullough asked if retired members get a discounted rate. Ritchie said that there is an emeritus membership option.
- Behizadeh asked when we review the new budget. Ritchie explained that would be in May.

7. Commissions and Graduate Student Strand

A. ELATE Commission Liaisons, 2023–2024

- Behizadeh invited members to review their commission assignments. She pointed out the special assignments as well. Behizadeh invited members to let her know if questions about the duties arise.
- Green asked if it'd be appropriate to see if sunseting would be apt for her commission.
- Jackson noted the general nature of the report for the commission she has been assigned and asked if her role as liaison is more of a listening one or more of an active one. Behizadeh explained that the function is to be a connection between the EC and the commission and added that engaging beyond that level is appropriate.
- Green asked about the desire or hope behind commissions to begin with and explained that knowing that would help to inform the roles we take on. Behizadeh explained that there is a process for creating commissions, which are built around affinities expressed by members. Shoffner noted that an action project is another element necessary to commissions. Green asked if there was funding for them. Shoffner explained that there is not, beyond what might be proposed and voted on by the EC. Green suggested that one role might involve accountability. Kim shared experiences in filling the role of a commission liaison to further raise questions about alignment between ELATE and the commissions. Behizadeh drew attention to ELATE belief statements and suggested that a subgroup of EC members might develop a statement that anchors commissions. Green affirmed the notion and added the idea of bringing together commission chairs to make sure everyone is on the same page. Behizadeh suggested beginning by revising the mission on the ELATE webpage and CEE 2009 Social

Justice, staggering leadership roles to support continuity, and convening the commission co-chairs. Behizadeh asked if members would be interested in working on a subcommittee to do this work. Shoffner expressed interest in participating in that work, given her interest in how the work of ELATE is communicated. Player volunteered to have her name added to the subcommittee. Celaya also volunteered to participate on the subcommittee. Behizadeh suggested that EC members suggest edits to the mission in a Google Doc throughout the day. Celaya suggested that the staggering of leadership seems to undermine the provisional nature of commissions.

- **Motion: Marciano made a motion to remove “provisional” from the description of commissions on the webpage; Player seconded. The motion passed.**
- Celaya advised making further revisions beyond “provisional.” He suggested changing “one” to “a.” Marciano suggested that “one” seems to refer to a broader, singular concept, like “social justice” or “climate.” Rodesiler agreed.
- **Motion: Celaya made a motion to change “one” to “a.” Player seconded. The motion passed.**
- Behizadeh and Green agreed to meet with Kristin Ritchie to examine commissions further.
- Marciano asked if there could be a casual way for people to learn about the commission (e.g., a table at the social) to avoid learning about it at the commission meeting so that time could be dedicated to working instead. Rodesiler noted that the traditional scheduling of the social after the commission meeting might prevent that, at least at the NCTE Annual Convention.
- Green asked if there are stickers available for commissions. Behizadeh said she’d look into that for commissions and for the ELATE-GS.

#### B. Proposed Policy for Staggered Commission and ELATE-GS Leadership

- Behizadeh introduced the proposed policy for staggered commission and ELATE-GS leadership. Allen advised ensuring alignment with the best practices guide. Kim advised clarifying that the liaison runs the vote for the commissions. Marciano asked how this process should work. Rodesiler shared his experience running elections as liaison for the D-LITE Commission. Allen asked about the timeline and if there are ways to ensure that members have multiple opportunities to nominate/self-nominate. Behizadeh explained the intent to have a consistent timeline for ELATE elections (i.e., chair, GS, commissions). Behizadeh revised the proposed policy based on feedback. Celaya asked about adding language similar to the constitution about limiting term limits. Celaya suggested maybe that’s something to look at after seeing how interest in leadership emerges within commissions. Behizadeh asked how the GS has run their elections. Phelps explained that they did it in-house.
- **Motion: Allen made a motion to adopt the proposed policy for staggered commission and ELATE-GS leadership. Kim seconded. The motion passed.**

#### C. ELATE-GS Strand Report

- Caster shared highlights from the ELATE-GS report, emphasizing specific aspects related to membership, online presence, and involvement at conferences. Green asked if the funds requested are sufficient to cover the social. Caster shared that participation the previous year was low. Behizadeh asked how many EC members encourage their doctoral students to participate in the ELATE-GS, advising that each EC member share information about the ELATE-GS with each of their doctoral students. Behizadeh asked if the ELATE-GS newsletter is sent to EC members. Marciano said she saw it come through Facebook and lauded what the ELATE-GS is doing. Behizadeh encouraged Caster to send the newsletter to EC members. McIntyre-McCullough asked if the ELATE-GS is meeting at the same time as the commissions and if that would be a problem. Behizadeh said she didn’t think it would be a conflict. Caster asked if the mentorship program could be extended to the ELATE-GS members. Ritchie confirmed that the mentorship program has historically involved ELATE-GS members.
- **Motion: Marciano made a motion to include at least \$200 as a line item on the ELATE budget. Goff seconded. Motion passed.**

#### D. Commission on Climate Justice, Inquiry, and Action

- Behizadeh pointed out two questions raised by the Commission on Climate Justice, Inquiry, and Action. Ritchie explained that the second of the two questions could not be addressed in time for 2023. Behizadeh said she’d

take the registration question to the NCTE EC. Green explained that the issue of registration for community partners has come up in the past in other groups she's worked with.

E. Discussion about how to best support commissions See 7A.

## 8. Programming

A. ELATE Award Committees, 2023–2024

- Behizadeh asked EC members to review their award committee responsibilities. Green shared ideas about cultivating ideas to get submissions for some awards that got little response to the most recent call (e.g., Moffett Award). Ritchie explained that they promote the awards via Twitter/X. Green asked if sharing graphics would be possible so that EC members could promote the awards. Ritchie confirmed that it is possible and something she'll strive to do for the next round of awards.

B. Veal Seminar Leadership and Continuity (Discussion)

- Behizadeh invited Rodesiler to speak about the Veal Seminar. Rodesiler shared background about the Veal Seminar and how it works. Behizadeh explained the proposal.
  - Proposed addition to ELATE handbook: The Veal Seminar Chair will be a 3-year appointment for an EC member, appointed by the ELATE Chair. If no EC member is available for this position, the ELATE Chair will appoint an ELATE member. The appointment should be made before the end of the previous Veal Seminar Chair's term so that the incoming Chair can attend a Veal Seminar before taking on this role.
- **Motion: Green made a motion to add the following proposal to the ELATE handbook. Allen seconded. The motion passed.**

C. Rebooting the ELATE Mentoring Program (Discussion)

- Behizadeh reiterated that the mentoring program is being rebooted. Ritchie clarified that it's a year-long commitment for mentors.

D. 2025 ELATE Summer Conference (Discussion)

- Green said she's talked with Tamara Butler about the College of Charleston as the site of the 2025 ELATE Summer Conference. Green invited members to share ideas about the event. Behizadeh noted that a lot of teachers were attracted to the 2023 ELATE Summer Conference by the theme. Green asked about the timeline for generating the theme. Ritchie said the CFP should go out by Fall 2024. Ritchie advised considering the dates, as they make a difference on which budget it falls into. Ritchie explained that costs for meeting space are typically a significant issue when determining the site. Behizadeh explained that EC members complete reviews for Stage 1. Ritchie advised setting a date before other groups so they have to work around ELATE rather than the other way around. Green invited input on the theme. Shoffner advised planning for the possibility that people may not be able to get funding to travel to South Carolina.

E. ELATE Membership Meeting and Social Scheduling, 2024 and Beyond

- Ritchie addressed the challenge of meeting the request to not schedule ELATE sessions during the ELATE Membership Meeting and Social. Ritchie shared the possibility that the event could be moved to Thursday or Friday evening. Celaya suggested that large sponsored sessions being more selective might help to reduce the scheduling conflicts. Ritchie noted that the section get-togethers are from 5:30-7:15, so starting the ELATE Membership Meeting and Social halfway through—6:30—would allow people to attend both. Behizadeh invited EC members to talk with ELATE members about their preference in the days ahead.

## 9. NCTE Specialized Professional Association (SPA) Program Review

A. NCTE SPA Coordinator Report (Kari Siko – 12:15 p.m.)

- Siko explained what SPAs are and identified NCTE as one of many SPAs. She explained her role and invited EC members to participate as SPA reviewers. She explained the transition from 2012 to 2021 NCTE standards. Siko explained that virtual trainings are available. Rodesiler asked how frequently the webpage is updated. Siko explained that it's based on cycle: August and February. Marciano asked if doctoral students can be reviewers.

Siko confirmed that they can be, provided they were a middle or high school English teacher. Rodesiler asked about time commitment for reviewers. Siko explained that it's typically 5-10 hours per semester, and reviewers are typically assigned a single EPP to review. Siko invited people to contact her with any questions they may have.

B. 2021 NCTE Standards: Performance Assessment Rubrics Revision Group

10. New/Other Business

A. Teacher Educator Guides for Integrating NCTE Articles into ELA Methods Curriculum (Discussion)

- Behizadeh explained that NCTE is revamping materials for preservice teachers. Behizadeh explained that there is consideration of sharing ways that teacher educators can integrate NCTE articles into ELA methods curricula. Behizadeh asked for thoughts. Green said she likes it. Shoffner says could see members of the EC publishing ideas in the "praxis" section of *English Education*.

B. Resource Guide for Teacher Educators: Teaching for Justice During a Time of Censorship (draft here)

- Behizadeh spoke about a resource guide she drafted. She noted that the Intellectual Freedom Center provides many resources for teachers, but not for teacher educators. Behizadeh asks if this is useful and who might like to take it up as a subcommittee. Kim stated that the idea of gearing toward teacher educators is interesting. Kim noted the tension between the teaching of social justice topics and the pressures prospective and early career teachers feel from parents and administrators in conservative school districts and the need for materials that can help in those situations. Behizadeh encouraged EC members to provide feedback directly in the document. McIntyre-McCullough asked about figuring out a praxis project for the summer project. Behizadeh asked if there was interest in a subcommittee for this group. Green, Kim, Low, Goff, Jackson, Celaya, and Allen expressed interest.

B. Possible interest in an edited book from the ELATE EC? Or handbook...

- Behizadeh shared the idea of EC members choosing their favorite pieces from the field and including them alongside essays, reflections, etc. Ritchie explained that ELATE would need to go through the whole proposal for book projects with NCTE. Ritchie explained that, alternatively, ELATE could pay to have a book published through NCTE if NCTE declined to publish the book.

D. Other resources ELATE can create? Maybe something like this.

11. Announcements and Thanks

- Behizadeh reminded everyone about the ELATE Syllabus Party, Dec. 8th, 3-4;15pm, and reviewed the NCTE Annual Convention sessions ELATE EC members are expected to attend.

12. Adjournment

- **Motion: Rodesiler moved to adjourn. Allen seconded. Motion passed.**

# **SECTION 7: Commissions**

## **Policy for Staggered Commission and ELATE-GS Leadership**

### **2025 ELATE Commissions**

#### **Commission on Social Justice in Teacher Education Programs**

Co-Chairs: Naitnaphit Limlamai and Stephanie Robillard, [cee.socialjustice@gmail.com](mailto:cee.socialjustice@gmail.com)  
Liaison: Grace D. Player, University of Connecticut, [grace.player@uconn.edu](mailto:grace.player@uconn.edu)

#### **Commission on Digital Literacies and Teacher Education (D-LITE)**

Chair: Will Fassbender, [will.fassbender@gmail.com](mailto:will.fassbender@gmail.com)  
Liaisons: Shelbie Witte, University of North Dakota, [shelbiewitte@gmail.com](mailto:shelbiewitte@gmail.com); Brad Robinson, Texas State University, San Marcos, [bradrobinson@txstate.edu](mailto:bradrobinson@txstate.edu)

#### **Commission on the Study and Teaching of Adolescent Literature**

Co-Chair: Alice Hays, California State University, Bakersfield, [ahays2@csub.edu](mailto:ahays2@csub.edu)  
Co-Chair: Steffany Comfort Maher, Indiana University Southeast, [stmaher@iu.edu](mailto:stmaher@iu.edu)  
Liaison: Jill Ewing Flynn, University of Delaware, Newark, [jeflynn@udel.edu](mailto:jeflynn@udel.edu)

#### **Commission on the Teaching of Poetry**

Co-Chair: Julianna E. Lopez Kershen, University of Oklahoma, Norman, [jkershen@ou.edu](mailto:jkershen@ou.edu)  
Co-Chair: Danny Wade, Washburn University, Topeka, KS [danny.wade@washburn.edu](mailto:danny.wade@washburn.edu)  
Liaison: Davena Jackson, Boston University, MA, [djacks@bu.edu](mailto:djacks@bu.edu)

#### **Commission on English Methods Teaching and Learning**

Co-Chair: Katherine Covino-Poutasse, Fitchburg State University, MA, [kcovinop@fitchburgstate.edu](mailto:kcovinop@fitchburgstate.edu)  
Co-Chair: Todd Reynolds, University of Wyoming, Laramie, [treynol6@uwyo.edu](mailto:treynol6@uwyo.edu)  
Liaison: Cati V. de los Ríos, University of California, Berkeley, [cvdelosrios@gmail.com](mailto:cvdelosrios@gmail.com)

#### **Commission on Writing Teacher Education**

Co-Chair: Elsie Olan, University of Central Florida, [Elsie.Olan@ucf.edu](mailto:Elsie.Olan@ucf.edu)  
Co-Chair: Vanessa Sullivan, Arizona State University, Tempe, [vbrooks2@asu.edu](mailto:vbrooks2@asu.edu)  
Liaison: Theresa Burruel Stone, Sonoma State University, Rohnert Park, CA, [stoneth@sonoma.edu](mailto:stoneth@sonoma.edu)

#### **Commission on Arts and Literacies (COAL)**

Co-Chair: Stephen Goss, Kennesaw State University, GA, [sgoss18@kennesaw.edu](mailto:sgoss18@kennesaw.edu)  
Co-Chair: Wendy Williams, Arizona State University, Tempe, [wendy.r.williams@asu.edu](mailto:wendy.r.williams@asu.edu)  
Liaison: Keisha McIntyre-McCullough, Florida International University, [kemcinty@fiu.edu](mailto:kemcinty@fiu.edu)

#### **Commission on the History of English Education**

Co-Chair: Sheridan Blau, Teachers College, Columbia University, New York, [Blau@tc.columbia.edu](mailto:Blau@tc.columbia.edu)  
Co-Chair: Ashlynn Wittchow, Louisiana State University, Baton Rouge, [awittchow@lsu.edu](mailto:awittchow@lsu.edu)  
Liaison: Melanie Shoffner, James Madison University, [shoffnme@jmu.edu](mailto:shoffnme@jmu.edu)

#### **Commission on Climate Justice, Inquiry, and Action**

Co-Chair: Catherine Lammert, Texas Tech University, [Catherine.Lammert@ttu.edu](mailto:Catherine.Lammert@ttu.edu)  
Co-Chair: Kasey Short, Charlotte Country Day School, [Kasey.Short@charlottecountryday.org](mailto:Kasey.Short@charlottecountryday.org)  
Liaison: Maria Hernandez Goff, California State University, Fresno, [mariagoff11@gmail.com](mailto:mariagoff11@gmail.com)

#### **Sunset:**

CEE Commission on Creating and Sustaining NCTE Student Affiliates  
CEE Commission on In-service Graduate Programs and Professional Development  
Commission on Dismantling the School-to-Prison Pipeline  
Commission to Support Early Career English Language Arts Teachers  
Commission on Everyday Advocacy  
Commission on Family and Community Literacies

## **Special Assignments:**

**Veal Seminar Chair:** Anthony Celaya

**Mentoring Program Facilitator:** Joanne E. Marciano

**ELATE Transformative Project:** Nadia Behizadeh, Keisha L. Green, David E. Low

## **2024 ELATE COMMISSIONS**

### **Commission on Social Justice in Teacher Education Programs**

Co-Chairs: Danielle Lillge, Naitnaphit Limlamai, Cynthia S. Nicholson, [cee.socialjustice@gmail.com](mailto:cee.socialjustice@gmail.com)

Liaison: Grace D. Player, University of Connecticut, [grace.player@uconn.edu](mailto:grace.player@uconn.edu)

### **Commission on Digital Literacies and Teacher Education (D-LITE)**

Co-Chair: Merideth Garcia, University of Wisconsin-La Crosse, [merideth.m.garcia@gmail.com](mailto:merideth.m.garcia@gmail.com)

Brady Nash, Miami University, OH, [bradynash@gmail.com](mailto:bradynash@gmail.com)

Liaison: Luke Rodesiler, Purdue University Fort Wayne, [rodesilerl@gmail.com](mailto:rodesilerl@gmail.com)

### **Commission on the Study and Teaching of Adolescent Literature**

Co-Chair: Alice Hays, California State University, Bakersfield, [ahays2@csub.edu](mailto:ahays2@csub.edu)

Co-Chair: Steffany Comfort Maher, Indiana University Southeast, [stmaher@iu.edu](mailto:stmaher@iu.edu)

Liaison: Jung Kim, Lewis University, [jungkim.phd@gmail.com](mailto:jungkim.phd@gmail.com)

### **Commission on the Teaching of Poetry**

Co-Chair: Julianna E. Lopez Kershen, University of Oklahoma, Norman, [jkershen@ou.edu](mailto:jkershen@ou.edu)

Co-Chair: Danny Wade, Washburn University, Topeka, KS [danny.wade@washburn.edu](mailto:danny.wade@washburn.edu)

Liaison: Davena Jackson, Boston University, MA, [dyjacks@bu.edu](mailto:dyjacks@bu.edu)

### **Commission on English Methods Teaching and Learning**

Co-Chair: Katy Covino-Poutasse, Fitchburg State University, MA, [kcovinop@fitchburgstate.edu](mailto:kcovinop@fitchburgstate.edu)

Co-Chair: Todd Reynolds, University of Wyoming, Laramie, [treynol6@uwyo.edu](mailto:treynol6@uwyo.edu)

Liaison: Keisha McIntosh Allen, University of Maryland, Baltimore County, [allenk@umd.edu](mailto:allenk@umd.edu)

### **Commission on Writing Teacher Education**

Co-Chair: Amanda Brewer, University of Central Missouri, Warrensburg, [abrewer@ucmo.edu](mailto:abrewer@ucmo.edu)

Co-Chair: Vanessa Sullivan, Arizona State University, Tempe, [vbrooks2@asu.edu](mailto:vbrooks2@asu.edu)

Liaison: Lindy Johnson, William and Mary, [ljohnson@wm.edu](mailto:ljohnson@wm.edu)

### **Commission on Arts and Literacies**

Co-Chair: Pamela Hartman, Ball State University, Muncie, IN, [pmhartman@bsu.edu](mailto:pmhartman@bsu.edu)

Co-Chair: Wendy Williams, Arizona State University, Tempe, [wendy.r.williams@asu.edu](mailto:wendy.r.williams@asu.edu)

Liaison: Keisha McIntyre-McCullough, Florida International University, [kemcinty@fiu.edu](mailto:kemcinty@fiu.edu)

### **Commission on Family and Community Literacies**

Co-Chair: Tracey T. Flores, University of Texas at Austin, [traceyflores@hotmail.com](mailto:traceyflores@hotmail.com)

Co-Chair: Laura Gonzales, University of Texas at El Paso, [gonzlaur@gmail.com](mailto:gonzlaur@gmail.com)

Liaison: Keisha L. Green, University of Massachusetts Amherst, [klgreen@umass.edu](mailto:klgreen@umass.edu)

### **Commission on the History of English Education**

Co-Chair: Sheridan Blau, Teachers College, Columbia University, New York, [Blau@tc.columbia.edu](mailto:Blau@tc.columbia.edu)

Co-Chair: Ashlynn Wittchow, [amw227@tc.columbia.edu](mailto:amw227@tc.columbia.edu)

Liaison: Melanie Shoffner, James Madison University, [shoffnme@jmu.edu](mailto:shoffnme@jmu.edu)

### **Commission on Climate Justice, Inquiry, and Action**

Co-Chair: Fawn Canady, Sonoma State University, [canadyf@sonoma.edu](mailto:canadyf@sonoma.edu)

Co-Chair: Catherine Lammert, Texas Tech University, [Catherine.Lammert@ttu.edu](mailto:Catherine.Lammert@ttu.edu)

Liaison: Maria Hernandez Goff, California State University, Fresno, [mariagoff11@gmail.com](mailto:mariagoff11@gmail.com)

**Sunset:** CEE Commission on Creating and Sustaining NCTE Student Affiliates

CEE Commission on In-service Graduate Programs and Professional Development



Commission on Dismantling the School-to-Prison Pipeline  
Commission to Support Early Career English Language Arts Teachers  
Commission on Everyday Advocacy

**Special Assignments:**

**NCTE Standards Working Group, ELATE EC Rep:** David Low  
**Veal Seminar Chair:** Luke Rodesiler (outgoing); Anthony Celaya (incoming)  
**Mentoring Program Facilitator:** Joanne E. Marciano

# **SECTION 8: Awards**

## **ELATE James N. Britton Award for Inquiry Within the English Language Arts**

**Purpose:** To encourage English Language Arts teacher development, consistent with the major goal of ELATE, by promoting classroom-based research in which teachers at any educational level raise questions about teaching and learning in their own teaching/learning settings.

"It is the continual reformulation of what we know in the light of what we perceive that matters: and the hardening of what we know into a formula that we apply ready-made instead of reformulating - that is the danger. Thus, our most powerful ideas are relatively general, relatively unformulated starting points from which we constantly reformulate.....Research findings are things we can *know* which could have bearing on what we *do* when we teach. And 'development' should be the name of the process of bringing this kind of knowing into relationship with this kind of doing." p. 150—James N. Britton, A Note on Teaching, Research and 'Development' in *Prospect and Retrospect: Selected Essays of James Britton*. Edited by G.M.Pradl, Boyton/Cook, 1982.

### **Nature of the Award:**

A specially designed certificate for a maximum of three winners annually and a ticket to be a guest at the ELATE Luncheon.

### **Criteria for the Award:**

1. Nominated work should represent classroom based research conducted by an English Language Arts teacher at any level—preschool through University.
2. Focused on a systemic study of any aspect of the inquirer's own teaching, including collaborative research with other practitioners.
3. Published in any format/modality, including books, articles, and digital illustrations of model practices in the field, during the two-year time period under consideration.

### **Procedures:**

1. Establish a three-member committee—appointed by the ELATE chair
2. The chair of the Award Committee will establish procedures for obtaining nominations and for selecting the finalist, in consultation with the committee. The recipient will be announced at the ELATE luncheon during the Annual Convention.
3. Nominations may be made by any Language Arts educator or by self-nomination.
4. Announcements of the procedures and of the recipients will be placed in *English Education* as well as other NCTE publications and notices will be sent to all affiliate publications and other relevant publications.

Established November 1988.

The first award was presented Spring 1990.

Beginning with the 2004 award, nominations must be received by May 1. Winners will be announced by July 1 and the award will be presented at the ELATE luncheon during the NCTE Annual Convention in November.

**Beginning in 2014 Britton is awarded only in odd numbered years if nominations warrant presentation.**

Visit <https://ncte.org/elate-james-n-britton-award/> for a list of winners.

### **2025 Committee Members**

Cati de los Rios, chair

Devena L. Jackson

Maria Hernandez Goff

## **ELATE Geneva Smitherman Cultural Diversity Grant**

**Purpose:** To increase participation in ELATE on the part of teachers and teacher educators (including graduate students and student teachers) from historically underrepresented groups whose presence and whose contributions are central to the full realization of our professional goals.

**Provisions:** Two grants of \$500 per proposal to support travel costs, registration fees, and other expenses associated with participation at the NCTE Annual Fall Convention as well as a ticket to the ELATE Luncheon.

**Eligibility:** Any teacher, teacher educator, or prospective teacher (graduate students and student teachers) in the English language arts, who represents an historically underrepresented ethnic group in NCTE (African American, Asian American, Mexican American, Puerto Rican and other Latina/Latino American, and American Indian) who has not previously appeared as a presenter at an NCTE national conference and is a member of NCTE.

**Criteria for Selection:** Grants will be given to the applicant or applicants whose Program Proposal and past accomplishments indicate the greatest potential for contributing to the mission of ELATE.

### **Application Procedure:**

1. Grant applicants must submit an NCTE Annual Convention Program Proposal to NCTE. The proposal may be submitted for an individual or panel presentation.
2. If the proposal is accepted, the applicants must submit:
  - a. brief letter of application explaining how they anticipate the presentation benefiting colleagues.
  - b. brief letter (no more than one page) describing your professional or pre-professional background.
  - c. brief letter of support from a senior colleague or mentor commenting on your accomplishments or promise as a teacher or teacher educator.

Deadline for NCTE Proposals: January (date fluctuates each year)

Deadline for Materials after Receipt of Proposal Acceptance: May 15<sup>th</sup> – 24<sup>th</sup> (varies by year but date is set in early fall)

Deadline for decision from committee: July 1<sup>st</sup>

Visit <https://ncte.org/awards/elate-cultural-diversity-grant/> for a list of winners.

### **2025 Committee Members**

Grace Player, chair  
Katie Caster, Graduate Student Representative  
Shelbie Witte

# **ELATE Janet Emig Award For Exemplary Scholarship in English Education**

## **Purpose**

This award given for exemplary scholarship and educational leadership is awarded to the author of an article published in *English Education* during each calendar year. The award is given in honor of Janet Emig, Professor Emeritus of English Education at Rutgers University for her contribution to the field of English Education.

## **Nature of the Award**

A plaque will be given to the winner. The awardee will be honored at the ELATE luncheon (a ticket will be provided) at the NCTE Annual Convention and will present at the ELATE Awards Session on his/her work.

## **Criteria for the Award**

1. Published material of any length in *English Education* can be considered.
2. The article to be awarded must have been published within the calendar year of issues being considered.

## **Procedures**

1. The selection committee consists of three members appointed by the ELATE Chair with one designated as Chair.
2. Nominations may be made by any member of ELATE or by self-nomination from the author, but all articles published during the year will also be considered.
3. In any given year, the selection committee might not choose to give an award.
4. Announcements of the procedures will be published in *English Education* as well as other NCTE publications and notices will be sent to all affiliate publications and other relevant publications.

Established in November, 1999

Nominations to be after the fourth or latest issue of *English Education* in each calendar year.

Beginning with the 2003 award, nominations must be received by January 31. Winners will be announced by July 15 and the award will be presented at the ELATE luncheon during the NCTE Annual Convention in November.

is it <https://ncte.org/elate-janet-emig-award/> for a list of winners.

## **2025 Committee Members**

Joanne E. Marciano, chair

Bradley Robinson

Jill Ewing Flynn

# **ELATE Richard Meade Award For Research in English Education**

## **Purpose**

To recognize published research-based work that promotes English Language Arts teacher development at any educational level and in any scope and setting. The Award was established in honor of the late Richard Meade of the University of Virginia for his contributions to research in the teaching of composition and in teacher preparation.

## **Nature of the Award**

A specifically designed plaque will be given to the winner as well as a ticket to be a guest at the ELATE Luncheon.

## **Criteria for the Award**

1. The Selection Committee may consider published material of any length and modality focused on the preparation and education of preservice and/or practicing English Language Arts teachers.
2. Eligibility extends to any research-based approach that promotes English Language Arts teacher development at any educational level.
3. Studies to be considered must have been published less than two years prior to January 1 of the year of the award.

## **Procedures**

1. The Selection committee consists of three members appointed by the ELATE Chair; with one designated to Chair.
2. Nominations may be made by any Language Arts educator or by self-nomination from the person(s) who conducted the research.
3. In any given year, the Selection Committee might choose not to give an award.
4. Individuals will be notified that they have been nominated and asked to provide review copies of the nominated work to NCTE Headquarters.

The Richard Meade Award was established in 1988.

Beginning with the 2004 award, nominations must be received by May 1. Winners will be announced by July 1 and the award will be presented at the ELATE luncheon during the NCTE Annual Convention in November.

**Beginning in 2014 Meade is awarded only in even numbered years if nominations warrant presentation.**

Visit <https://ncte.org/elate-richard-a-meade-award/> for a list of winners.

## **2024 Committee Members**

Cati de los Rios, chair  
Maria Hernandez Goff  
Davena L. Jackson  
Melanie Shoffner

## **ELATE James Moffett Memorial Fund Award**

### **Purpose**

To support teacher research projects inspired by the scholarship of James Moffett. The Award is given to honor the late James Moffett, one of the century's most admired educational thinkers and leaders.

### **Nature of the Award**

A specifically designed certificate will be given to the winner, along with a monetary award (up to \$1000) to be used toward implementation of the proposed project; as well as a ticket to the ELATE Luncheon at the Annual Convention.

### **Criteria for the Award**

**Applications for the Moffett Awards should be in the form of a proposal for a project that one or more K-12 classroom teachers wish to pursue and must include:**

1. A cover page with the applicant's name, work and home telephone numbers and addresses, email address, a brief profile of the applicant's current school and students and a brief teaching history (when and where the applicant has taught).
2. A proposal (not more than 5 pages, double-spaced, 12-point font) that includes an introduction and rationale for the work (What is the problem or question to be studied? How might such a study influence the project teacher's practice and potentially the practice of other teachers? Why is such a study important?); a description of the connection to the spirit and scholarship of James Moffett; initial objectives for the study (realizing these might shift during the project); a clear, focused project description that includes a timeline (What will be done? When? How? By whom?); a method of evaluating the project (What indicators might reviewers note that suggest the work was valuable to the researcher and to other teachers?); and a narrative budget (How will the money be spent?).
3. A letter of support from someone familiar with the applicant's teaching and perceived ability to implement and assess the proposed project.

### **Procedures:**

1. Establish a three-member committee—appointed by the ELATE chair
2. The chair of the Award Committee will establish procedures for obtaining nominations and for selecting the finalist, in consultation with the committee. The recipient will be announced at the ELATE luncheon during the Annual Convention.
3. Nominations may be made by any Language Arts educator or by self-nomination.
4. Announcements of the procedures and of the recipient will be placed in *English Education* as well as other NCTE publications and notices will be sent to all affiliate publications and other relevant publications.

Beginning with the 2004 award, nominations must be received by May 1. Winners will be announced by July 1st and the award will be presented at the ELATE luncheon during the NCTE Annual Convention in November.

In 2015 the deadline was moved to late summer to allow classroom teachers time to prepare their application over the summer.

Deadline date: early-mid September (announced on website and call for applications)

Visit <https://ncte.org/elate-james-moffett-memorial-fund/> for a list of winners.

### **2025 Committee Members**

Melanie Shoffner, chair

Anthony Celaya

Theresa Burruel Stone

## **ELATE [National Technology Leadership Award](#)**

Each year, the English Language Arts Teacher Educators (ELATE) identifies a recipient of the ELATE National Technology Leadership Award. The award provides an opportunity to present at the annual Society for Information Technology in Teacher Education (SITE) international conference. All NCTE members, especially ELATE members, are encouraged *to nominate themselves or a colleague* whose accepted NCTE Annual Convention proposal demonstrates cutting-edge and generative methods of integrating newer technologies into teacher education courses or workshops. In addition to teacher education faculty and graduate students, Pre-K - 12 teachers may also be nominated.

Although all nominations will be considered, members of the ELATE Commission on New Literacies, Technologies, and Teacher Education, who judge for the award, are particularly interested in identifying outstanding work in teacher education courses or professional development programs. Commission members look for presentations that

- Focus on theoretically sound and research-based methods of teaching the English language arts/literacy in which the technology is a secondary rather than primary focus;
- Use technology to create beneficial opportunities for English language arts/literacy learning that could not exist without the technology;
- Improve students' mastery of English language arts/literacy learning;
- Use technology to address challenges faced by many English language arts/literacy teachers and/or students or the broader community; or
- Introduce new methods for teaching the English language arts/literacy with the use of newer technologies in ways that show promise of working well in widely divergent educational settings.

Nominations must be e-mailed to the co-chair of the ELATE Commission on New Literacies, Technologies, and Teacher Education Committee by August 15. Each nomination must include the following:

1. Presenter's name and contact information (home and school addresses and phone numbers),
2. Session title and description (and, if possible, the session number, day and time),
3. A copy of the session proposal, and
4. A detailed statement explaining how the presentation illustrates the characteristics the award is intended to identify (see above bullet points)

## **ELATE Research Initiative Grants**

### **Purpose**

To support research projects that advance the work of the organization as articulated through our various [position statements](#) and [sponsored publications](#). The research supported by this initiative should contribute to and extend ELATE's efforts to communicate what we know and believe about English education with many different audiences: state and federal policy makers, accreditation agencies, school/department administrators, researchers, teacher educators, practicing teachers and other education leaders.

### **Nature of the Award**

A specifically designed certificate will be given to the winners at the ELATE Business Meeting/Social at the NCTE Annual Convention. Maximum number of grants to be awarded annually is determined prior to budget approval and distribution of the call for proposals. Decision is based on a percentage of investment returns within the ELATE contingency reserve fund.

### **Criteria for the Award**

Proposals should include the following:

- Cover page that provides the following:
  - title of the proposal
  - names of the investigator(s)
  - full contact information of the investigator(s): institution, address, phone, email
  - designation of a principal contact if multiple investigators are involved
  - proposal abstract (75 words maximum)
- Narrative (1250 words maximum) clearly explaining the following:

- aims of the research
- question(s) to be addressed
- key related work in the research literature
- data to be gathered
- methods for its collection and analysis
- importance of the question(s) for ELATE
- potential implications beyond ELATE
- Outline of the work timeline, noting key events and processes
- Detailed budget with rationale for all expenses
  - **Note:** The grant must be used to fund direct costs for specific research activities only. Funds may not be used to pay any indirect costs and/or overhead. The investigator(s) may determine whether funds are disbursed to the university or directly to the Principal Investigator (PI).
- CV (2 pages maximum) for all investigators

### Procedures

1. The Selection committee consists of three members appointed by the ELATE Chair; with one designated to Chair.
2. Grant applications submitted by the person(s) who will conduct the research.
3. In any given year, the Selection Committee might choose not to give grants.

The Research Initiative Grants were first awarded in 2010.

Recipients will be notified by September 15 and the awardee will be presented a specially designed certificate at the ELATE Business Meeting/Social during the NCTE Annual Convention in November.

Visit <https://ncte.org/groups/cee/research-initiative/> for a list of winners.

### 2025 Committee Members

Keisha L. Green, chair

Edith Middleton

David Low

Keisha McIntyre-McCullough

## ELATE Graduate Student Research Award

### Purpose

The grant seeks to support graduate student research that contributes to and extends ELATE's efforts to examine important issues in English education. While the parameters of the award are broad, we encourage research that examines current issues in the field and offers implications for multiple audiences.

### Nature of the Award

The ELATE Graduate Student Research Award provides a maximum of \$2,500 to support a specific research project conducted by a graduate student; in addition, \$500 is provided to support travel to the NCTE Convention to present that research. Graduate students at the master's and doctoral level are eligible; all applicants must be members of ELATE.

A specifically designed certificate will be given to the winners at the ELATE Business Meeting/Social at the NCTE Annual Convention.

### Criteria for the Award

1. Graduate students at the master's and doctoral level are eligible; all applicants must be members of ELATE.
2. Applications should consist of:
  - Cover page that provides the following:
    - title of the proposal
    - names of the investigator(s)
    - full contact information of the investigator(s): institution, address, phone, email
    - designation of a principal contact if multiple investigators are involved
  - Proposal abstract (75 words maximum)
  - Narrative (1250 words maximum) that provides the following:
    - aims of the research
    - question(s) to be addressed



- key related work in the research literature
- data to be gathered
- methods for its collection and analysis
- importance of the research for ELATE
- potential implications for multiple audiences
- Outline of the work timeline, noting key events and processes
- Detailed budget with rationale for all expenses *Note: The grant must be used to fund direct costs for specific research activities only. Funds may not be used to pay any indirect costs and/or overhead. The investigator(s) may determine whether funds are disbursed to the university or directly to the Principal Investigator (PI).*
- CV (2 pages maximum) for all investigators

#### **Procedures**

1. The Selection committee consists of three members appointed by the ELATE Chair to serve on the Research Initiative Grant Committee; with one designated to Chair.
2. Grant applications submitted by the person(s) who will conduct the research.
3. In any given year, the Selection Committee might choose not to the award.

The Grad Student Research Award was first established in November 2015, with call developed for 2016-2017.

Recipients will be notified by September 15 and the award will be presented at the ELATE Business Meeting/Social during the NCTE Annual Convention in November.

Visit <https://ncte.org/awards/elate-graduate-student-research-award/> for a list of winners.

#### **2025 Committee Members**

Keisha L. Green, chair

Edith Middleton

David Low

Keisha McIntyre-McCullough

# **SECTION 9: Publications**

## ***English Education***

THE OFFICIAL JOURNAL OF THE ENGLISH LANGUAGE ARTS TEACHER EDUCATORS OF THE NATIONAL COUNCIL OF TEACHERS OF ENGLISH

The English Language Arts Teacher Educators (ELATE) is an organization concerned with the process of educating teachers of English and language arts. That education involves both the preservice and the inservice development of teachers. Recognizing the reciprocity of teaching and learning, the ELATE addresses pertinent theory and research as they inform curriculum, methodology, and certification. Included in the constituency of the ELATE are college and university teacher-educators; inservice leaders and consultants; supervisors at local, district, regional, and state levels; mentor teachers; teacher consultants curriculum coordinators and developers; teacher-researchers; and classroom teachers who work with student teachers.

Published Quarterly, *English Education* contains articles that focus on issues related to the nature of the discipline, especially as it spans all levels of instruction, and the education and development of teachers of English at all levels.

- ❖ Melanie Shoffner (2020–2027)  
[shoffnme@jmu.edu](mailto:shoffnme@jmu.edu)



[Contemporary Issues in Technology and Teacher Education \(CITE\) Journal](#) is an online peer-reviewed journal examining the meaningful intersections between technology and teacher education. The journal has multiple sections, each focused on a specific area of interest: English Language Arts, Mathematics, Science, Social Studies, General and Current Practice. The English Language Arts section is supported by the **National Council of Teachers of English (NCTE)** and the **English Language Arts Teacher Educators (ELATE)**.

[CITE: English](#) provides a space to consider the issues found in the intersections of English education and technology. The online format of *CITE: English* encourages authors to incorporate web links, streaming video, sound files and other interactive technology into their writing.

*CITE Journal* is now accepting submissions addressing current issues in English teacher education, the English Language Arts and technology are always welcome, particularly those that integrate theory, research and practice. All submissions are peer reviewed.

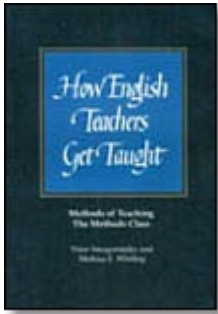
Authors may submit manuscripts online at <http://www.citejournal.org>.

For more information on submissions, becoming a member of the review board, or proposing a themed guest-edited issue, please contact the editor:

- ❖ Brad Robinson (editor July 2024–June 2027)  
[bradrobinson@txstate.edu](mailto:bradrobinson@txstate.edu)

## CEE Book Series

The following books have been published in the CEE Series\*:

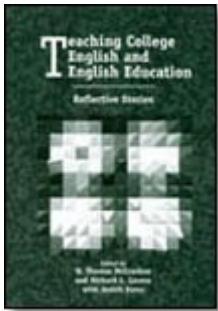


### **How English Teachers Get Taught: Methods of Teaching the Methods Class**

*Author(s): Peter Smagorinsky, Melissa E. Whiting*

*How English Teachers Get Taught* offers one of the first systematic analyses of the ways in which preservice English teachers learn their craft. Smagorinsky and Whiting examine how college professors across the country teach undergraduate secondary methods courses. The book explores several issues relevant to the teaching of methods courses: the five general approaches that structure the experiences of preservice teachers; the range of activities and assessments that students are involved in; and the major theoretical positions articulated through the course readings. *CEE Monographs. 173 pp. 1995. Conference on English Education and NCTE. College. ISBN 0-8141-2150-0.*

**No. 21500**; Grade Level(s): College; \$23.95 (\$17.95)



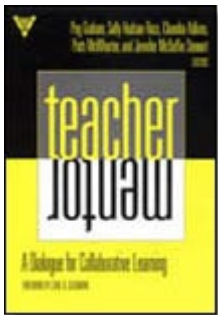
### **Teaching College English and English Education: Reflective Stories**

*Editor(s): H. Thomas McCracken, Richard L. Larson, Judith Entes*

Distinguished contributors, including Jane Tompkins, W. Ross Winterowd, and Peter Elbow, reflect on the process of becoming teachers, the ever-changing nature of that process, and their professional growth over the last 30 years. We learn of the teaching philosophies and professional struggles of men and women who confronted the issues and debated and defined them further.

*CEE Monograph Series. 384 pp. 1998. College. ISBN 0-8141-5037-3.*

**No. 50373**; Grade Level(s): College; \$17.00 (\$17.00)



### **Teacher/Mentor: A Dialogue for Collaborative Learning**

*Editor(s): Peg Graham, Sally Hudson-Ross, Chandra Adkins, Patti McWhorter, Jennifer McDuffie Stewart*

A group of 25 mentor teachers, 2 university faculty, and over 40 teacher candidates worked collectively to create this book, which offers sound advice based on classroom research as well as insights into how readers can invent their own collaborative inquiry communities to realize genuine reform in teaching and teacher education. A must-read for those interested in how teachers are taught, how experienced teachers develop, and how teacher education programs can thrive in mutually satisfying and rewarding ways for all.

*191 pp. 1998. NCTE's Conference on English Education and Teachers College Press. Grades 9–College. ISBN 0-8077-3793-3.*

**No. 19077**; Grade Level(s): Secondary, College; \$12.00 (\$12.00)

More information on other books of interest to College Level English Educators may be accessed on the Books portion of the NCTE Website <https://ncte.org/resources/books/>.

\*No longer available

# **SECTION 10: College Forum**

## **College Forum of NCTE**

### ***Introduction***

The College Forum is a Committee of the National Council of Teachers of English formed to address issues of concern to the higher education members of NCTE. As such, it is a collaboration within NCTE of the four higher education groups, College Section, CCCC, ELATE, and TYCA, who share their common concerns and agendas with each other. The Forum also speaks as the higher education voice to the higher education community outside of NCTE to establish liaisons and collaborations with other professional associations and learned societies. Because of the double nature of the Forum's voice, both within and outside of NCTE, the leadership on the Forum articulates higher education concerns for NCTE and for the academy.

### ***Mission***

The College Forum of the National Council of Teachers of English addresses the key issues in the teaching and learning of College English.

To achieve this mission, the College Forum has the following purposes:

- Articulate concerns for further inquiry and advocacy (e.g. position statements).
- Develop strategic alliances with other higher education organizations (e.g. ACLS, AAHE).
- Identify potential projects and articulate means for carrying them out (e.g. identifying participants or investigators, possible funding sources, and potential strategies or processes).

### ***Meetings\****

*Meetings are held annually during the July NCTE Executive Committee meeting and as needed during other NCTE Executive Committee meetings or via conference call.*

### ***Members\****

#### **ACLS Representatives**

**Elected Leaders:** NCTE Presidential Team

**Administrative Officer:** NCTE Executive Director

**Chairs of Constituent Organizations (College Section, CCCC, ELATE, TYCA)**

### **Roles**

#### **Chairs of Constituent Organizations (College Section, CCCC, ELATE, TYCA)**

- Contribute to College Forum meetings
- Report to their constituent group on the work of the Forum.
- Report back to the Forum on the work of their group.

#### **NCTE Presidential Team**

- Serves NCTE representatives to ACLS
- Shares NCTE efforts on higher education matters
- Reports on ACLS initiatives
- Establishes a conversation at ACLS focused on the scholarship of teaching

# **SECTION 11: NCTE Information**

## **English Language Arts Teacher Educators (ELATE) NCTE Administrative Support – 10% FTE**

The responsibilities and functions below outline the administrative support provided by NCTE staff to ELATE.

- Main point of contact on staff for the conference, responding to member needs and queries and directing questions appropriately
- Liaison between NCTE staff and the conference leadership, maintaining regular communication and enriching communication with timely information that supports and makes relevant connections to the work of the conference
- Administrative support for the conference and conference leadership, including working closely with the ELATE chair
  - Managing day-to-day operations of the conference, including budget oversight
  - Planning, drafting, and sending regular communications to ELATE members (e.g., mass emails, letters of acknowledgement, invitations, announcements) with direction from the ELATE chair as needed
  - Planning for and attendance at all conference leadership meetings, including coordination with the leadership, meeting arrangements and logistics for online and face-to-face meetings, and creation of agendas
  - Preparation prior to and coordination of onsite logistics for various conference events and programs during the ELATE biennial conference and the NCTE annual convention
  - Administration of all grants, awards, and special programs or projects in consultation with the chair
  - Administration of commissions, task forces, and other subgroups in consultation with the chair
  - Maintains, manages, and archives conference files, handbooks, member databases, website, and webpages
- Working closely with the ELATE chair to identify the conference's strategic direction
  - Facilitating the leadership's discussions and actions so they can identify issues of importance to conference members and how ELATE/NCTE can support them
  - Informing the leadership about larger NCTE goals and initiatives and how those might impact the conference's work and direction
  - Advising on the conference's budget as well as on activities likely to drive member participation and revenue generation
  - Monitoring and tracking conference expenditures, ensuring fidelity to the approved budget and activities
- Administration of annual elections
- Participates in NCTE staff projects and meetings when and if they are related to the conference's work

## **2024–2025 NCTE Executive Committee**

### **NCTE Presidential Team** (executivecommittee@ncte.org)

President: Tonya B. Perry, Miles College, Fairfield, AL

President-Elect: Antero Garcia, Stanford University, Palo Alto, CA

Vice President: Detra Price, The Ohio State University, Columbus

Past President: Rochelle (Shelley) Rodrigo, University of Arizona, Tucson, AZ

### **NCTE Executive Committee**

Elementary Representative-at-Large: Kara Hinderlie Stroman, Irvington Elementary School, Portland, OR

Middle Level Representative-at-Large: Tiana Silvas, East Side Community, New York, NY

Secondary Representative-at-Large: Juliet Reed, Jackson Olin High School, Birmingham, AL

Elementary Section Chair: Laura Ascenzi-Moreno, Brooklyn College, Brooklyn, NY

Middle Level Section Chair: Alex Corbitt, State University of New York at Cortland, Cortland, NY

Secondary Section Chair: Rex Ovalle, Oak Park and River Forest High School, Oak Park, IL

College Section Chair: Jonathan Bush, Western Michigan University, Kalamazoo, MI

CCCC Chair: Jennifer Sano-Franchini, West Virginia University, Morgantown, WV

CCCC Associate Chair: Kofi J. Adisa, Towson University, MD

CEL Chair: Nicholas Emmanuele, McDowell Intermediate High School, Millcreek Township, PA

ELATE Chair: Keisha L. Green, University of Massachusetts, Amherst

LLA Chair: Yang Wang, University of South Carolina, Columbia, SC

TYCA Chair: Joanne Baird Giordano, Salt Lake Community College, Salt Lake City, UT

## **CONSTITUTION OF THE NATIONAL COUNCIL OF TEACHERS OF ENGLISH**

## Governance Structure of the Council

